

REQUEST FOR PLACEMENT ON AGENDA
(Meetings the 1st & 3rd Tuesdays of every month, unless changed by Council action)

This form shall be submitted to the City Clerk by 10:00 a.m. on Thursday morning prior to the regularly scheduled council meeting.

Agenda Matter/ Item Requested for Discussion:

Detailed Explanation of Matter/Item for Discussion:

The undersigned hereby requests placement on the agenda for the next regularly Scheduled meeting. (All information required.)

NAME: _____

ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____

PHONE: _____ FAX: _____

E-MAIL: _____

DATE: _____



CITY USE ONLY

Approved by: _____ Date: _____ Time: _____

Reviewed & Approved by: _____ Date: _____ Time: _____