

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, November 2, 2021 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney, Patterson and Steinbock. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Electrical Supervisor Youtz, Facility Maintenance Specialist Lira and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Councilwoman Steinbock led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. Announcement that all future Council meetings will be broadcasted via live video by KGOS/KERM. The YouTube link to the KGOS/KERM channel is <https://www.youtube.com/channel/UC1xfdwtw-ktr-y4PfkdnrXsA>; 2. Reminder to citizens that sidewalks must be cleared within 24 hours of a snowfall; 3. COVID-19 updates and recommendations; 4. COVID-19 vaccine updates; and 5. Progress on projects within the City.

Councilman Kelly moved and Councilman Patterson seconded to approve the consent agenda which includes the minutes from the 10-19-21 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Mayor Adams requested approval to amend the agenda as follows:

1. Add Ethan Fitch Catering Permit Requests to the Action Items List.

Councilman Kelly moved and Councilwoman Steinbock seconded to approve the agenda as amended. Motion carried unanimously.

Ethan Fitch with the Mint Bar requested approval of a catering permit for a Farm Girls Boutique Customer Appreciation Event to be held on 11-04-21 from 4:00 p.m. to 7:00 p.m. at 2042 Main Street (21st & Main). Councilman Patterson moved and Councilwoman Steinbock seconded to approve the catering permit as presented. Motion carried unanimously.

Ethan Fitch with the Mint Bar requested approval of a catering permit for an Old Moose Mercantile Customer Appreciation Event to be held on 11-11-21 from 4:00 p.m. to 7:00 p.m. at 134 East 21st Avenue. Councilman Kinney moved and Councilman Kelly seconded to approve the catering permit as presented. Motion carried unanimously.

Attorney Eddington read a proclamation declaring November 15-21, 2021 as National Apprenticeship Week in the City of Torrington, Wyoming. It raises awareness of the vital role Registered Apprenticeships provide in creating opportunities by allowing apprentices to earn while they learn and preparing a pathway to well-paying careers in the City of Torrington, Wyoming and across the nation. Electrical Supervisor Youtz stated that the City of Torrington's Apprenticeship Program has been registered with the U.S. Department of Labor for several years, and commented that being recognized by the U.S. Department of Labor is important and beneficial for the City. Councilwoman Steinbock moved and Councilman Patterson seconded to approve the proclamation as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 3.04.110 OF THE TORRINGTON MUNICIPAL CODE, 2021 REVISIONS, RELATING TO PUBLIC RECORDS REQUEST FEES. Councilman Patterson moved and Councilwoman Steinbock seconded to approve Ordinance No. 1250 as presented on third reading. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 8.44 OF THE TORRINGTON MUNICIPAL CODE, 2021 REVISIONS, RELATING TO WEEDS. Councilman Kinney moved and Councilman Kelly seconded to approve Ordinance No. 1251 as presented on third reading. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 8.60.010 OF THE TORRINGTON MUNICIPAL CODE, 2021 REVISIONS, RELATING TO THE REGULATION OF TOBACCO PRODUCTS ON CITY PROPERTY. Councilwoman Steinbock moved and Councilman Patterson seconded to approve Ordinance No. 1252 as presented on third reading. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE ANNEXING WITHIN THE CORPORATE LIMITS OF THE CITY OF TORRINGTON, WYOMING, REAL PROPERTY TO BE KNOWN AS THE AB MILLER AIRPORT ADDITION. Director of Public Works Harkins stated that the ordinance involves land that was purchased by the City of Torrington previously that was never annexed. Councilman Kinney moved and Councilman Patterson seconded to approve the ordinance on first reading as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented the bid results for (1) One New ¾ Ton Extended Cab Pickup Chassis with Tool Box. She stated that staff recommends awarding the bid to Transwest Ford of Torrington, Wyoming in the amount of \$53,500.00. Clerk/Treasurer Strecker commented that a bid opening was held on 10-20-21 and indicated that several bids were submitted that were in conformance with the bidding requirements. Councilman Kelly asked for a further explanation as to why the current

pickup that is being utilized by the Facility Maintenance Department needs to be replaced. Facility Maintenance Specialist Lira responded that the pickup currently being used by the department is 19 years old, needs engine and transmission work, has 130,000 miles, and has tool boxes on it that are rusting out. Councilman Kinney moved and Councilwoman Steinbock seconded to award the bid to Transwest Ford of Torrington, Wyoming in the amount of \$53,500.00 as presented. Voting aye Adams, Kinney, Patterson and Steinbock, nay Kelly, motion carried.

Clerk/Treasurer Strecker presented the bid results for an All-Wheel Drive Articulating Tractor. She stated that staff recommends awarding the bid to L.L. Johnson of Denver, Colorado in the amount of \$43,067.20. Clerk/Treasurer Strecker commented that a bid opening was held on 10-27-21 and indicated that two bids were submitted but only one bid was in conformance with the bidding requirements. She stated that one of the two bids that was submitted was disqualified because it did not include a bid guarantee. Clerk/Treasurer Strecker commented that the funding for the tractor will be split equally between the Streets & Sanitation and Parks Departments. She indicated that the estimated delivery time is 210 days. Councilman Patterson moved and Councilwoman Steinbock seconded to award the bid to L.L. Johnson of Denver, Colorado in the amount of \$43,067.20 as presented. Motion carried unanimously.

The bills from 10-20-21 to 11-02-21 were presented for payment. Councilman Patterson moved and Councilman Kinney seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns.

Fire Chief Petsch stated that he and a few other members of the Torrington Volunteer Fire Department will be traveling to Appleton, Wisconsin from 10-17-21 to 10-20-21 to complete the post build inspection of the aerial structure fire truck (ladder truck).

Councilman Kinney inquired if the fire hydrant issue that Larry Wright presented for consideration at a previous Council meeting was ever addressed. Water/Wastewater Treatment Specialist Radford responded that a metal hydrant marking flag that is spring loaded was attached to the bottom of the hydrant to resolve the issue.

Councilwoman Steinbock expressed her appreciation to Mayor Adams and KGOS/KERM for their efforts in trying to make City Council meetings as transparent as possible.

Councilwoman Steinbock moved and Councilman Patterson seconded that there being no further business to come before the Mayor and Council to adjourn at 7:41 p.m. Motion carried unanimously.

The following bills were approved for payment: 72097 OFFICE OF THE STATE COMPTROLLER 2021 unclaimed property 6.91;72098 BLACK HILLS ENERGY utilities-gas 1296.75;72099 VIAERO WIRELESS wireless unlimited hot spot plans 570.86;72100 RICHEY, MICHAEL air fuel 475.39;72101 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 128.69;72102 TORRINGTON EMPLOYEES INSURANCE select flex contributions 2836.94;72103 WY DEPT OF REVENUE sales tax 24587.85;72104 WY STATE TREASURER 2021 unclaimed property 51.08;72105 CO STATE TREASURY 2021 unclaimed property 12.87;72106 AFLAC payroll withholding 349.68;72107 CIRCUIT COURT OF GOSHEN CO payroll withholding 72.57;72108 CITY OF TORRINGTON payroll withholding 75.00;72109 DENT, DAVID A. Golf Pro Payable 1130.61;72110 FAMILY SUPPORT REGISTRY payroll withholding 217.82; 72111 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;72112 GREAT-WEST TRUST CO LLC payroll withholding 2675.00;72113 NEW YORK LIFE payroll withholding 359.37;72114 LASALA, STEFANIE E. deposit refund 60.87;72115 LULOW, CADE deposit refund 79.45;72116 BECHT, DANIEL refund-duplicate credit card charges 248.20;72117 PURVIANCE, BOBBI payment for release of all claims 663.08;72118 KRAUS, HEATHER reimb-notary application fee 60.00;72119 HIGH PLAINS APT credit refund 24.89;72120 A & C SHEET METAL meter station maintenance 172.50;72121 ARROW ELECTRIC OF TORRINGTON new contactor installation,electric heater repair 270.00;72122 ACCUSCREEN MOBILE DRUG TESTING SERVICES rapid screen drug tests 84.00;72123 AVI PC Potable Ground Water-Well #16 Project 967.41;72124 BARNES LAW LLC Court Appointed Attorney 61.10;72125 BIVENS CONSTRUCTION INC. Ridge Road repair work 106109.54;72126 BLOEDORN LUMBER CO-TORRINGTON returns,cable ties, misc hardware,pvc braided tube,insulation,drill bit,screws,knife blades,drywall,drywall jack rental,nail stopper,wire,zip bit,type s lime,thermostat 1061.75;72127 CAPITAL ONE TRADE CREDIT impact drill 236.55;72128 BOMGAARS SUPPLY INC. pruning saw,wet/dry vac,antifreeze,v-belts,work boots,bolts, barbed staples,fence fork clips,poly rope,milk crates,cut-off wheels 918.23;72129 BORDER STATES INDUSTRIES INC. wire tap connectors,wire,meter seals,pedestals,conduit,load break elbows,pvc elbows, inline compression tool,pvc cement 7433.86;72130 BROWN CO hex nuts,bar oil 21.95;72131 BROWN, KENNETH T. Court Appointed Attorney 120.00;72132 CITYSERVICEVALCON LLC jet fuel 15099.24;72133 CITYSERVICEVALCON LLC Phillips 66 terminal maint fee 16.00;72134 CITY OF TORRINGTON recording fees,travel expense reimbs,postage 74.76;72135 CITY OF TORRINGTON open till drawer-window #3 300.00;72136 CONTRACTORS MATERIALS INC. ear plugs,paint,safety glasses 149.40;72137 ALYSSA MARIE COULSON Court Appointed Attorney 350.00;72138 CULLIGAN WATER OF TORRINGTON water dispenser rentals,water 118.00;72139 DALE'S TIRE & RETREADING tires,dismount/mount,disposal 3059.30;72140 DANA KEPNER CO INC. water meters 1862.88;72141 DECKER, STEVE wax for snow plows,

fertilizer 3489.50;72142 DENT, DAVID A. reimb-020 PGA membership dues 395.00;72143 DOOLEY OIL INC. engine oil 1141.65;72144 DPC INDUSTRIES INC. sodium hypo 3017.90;72145 NORTHERN EXPOSURE COMPUTER CENTER usb microphone 29.99;72146 E P CONSTRUCTION cement work 10148.93;72147 ENERGY LABORATORIES INC. lab testing 1405.00;72148 FERGUSON US HOLDINGS valve box bottoms 410.00;72149 FLOYD'S TRUCK CENTER INC. check & advise-express assessment 199.80;72150 PRO QUALITY PEST CONTROL rodent control 230.00;72151 GOSHEN CO TREASURER IT equipment reimb 16724.11;72152 GOSHEN CO TREASURER property tax 2021 28656.62;72153 HAWKINS INC. sodium hydrox 50% diaphragm 2754.96;72154 HEILBRUN, MATT mileage reimb 182.00;72155 INDUSTRIAL SAFETY EQUIPMENT LLC GfG fixed system replacement sensor 243.96;72156 JCG TECHNOLOGIES INC. support services for liberty court/meeting recorder 975.00;72157 POWERPLAN seat cover for old backhoe 188.99;72158 JUE, ALTON patrol rifle instructor course 380.00;72159 LONDON FLATS LLC crusher fines rock-baseball fields 1524.18;72160 MATHESON TRI-GAS INC. medical oxygen 53.95;72161 MCKEE, KAREN R. & MARTIN B. scoreboard cover 290.00;72162 M.C. SCHAFF & ASSOCIATES INC. Airport Taxiway Project 5100.00;72163 MENARDS straw bale,cottage lap siding,stain,rodent guard 145.82; 72164 PAR-KAN MWC hinge pins 44.50;72165 NE SAFETY AND FIRE EQUIPMENT INC. annual fire extinguisher inspections/recharges/hydrotests 3176.00;72166 NORTHWEST PIPE FITTINGS INC. rv hyd repair kit 60.52;72167 ORR ALIGNMENT & LUBE LLC truck alignment 85.00;72168 ENVIRO SERVICES INC. lab analysis 120.00;72169 PANHANDLE GEOTECH & ENVIRO INC. density testing,nuclear gauge machine charge 137.00;72170 THE L L JOHNSON DIST CO return,toro cart repair parts,collar-hoc,tube-hoc,pin-clevis 2081.34;72171 PETERSON, VICKY windshield repair 50.00;72172 PORT-A-POTS BY TDS INC. stationary units 108.74;72173 PRINT EXPRESS INC. post cards,posters,work order books,envelopes,ups 1356.38;72174 RICHEY, MICHAEL Airport Operator Contract 1666.66;72175 RIVER VIEW SAND & GRAVEL LLC salt/sand 2923.97;72176 VALLEY MOTOR SUPPLY filters,batteries,painted rotors,brake pads,lug nuts, brake line,oil,titanium wrap,hose clamps,metric tap,dsl treatments,mega flex,hyd fittings,grease 1300.50;72177 SNOW CREST CHEMICALS LLC hot water closed loop monthly contract 125.00;72178 STANDARD INSURANCE CO premium-long term disability 2185.24;72179 STUART C IRBY CO primary cabinets 4080.00;72180 TORRINGTON FIRE DEPT professional services 800.00;72181 TORRINGTON OFFICE SUPPLY toner cartridges,copy paper,envelopes,post it tabs,sharpies,legal pads,magnifier,pens, wrist pad,laminated tape,calendar refills,sparco roll tickets,wall planners,felt tip markers,electronic tape cartridge,file folders,notary public books 914.95;72182 TORRINGTON SOD FARMS sod 16.20;72183 TRANE U.S. INC. heating/cooling system service agreement 3305.00;72184 TRIHYDRO CORP WWTP Pre-Treat Design Project 2135.70;72185 TWO SHOT GOOSE HUNT 2021 2shot pit sponsorship 150.00;72186 CENTURYLINK TVFD phone,data lines 2843.82;72187 VERIZON WIRELESS cell phones,data-camera 652.32;72188 WAM-WCCA lease payment 650.00;72189 GRAINGER bemis hinges 15.08;72190 WAGGIN' TAILS SHELTER reimb-work done/new addition @ shelter 3900.00;72191 WAMCO LAB INC. full chronic toxicity test,minnow survival & growth & five dilutions 1200.00;72192 WELLS FARGO BANK N.A. annual trustee & dissemination fee 3500.00;72193 WF CTS DEBT SERVICE CWMEPs-lease/interest payment on electric bonds 227880.84;72194 WY HEALTH FAIRS chemistry panels/wellness screenings 134.00;72195 WY RENTS air compressor rental 2122.50;72196 WY RETIREMENT SYSTEMS Torr Vol EMT Pension 37.50; 72197 ZELL HEATING & COOLING LLC maintenance/repairs on heaters 129.00;72198 RADFORD, REO reimb-couplers 15.16;72199 WAGNER'S FLORAL flowers 100.00