

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, October 5, 2021 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney, Patterson and Steinbock. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Chief of Police Johnson led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. Progress on projects within the City; 2. Announcement that Paul Novak was nominated for the AARP Wyoming Andrus Award. The public can vote on AARP Wyoming's Facebook page; 3. Announcement that the Torrington Municipal Airport is going to host their 1st Annual Fly-In on 10-09-21. The event is scheduled to begin at 7:30 a.m.; 4. Announcement that the sprinkler systems at all City parks will be winterized beginning 10-11-21; 5. Announcement that all City park restrooms will be closed by 10-15-21; 6. COVID-19 updates and recommendations; 7. COVID-19 vaccine updates; 8. Request to the public to continue to be responsible property owners as we transition into Fall and the approach of Winter; 9. Potential recycling program implementation update; and 10. 09-30-21 Wyoming Business Council quarterly meeting/M Lazy Heart Project update.

Councilman Kelly moved and Councilman Kinney seconded to approve the consent agenda which includes the minutes from the 09-21-21 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilwoman Steinbock moved and Councilman Patterson seconded to approve the agenda as presented. Motion carried unanimously.

Doug Mercer presented a summary of the events that transpired during the 09-25-21 Classic Cars on Main Street event to the Mayor and Council.

Gabe Bartlett with Torrington High School requested approval of a special event permit for a School Pride/Community Involvement Event to be held on 10-08-21 from 11:00 a.m. to 12:30 p.m. Mayor Adams indicated that the applicant is requesting that the special event permit fee be waived due to the fact that Goshen County School District 1 is a non-profit organization. Councilman Kinney moved and Councilman Patterson seconded to approve the special event permit and to waive the special event permit fee as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 3.04.110 OF THE TORRINGTON MUNICIPAL CODE, 2021 REVISIONS, RELATING TO PUBLIC RECORDS REQUEST FEES. Chief of Police Johnson stated that the proposed amendments modernize the current ordinance, provide an effective cost structure, and implement protections and provisions to manage electronic records requests on a case by case basis. Councilwoman Steinbock moved and Councilman Kinney seconded to approve the ordinance on first reading as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 8.44 OF THE TORRINGTON MUNICIPAL CODE, 2021 REVISIONS, RELATING TO WEEDS. Chief of Police Johnson stated that the enforcement of weeds can be a difficult issue to address and indicated that the proposed amendments are an attempt to modernize and update the processes outlined in the current ordinance. He commented that several procedures were updated to include as much clarity as possible and specifics were outlined more in depth to ensure that there aren't questions or concerns in any step of the enforcement process. Chief of Police Johnson stated that some additional convenience was also included to allow the means of electronic communication rather than just traditional mail or personal service of notice. He indicated that the abatement portion of the ordinance was re-worked substantially in order to provide as much transparency and structure as possible. Chief of Police Johnson commented that Building Official Estes suggested good ideas on making sure that language is added pertaining to designees. He stated that those suggested edits will be presented for approval with the second reading of the ordinance on 10-19-21. Councilman Patterson recommended an editorial change to the title of Section 8.44.010 from *Duty to maintain weeds on all property in city limits* to *Duty to control weeds on all property in city limits*. Councilman Kelly moved and Councilman Kinney seconded to approve the ordinance on first reading as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 8.60.010 OF THE TORRINGTON MUNICIPAL CODE, 2021 REVISIONS, RELATING TO THE REGULATION OF TOBACCO PRODUCTS ON CITY PROPERTY. Chief of Police Johnson stated that due to concerns brought up by the Safety Committee, the Wage Committee discovered that the City's Tobacco Use Policy was not in alignment with the current ordinance relating to smoking and tobacco products prohibited in or on signed City owned property. He indicated that the proposed amendments lay out very clear and concise expectations as to what the City of Torrington's intentions are and what will be enforced in terms of the regulation of tobacco products on City owned property. Councilman Patterson moved and

Councilwoman Steinbock seconded to approve the ordinance on first reading as presented. Motion carried unanimously.

The bills from 09-22-21 to 10-05-21 were presented for payment. Councilman Patterson moved and Councilwoman Steinbock seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns.

Lawrence Goyen addressed the Mayor and Council. He stated that he wanted to comment on the ordinances that were presented for approval on first reading relating to weeds and the regulation of tobacco products on City property, but that he wasn't able to hear enough of the conversations that took place in order to comment, therefore he will reserve his comments at this time.

Councilman Kinney moved and Councilman Kelly seconded to adjourn to executive session to discuss personnel. Motion carried unanimously.

Councilwoman Steinbock moved and Councilman Patterson seconded to return the Mayor and Council to regular session. Motion carried unanimously.

Councilwoman Steinbock moved and Councilman Kinney seconded that there being no further business to come before the Mayor and Council to adjourn at 8:42 p.m. Motion carried unanimously.

The following bills were approved for payment: 71911 MERITAIN HEALTH INC. premium-ins/life admin 42704.02;71912 VIAERO WIRELESS wireless unlimited hot spot plans 571.24;71913 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured PR employee premium/MT positions 9569.28;71914 REGIONAL CARE INC. select flex admin 102.00;71915 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 297.62;71916 STANDARD INSURANCE CO premium-long term disability 2362.69;71917 TORRINGTON EMPLOYEES INSURANCE premium 91304.01;71918 VERIZON WIRELESS cell phones 507.19;71919 WY DEPT OF REVENUE sales tax 28650.99;71920 WY RETIREMENT SYSTEMS Torr Vol EMT Pension 37.50;71921 AFLAC payroll withholding 349.68;71922 CIRCUIT COURT OF GOSHEN CO payroll withholding 72.57;71923 CITY OF TORRINGTON payroll withholding 55.00;71924 DENT, DAVID A. Golf Pro Payable 1796.01;71925 FAMILY SUPPORT REGISTRY payroll withholding 217.82; 71926 GREAT-WEST TRUST CO LLC payroll withholding 2675.00;71927 NEW YORK LIFE payroll withholding 359.37;71928 KLEIN, GARRETT deposit refund 58.90;71929 KELLETT, STEVEN credit refund 53.83;71930 MACKAY, TERRY D. Conestoga Room deposit refund 75.00;71931 JOHNSON, GAYLE M. deposit refund 6.22;71932 HIGH PLAINS APT credit refund 69.99;71933 TD REAL ESTATE credit refund 86.81;71934 ACCENT WIRE-TIE polyurethane sleeve,wall 425.01;71935 AMERICAN PUBLIC WORKS ASSOC APWA membership 380.00;71936 BELL LUMBER & POLE CO electrical poles 8400.00;71937 BLOEDORN LUMBER CO-TORRINGTON wood stain,granite hex,screws,surge protector strip,kickdown stop,alum drip cap/door bottoms,nails,rubber swivel stem casters,washers,lock nuts,bit set,woodk T, coupler/nippler sets,poly brushes,nipple,coupling,rope,drywall shims,caulk gun,paint roller,paint craft cup 677.06;71938 BOB RUWART MOTORS inspection/repairs 216.19;71939 BORDER STATES INDUSTRIES INC. caps,conduit,ground rods,wedges,bolts,wire,insulators,comp tap conn,anchors,gaskets 5399.99; 71940 BROWN CO heater kit,starter,chainsaw blades 107.59;71941 CASELLE INC. contract support & maint 1990.00;71942 CASPER COLLEGE WAMCAT Fall Institute registration 300.00;71943 SARGENT DRILLING CO Well #16 Project 13635.00;71944 CENTURY LUMBER CENTER siding/accessories,hose clamps,fasteners,flexwrap,drip caps,nails,grass seed,garden tool,wet mops,screws,2-hole straps, breakers,clamp connectors,propane torch kit,2-gang sq cover,grounded nw wire,toilet seat,mineral spirits,elbow,return 3293.68;71945 CITYSERVICEVALCON LLC Phillips 66 terminal maint fee 16.00;71946 COMMUNITY HOSPITAL ambulance supplies 70.29;71947 CONNECTING POINT copier all-inclusive service contracts 412.35;71948 CONTRACTORS MATERIALS INC. inverted paint,lens clean towelettes 117.00;71949 CULLIGAN WATER OF TORRINGTON water dispenser rentals 105.00;71950 DANA KEPNER CO INC. meter end tails 635.70;71951 DBT TRANSPORTATION SERVICES LLC quarterly naviads maint 1088.06;71952 DECKER, STEVE herbicide,inclave fungicide,fertilizer,sand,grass seed 4259.00;71953 DH PACE CO INC. cylinder knob,cut control key 524.56;71954 EMERGENCY MEDICAL PRODUCTS INC. adjustable adult collar 153.00;71955 ENERGY LABORATORIES INC. lab testing 617.00;71956 FASTENAL CO gloves,hand soap,floor sweep compound,nylock Z,bolts,batteries 1930.02;71957 FLOYD'S TRUCK CENTER INC. check/repair transmission light 390.43;71958 G & L CONCRETE concrete 600.00;71959 GOSHEN CO TREASURER IT MOU support 64187.50;71960 GOSHEN DIESEL SERVICE coolant sender 135.00;71961 HICKEY & EVANS LLP e-mail confidential contact list to docketing 27.00;71962 IDEAL LINEN/BLUFFS FACILITY SOLUTION trash bags,paper towels,toilet paper,tuberculocidal cleaner,dust mop handle/frame,towel dispenser,dmqa cleaner,grease cleaner,air fresheners,citro shield 980.63;71963 INDUSTRIAL DISTRIBUTORS grabber tools,brakleen,bolts,washers,nuts,glass cleaner,cable ties 254.05; 71964 KATH BROADCASTING CO LLC tower rent,City Council meeting 475.00;71965 K & K COMMUNICATIONS paging service-elec meters 12.00;71966 LUJAN CLEANING SERVICE LLC cleaning, window cleaning 273.75;71967 METAL SHOP angle iron 35.00;71968 MOTOROLA SOLUTIONS INC. dispatch 911 service contract 4904.32;71969 NAT. ASSOC. OF SCHOOL RESOURCE OFFICERS school resource officer training 495.00;71970 NORTHWEST PIPE FITTINGS INC. couplings,adapters 271.74; 71971 O'REILLY AUTO ENTERPRISES LLC sealed beam,filters,tensioner,headlights,wiper blades,disc pad set,fuel/water sep,ceramic pads,brake rotors,batteries,mass airflow cleaner,semi-met pad,qt-p/s fluid

2242.59;71972 PANHANDLE LAWN CARE LLC fertilizer/weed control application 120.00;71973 ENVIRO SERVICES INC. lab analysis 60.00;71974 THE L L JOHNSON DIST CO rim,bolts,washers,bushing,v-belts, masked pin,lock nut,ball joint assy,rear frame,tine-solids 1776.08;71975 PLATTE VALLEY BANK lease payment 13538.61;71976 PRINT EXPRESS INC. door hangers,ups 261.38;71977 RICHEY, MICHAEL Airport Operator Contract 1666.66;71978 S & W HEALTHCARE CORPORATION wet gel foam series 250.09;71979 SAM'S CLUB/SYCHRONY BANK paper bowls,cleaner,plastic forks/spoons,ibuprofen,foam bowls/cups, tylenol,air fresheners,air duster,coffee 496.77;71980 VALLEY MOTOR SUPPLY filters,lube,spin-on,oil absorb,battery,headlight,gas cap,grease,air element,slim led,wiper blades 926.38;71981 TEAM CHEVROLET cable kit 131.07;71982 SNELL SERVICES INC. repair booster heater 688.00;71983 SNOW CREST CHEMICALS LLC cooling tower treatments,bromicide tablets,monthly hot water closed loop contract 4520.87;71984 DBC IRRIGATION SUPPLY adapters,solenoid assy 56.57;71985 QUILL LLC copy paper 113.98;71986 TIMBERLINE ELECTRIC & CONTROL CORP i global/advantage software renewal-SCADA computer 2250.00;71987 TITAN MACHINERY saw blades 156.53;71988 TORRINGTON EMPLOYEES INSURANCE select flex contributions 4255.41;71989 TORRINGTON FIRE DEPT professional services,firefighters pension 4737.50;71990 TORRINGTON OFFICE SUPPLY receipt books,toner cartridges,prong fastener compressors,anti-fatigue mat,chairmat,pens,mechanical pencil,copy paper, staples,paper clips,highlighter,legal rule pad,planner 796.44;71991 U S POSTMASTER annual rent-po box 130.00;71992 CENTURYLINK TVFD phone,data lines 2849.22;71993 GRAINGER actuator assy,wet mop handle,safety glasses,safety cone,gloves 395.85;71994 WY BANK & TRUST lease purchase payments 26495.84;71995 RESPOND FIRST AID SYSTEMS OF WY 1st aid kit supplies 116.58;71996 TORRINGTON TELEGRAM ads,legals 1481.83;71997 WY RETIREMENT SYSTEMS retirement 103067.98;71998 DEPARTMENT OF WORKFORCE SERVICES workers compensation 16365.93