

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, October 4, 2022 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney, Patterson and Steinbock. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Streets & Sanitation Superintendent Hawley and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Councilman Kinney led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. Weather updates; 2. 09-24-22 Classic Cars on Main Street event update; 3. COVID-19 updates and recommendations; 4. COVID-19 vaccine clinic update; 5. Reminder to the public to be cautious and mindful of the presence of children on the streets as schools are back in session. Request to the public to refrain from using their cell phones while driving; 6. Announcement that the baler site is no longer open on Saturdays; 7. Request to the public to please refrain from putting garbage in the grass bins; 8. Reminder to the public that the Elk Eco Cycle Recycling Center is open and is accepting cardboard, separated paper products and aluminum cans. The site is located at 310 Curtis Avenue and is open Monday through Wednesday from 8:00 a.m. to 4:00 p.m.; 9. Announcement that the Homesteader's Museum will be hosting a Night at the Boo-Seum on 10-28-22 and 10-29-22; 10. Announcement that the Goshen County Visitor Center is in the process of relocating to the Homesteader's Museum; 11. City project/ARPA funding update; 12. General Election (11-08-22) reminder; 13. Mayor and City Council candidate update; and 14. Goshen County School Board and Eastern Wyoming College Board of Trustees vacancy update.

Councilman Kelly moved and Councilman Kinney seconded to approve the consent agenda which includes the minutes from the 09-20-22 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Mayor Adams requested approval to amend the agenda as follows:

1. Add Torrington High School Homecoming Parade Special Event Permit Addendum to the Action Items List.

Councilwoman Steinbock moved and Councilman Patterson seconded to approve the agenda as amended. Motion carried unanimously.

Brayden Connour with Goshen County Economic Development (GCED) gave a brief presentation regarding Economic Development. He reviewed the goals of the corporation, described the different types of working committees held within the corporation, discussed the operations and major functions provided by the corporation, and gave a summary of the corporation's Progress Program and sales tax project history. Mr. Connour then requested support from the City of Torrington for the continuation of the quarter-penny sales tax for GCED and for all of GCED's work that benefits all of the County. Mayor Adams signed a letter of support for GCED.

Leann Mattis with Goshen County Economic Development requested approval of a special event permit for a Safety Treat Night and Trunk or Treat event to be held on 10-31-22 from 5:00 p.m. to 6:30 p.m. Mayor Adams indicated that the applicant is requesting approval to close the public street on Main Street between 19th Avenue and 23rd Avenue and to have the special event permit fee waived due to the request being a community event. Councilman Patterson moved and Councilman Kinney seconded to approve the special event permit and to waive the special event permit fee as presented. Motion carried unanimously.

Chief of Police Johnson presented for approval an addendum to the special event permit for the Torrington High School (THS) Homecoming Parade that is scheduled to be held on 10-14-22 from 10:00 a.m. to 12:00 p.m. He stated that THS would like to change the location of the Pep Rally from City Park to the THS gymnasium. Chief of Police Johnson indicated that the requested change will simplify the operation of the event significantly. He commented that the notification form which requires signatures of all of the business owners that will be affected by the event has been fully completed and submitted. Councilwoman Steinbock moved and Councilman Kelly seconded to approve the addendum to the special event permit as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented the bid results for a New Crane with Truck and Dump Body. She stated that a bid opening was held on 09-14-22 and indicated that the bid that was received from Ken Garff Cheyenne was the only bid that was submitted. Clerk/Treasurer Strecker commented that the bid amount of \$212,251.00 that was submitted is approximately \$74,251.00 over the budget appropriation. Streets & Sanitation Superintendent Hawley stated that the estimated delivery time for the truck is 550 calendar days. He indicated that staff recommends a partial award for the truck and chassis only in the amount of \$66,740.00. Streets & Sanitation Superintendent Hawley commented that due to the extensive delivery time, staff would like to get the truck ordered and re-bid the crane and dump body separately in hopes of receiving more favorable bid results. Councilwoman Steinbock moved

and Councilman Kinney seconded to award the bid to Ken Garff Cheyenne for the truck and chassis only in the amount of \$66,740.00 as presented. Motion carried unanimously.

The bills from 09-21-22 to 10-04-22 were presented for payment. Councilman Patterson moved and Councilwoman Steinbock seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns. None were heard.

Councilwoman Steinbock moved and Councilman Patterson seconded that there being no further business to come before the Mayor and Council to adjourn at 7:45 p.m. Motion carried unanimously.

The following bills were approved for payment: 74502 AFLAC payroll withholding 453.48;74503 AT&T MOBILITY cardiac monitor transmission fee 40.04;74504 NCPERS GROUP LIFE INS payroll withholding 144.00;74505 CITY OF TORRINGTON payroll withholding 45.00;74506 DENT, DAVID A. Golf Pro Payable 2179.03;74507 GREAT-WEST TRUST CO LLC payroll withholding 1293.00;74508 VIAERO WIRELESS phone,wireless hotspots 618.14;74509 NEW YORK LIFE payroll withholding 359.37;74510 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 499.28;74511 STANDARD INSURANCE CO premium-long term disability 2253.81;74512 TORRINGTON EMPLOYEES INSURANCE select flex contributions 2945.54;74513 WY DEPT OF REVENUE sales tax 31519.84;74514 FACINELLI, RYAN deposit refund 89.14;74515 HAHN, HALLIE deposit refund 49.38;74516 HOWELL, SARAH J. deposit refund 39.22;74517 SIMMONS, CONNIE deposit refund 41.53;74518 SCHMIDT, MARY ANN reimb-proof of rabies vaccination 50.00;74519 GOULART, TYLER reimb-work boots 160.00;74520 SHAHAN, DAKOTAH deposit refund 68.53;74521 MAYOR, ROBERT deposit refund 21.01;74522 GIESE, MARLON deposit refund 94.40;74523 MCDANIEL, JOE & TERI deposit refund 222.76;74524 STEINHASSEN, SAMANTHA deposit refund 152.35;74525 ESTES, DENNIS mileage reimb 315.90;74526 21ST CENTURY EQUIPMENT LLC filters,filter element 122.55;74527 ARROW ELECTRIC OF TORRINGTON install breaker box-extra panel,breakers,connectors,wire 332.00;74528 ABSOLUTE SOLUTIONS radio repairs 250.00;74529 ALLEN, JAMES R. repairs 126.40;74530 AMAZON CAPITAL SERVICES screen protectors w/ camera lens protectors,street brooms,stapleless stapler,digital voice recorder,rubber toolbox latches,pipe strainer, pens,charging block,usb hub 333.61;74531 AMERICAN PUBLIC WORKS ASSOC APWA membership 390.00;74532 AVI PC FY22 Electrical Inventory/Water System Modeling Projects 9337.50;74533 BARCO PRODUCTS personalized bench-WCG/Lupine Park 2265.51;74534 BARNES LAW LLC Court Appointed Attorney 650.00;74535 BLOEDORN LUMBER CO-TORRINGTON washers,screws,battery packs,paint,bits, laths,landscape fabric,lithium grease,lubricant,steelwire brushes,chipping hammers,spray paint 676.79; 74536 CAPITAL ONE TRADE CREDIT trolley mounted oil pump kit 1288.21;74537 BOALCH, MARC D. mowing 60.00;74538 BOMGAARS SUPPLY INC. puppy chow,cat litter,sprayer tips,shut-off,blade dispenser,cap/gasket,strainers,shirt,menders,steel wool,clamps,poly rope,floatation devices,bolts,shop saw wheels,tomcat glue/mouse traps,pants,funnels,bushings,tape,nozzles,thinner,primer,spray paint 1012.85;74539 BORDER STATES INDUSTRIES INC. cutouts,breakers,meter base,pole top pins,wire, extension cord plugs,street light,elbows,tap connectors,copper crimps 4906.08;74540 BUTLER'S SALVAGE & TOWING vehicle towing-chip sealing 101.50;74541 CITYSERVICEVALCON LLC jet fuel,Phillips 66 terminal maint fee 19318.22;74542 COMMUNITY HOSPITAL ambulance supplies 116.60;74543 CONNECTING POINT TVFD copier all-inclusive service contract/monthly charge 75.00;74544 CONTRACTORS MATERIALS INC. cargo pants,blade,inverted paint,lens clean towelettes 1646.80;74545 DECKER, STEVE pramaxis,inlet surfactant,herbicide,sand 2736.07;74546 DPC INDUSTRIES INC. sodium hypo 4020.17;74547 ENERGY LABORATORIES INC. lab testing 738.00;74548 FASTENAL CO batteries, bleach,caution tape 238.97;74549 G & L CONCRETE concrete 1880.00;74550 PRO QUALITY PEST CONTROL rodent control 90.00;74551 GOSHEN CO CONSTRUCTION LLC airport hangar work 1750.00; 74552 GOSHEN CO TREASURER IT MOU support 79640.00;74553 GREATAMERICA FINANCIAL SERVICES CORP property tax-copiers 80.57;74554 THE HARTFORD volunteer firefighter accident insurance-City ½ 761.97;74555 HAWKINS INC. sodium hydrox 50% diaphragm 3242.86;74556 USABLUBOOK door knob card blanks 132.60;74557 IDEAL LINEN/BLUFFS FACILITY SOLUTION insecticide,trash bags,disinfectant, urinal screens,paper towels,towel dispenser,toilet paper 842.98;74558 J HARLEN CO INC. fire retardant shirts/pants 710.03;74559 JERRY'S ELECTRIC 3-phase padmount transformer 8575.00;74560 KATH BROADCASTING CO LLC tower rent,City council meeting 275.00;74561 LONG BUILDING TECHNOLOGIES INC. repairs to A/C 260.00;74562 LONG II, DEREK J. deep root fertilization 580.00;74563 MASEK GOLF CAR CO balance due after credit-tie rod 5.51;74564 METAL SHOP AND REPAIR LLC rectangular tube 40.00;74565 MIDCO DIVING & MARINE SERVICES INC. EPA report 894.00;74566 MOUNTAIN WEST TECHNOLOGIES CORP TVFD internet service 100.00;74567 NAT. ASSOC. OF SCHOOL RESOURCE OFFICERS conference registration 495.00;74568 NORTHWEST PIPE FITTINGS INC. compression nuts,curb stop 386.48;74569 ORR ALIGNMENT & LUBE LLC alignment 90.00;74570 PANHANDLE CONCRETE PRODUCTS INC. flat top,gradering,rings/covers 1833.00;74571 ENVIRO SERVICES INC. lab analysis 37.00; 74572 THE L L JOHNSON DIST CO return,tournament flag sticks,rain cap assys,belt 1245.99;74573 PETROLEUM TESTERS LLC class a&b ust operator training 225.00;74574 PLATTE VALLEY BANK lease purchase payment 13538.61;74575 PNI WATER SOLUTIONS water dispenser rentals,water,credit 175.60; 74576 POMP'S TIRE SERVICE landfill scraper repair,tires/mount caps 699.50;74577 PRINT EXPRESS INC.

copies,ups,register tickets,chip seal door hangers 579.21;74578 QUADIENT FINANCE USA INC. neopost postage 743.10;74579 QUADIENT LEASING USA INC. lease contract-postage machine 407.91;74580 RAILROAD MANAGEMENT CO property tax on land lease 202.48;74581 RAILROAD MANAGEMENT CO license fee 146.41;74582 RICHEY, MICHAEL air fuel 559.19;74583 RICHEY, MICHAEL Airport Operator Contract 1666.66;74584 DOMINO'S PIZZA gift cards 270.00;74585 SAM'S CLUB/SYCHRONY BANK binders,laundry detergent,hand soap,towels,coffee,hot chocolate,scour pads 855.61;74586 VALLEY MOTOR SUPPLY manual choke kit,v-belt top cog,filters,RTVult black hi-temp/silicone,extreme pressure grease,trailer connector 491.08;74587 VALLEY MOTOR SUPPLY adhesive weatherstrip 5.49;74588 EASTERN WY EYE CLINIC safety glasses 481.00;74589 SIMPLIFY COMPLIANCE LLC annual subscription-online safety training 2953.00;74590 SMITTY'S REPAIR SERVICE portable welding,material/hosp 304.26; 74591 SOCIETY FOR HUMAN RESOURCE MANAGEMENT annual membership 229.00;74592 QUILL LLC toilet bowl cleaner,earphones,creamer,ink cartridges,scotch tape,post it notes,flags,kleenex,dish soap, envelopes 290.99;74593 TEAM LABORATORY CHEMICAL LLC weed killer 904.00;74594 SOUTHWESTERN EQUIPMENT CO air actuator 347.30;74595 TOPKOTE INC. FY23 Chip Seal Project 190755.50;74596 TORRINGTON FIRE DEPT professional services 800.00;74597 TORRINGTON OFFICE SUPPLY pencils, stapleless stapler,highlighters,pens,stapler,staples,flags,planner,laminate pedestal,hanging folders, address labels,hand soap,portable hard drive usb,paper 786.03;74598 TORRINGTON SOD FARMS grass services,sod 302.00;74599 TOUCHTONE COMMUNICATIONS long distance 73.38;74600 U S POSTMASTER annual rent 140.00;74601 CENTURLINK TVFD phone,data lines 2594.56;74602 VERIZON WIRELESS cell phones 595.70;74603 JIRDON fertilizer 4522.50;74604 WY MACHINERY maintenance-travel/replace filters,roller assy 7789.98;74605 WY WATER QUALITY & POLLUTION CNTRL conference registration 375.00;74606 PRO AGG INVESTMENT II LLC deposit refund 29.67;74607 WY RETIREMENT SYSTEMS adjustments & interest 36721.83;74608 WY RETIREMENT SYSTEMS retirement 73828.10