

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, September 21, 2021 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney and Patterson. Councilwoman Steinbock was absent but excused. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Building Official Estes and Deputy City Treasurer Haas.

Mayor Adams called the meeting to order.

Clerk/Treasurer Strecker led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. Air quality advisory updates and suggested precautions; 2. Reminder to the public that property owners are responsible for their property from the middle of the road to the middle of the alley; 3. Request to the public to continue to focus on keeping their properties cleaned up; 4. Reminder to the public that the baler site is open Monday through Friday from 7:00 a.m. to 4:00 p.m. and on Saturday from 7:00 a.m. to 3:00 p.m. to receive general yard waste; 5. Announcement that 10-02-21 will be the final Saturday that the baler site will be open this year; 6. COVID-19 vaccine updates; 7. COVID-19 updates and recommendations; 8. Progress on projects within the City; and 9. Potential recycling program implementation update.

Councilman Kelly moved and Councilman Patterson seconded to approve the consent agenda which includes the minutes from the 09-07-21 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Kinney moved and Councilman Kelly seconded to approve the agenda as presented. Motion carried unanimously.

Larry Wright addressed the Mayor and Council. He expressed his concerns in regard to the fire hydrant that is located on the sidewalk near his driveway. Director of Public Works (DPW) Harkins stated that he spoke to Water/Wastewater Foreman Powell about the issue. He indicated that Water/Wastewater Foreman Powell relayed that the water main in the street is an old water main that is scheduled for replacement at some point when the City has funds. DPW Harkins commented that the water main is a 4" diameter asbestos concrete pipe. He stated that the relocation and replacement of the fire hydrant itself will be included in any type of project to replace the water line in that area and indicated that currently the City does not have any funding for a project of that type. DPW Harkins commented that Water/Wastewater Foreman Powell estimates the cost of relocating and replacing this one specific fire hydrant to be around \$6,000.00 to \$7,000.00. Mayor Adams advised Mr. Wright that the fire hydrant will be relocated and replaced based on the City's replacement schedule which is subject to availability of funding.

Sandy Hoehn and Moriah Brist with Goshen County Economic Development requested approval of a special event permit for a Safety Treat Night and Trunk or Treat event to be held on 10-29-21 from 5:00 p.m. to 6:30 p.m. Mayor Adams indicated that the applicants are requesting approval to close the public street on Main Street between 19th Avenue and 23rd Avenue and to have the special event permit fee waived due to the request being a community event. Councilman Patterson moved and Councilman Kinney seconded to approve the special event permit and to waive the special event permit fee as presented. Motion carried unanimously.

Mayor Adams noted the time had arrived for the Mayor and Council to adjourn from regular session and convene as a Board of Adjustment.

Building Official Estes stated that Future Plus Home Improvements requested a front yard setback variance from the required 30' to 16' for the addition of a front porch. The property is located at 2018 East H Street. He indicated that the Planning Commission approved the request at their 09-14-21 meeting, staff recommends approval and he has received no public comment. Mayor Adams opened the public hearing for consideration of the setback variance request. He asked for public comments for or against the approval of the request, none were heard. The public hearing was closed. Councilman Kinney moved and Councilman Patterson seconded to approve the setback variance request for the property located at 2018 East H Street as presented. Motion carried unanimously.

Mayor Adams returned the Mayor and Council to regular session.

Director of Public Works (DPW) Harkins presented the bid results for the FY22 Crack Fill Project. He stated that staff recommends awarding the bid to Highway Improvements of Sioux Falls, South Dakota in the amount of \$59,175.00 and reserve \$19,725.00 (33.3%) for contingency for a project total of \$78,900.00. Councilman Patterson moved and Councilman Kelly seconded to award the bid to Highway Improvements of Sioux Falls, South Dakota in the amount of \$59,175.00 and reserve \$19,725.00 (33.3%) for contingency for a project total of \$78,900.00 as presented. Motion carried unanimously.

Director of Public Works (DPW) Harkins presented for approval Amendment No. 1 to the Agreement for Professional Services with AVI Professional Corporation in the amount of \$24,156.82. He

stated that the amendment will provide for the re-opening of Well #16 to modify the intake location of the pump in an attempt to improve the water quality of the well. DPW Harkins indicated that water samples will again be taken after the modifications and tested for both nitrates and fine particulates. He commented that the results of that testing will determine whether or not the new well can be plumbed directly into the City's distribution system or if it will need to be plumbed into the raw water line to the water treatment plant. Councilman Kinney moved and Councilman Patterson seconded to approve Amendment No. 1 to the Agreement for Professional Services with AVI Professional Corporation in the amount of \$24,156.82 as presented. Motion carried unanimously.

Attorney Eddington read Resolution No. 2021-09. Clerk/Treasurer Strecker stated that the resolution will amend the FY22 Budget to compensate for project funding that was not carried over into FY22. The amended amount will account for the following: Water Fund – Well Field & Water Project. She indicated that the total amount of the amendment is \$50,000.00. Councilman Patterson moved and Councilman Kelly seconded to approve Resolution No. 2021-09 as presented. Motion carried unanimously.

The bills from 09-08-21 to 09-21-21 were presented for payment. Councilman Patterson moved and Councilman Kinney seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns.

Fire Chief Petsch briefly updated the Mayor and Council on a call that the Torrington Volunteer Fire Department received from Scottsbluff County for mutual aid assistance. He also urged the public to be aware of the smoke in the area and to continue to take the appropriate precautions when necessary.

Councilman Kinney moved and Councilman Patterson seconded that there being no further business to come before the Mayor and Council to adjourn at 7:48 p.m. Motion carried unanimously.

The following bills were approved for payment: 71801 CIRCUIT COURT OF GOSHEN CO payroll withholding 72.57;71802 CITY OF TORRINGTON payroll withholding 60.00;71803 DENT, DAVID A. Golf Pro Payable 2289.02;71804 FAMILY SUPPORT REGISTRY payroll withholding 217.82;71805 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;71806 GREAT-WEST TRUST CO LLC payroll withholding 2675.00;71807 NEW YORK LIFE payroll withholding 359.37;71808 TOUCHTONE COMMUNICATIONS long distance 274.73;71809 WASHINGTON NATIONAL INSURANCE CO payroll withholding 32.70;71810 WYRULEC CO Landfill Electric 166.56;71811 MILLIKIN WELL DRILLING refund water meter deposit less fees/costs 2163.50;71812 SHARON BILSTEIN ESTATE deposit refund 161.48; 71813 KELLEY, JENNA reimb-proof of rabies vaccine 50.00;71814 MOORE, SORAYA deposit refund 182.14;71815 HIGH PLAINS APT deposit refund 98.39;71816 ABSOLUTE SOLUTIONS vehicle supplies 2469.33;71817 AIRGAS USA LLC gloves 134.30;71818 AT&T MOBILITY cardiac monitor transmission fees 33.46;71819 BLACK HILLS ENERGY utilities-gas 1261.89;71820 BLACKBURN MANUFACTURING CO marking flags 235.80;71821 BOMGAARS SUPPLY INC. bolts,mop,pump,banners w/ poles,blower,mouse attractant/traps,oil,chainsaw chains,key,sprayers,wet/dry vac,dog/puppy food 722.59;71822 BROWN CO pulley,gaskets,o-rings 378.59;71823 CANON FINANCIAL SERVICES INC. copier contract 180.00;71824 CENTURY LUMBER CENTER battery,cleaners,spray paint,roller covers,extension cord,galv plugs, fasteners,couplings,thread locker,primer,pvc cement,hitch ball,pin receiver,indecticide,trimmer line, wonder bar,utility knives,mouse bait/bait station,spider killer,paint,gloves,sprinkler,bushing,adapter,fip caps,light bulbs,connector,nipples,concrete mix,line posts,hinge,door closer/sweeps,outlet metal strip, pvc pipe,adapters,tape,framing nail-bx,safety hasps,rubber sheet,hose clamps,padlock,plywood,step ladder,staples,hammer stapler,wrap,ground wire,blue boxes,flashlight w/ laser,cable ties 1429.63;71825 CLARKE MOSQUITO CONTROL PRODUCTS flush solenoid assy 268.06;71826 ALYSSA MARIE COULSON professional services 350.00;71827 DIVERSIFIED SERVICES INC. cleaning services 385.00;71828 ENERGY LABORATORIES INC. lab testing 575.00;71829 FASTENAL CO ic wb safety reeds,gloves,bleach 346.79; 71830 FERGUSON ENTERPRISES valve box mud plug w/ handle 82.82;71831 FIRE CATT LLC fire hose testing 1644.00;71832 FIRED UP RESCUE LLC face protectors,hoods,helmet mounted flashlights 439.90; 71833 FRITZLER, LARRY & DEBORAH pump septic tanks 1065.00;71834 FUEL MANAGEMENT SOLUTIONS OAI line & leak detector testing 1400.00;71835 GOSHEN CO ECONOMIC monthly contribution 2500.00; 71836 GOSHEN DIESEL SERVICE diagnostic repairs 246.00;71837 GREATAMERICA FINANCIAL SERVICES CORP copier leases 356.00;71838 ENVIROSAFETY rubber gloves 126.86;71839 HAAS, AMY mileage/meal reimb 201.69;71840 HARRINGTON INDUSTRIAL PLASTICS LLC valve ball tube 3-way 126.21;71841 HAWKINS INC. cyanuric acid,sodium hydrox 50% diaphragm,azone 12890.16;71842 USABLUEBOOK suspended float switches 131.33;71843 HONNEN EQUIPMENT dozer rental-cell 13 closure 6960.00; 71844 HUB INTERNATIONAL MOUNTAIN STATES LIMITED auto/commercial property insurance 35761.75;71845 IDEAL LINEN/BLUFFS FACILITY SOLUTION mats,sam dust,scrapers,coveralls,sam garment,energy fees,towels,sam linen,mops 797.23;71846 INDUSTRIAL DISTRIBUTORS raid wasp/hornet spray 81.96;71847 JAMES A. EDDINGTON PC City Attorney 9187.50;71848 MARTIN MARIETTA MATERIALS road base 203.87;71849 MASEK GOLF CAR CO extractor pump,push/pin puller,pins 67.05; 71850 MEDICAL AIR SERVICES ASSOCIATION medical air transport insurance 1615.00;71851-71880 Void; 71881 MENARDS corrugated pipe,elbows 1163.82;71882 MOTOROLA SOLUTIONS INC. dispatch 911 service contract 4904.32;71883 NORTHEAST COMMUNITY COLLEGE job training/safety 2778.00;71884

NORTHWEST PIPE FITTINGS INC. compression unions 191.94;71885 OLSON TIRE CO tires,budd/10-hole wheel,valve stem,dismount/mount,disposal,fuelmax rtd,balance,tape wt 1021.64;71886 ONE CALL OF WY tickets for CDC code TRG 84.75;71887 ENVIRO SERVICES INC. lab analysis 150.00;71888 PATRICK, JOHN B. Municipal Court Judge 2000.00;71889 PINNACLE BANK postage,travel expenses-fuel/lodging/meals,registration fees,leatherman tool,white post/prismatic collar,fast acting fuse,vacuum>manuals, membership renewal,ice bags,cleaning supplies,wastewater treatment training,restraint hobbles, protective eyewear,flowers,remote alarm dialing monitor,liquid assets video,water filters 5988.78; 71890 QUADIENT FINANCE USA INC. neopost postage 620.05;71891 RICHEY, MICHAEL Airport Operator Contract 1666.66;71892 SAM'S CLUB/SYCHRONY BANK paper towels,folders,tape,flash drives,pens,bath tissue dispenser 381.94;71893 BUSINESS AND LEGAL RESOURCES annual subscription for online safety training 2953.00;71894 QUILL LLC staplers,ball pen case,dish soap,usb drives,datastick,sharpies 220.97; 71895 STUART C IRBY CO glove testing 112.66;71896 SUEZ WTS USA INC. monthly chemical management 7769.04;71897 SUN RIDGE SYSTEMS INC. RIMS annual support services 9708.00;71898 TRAFFIC SIGNAL CONTROLS INC. cube style flashers 120.00;71899 U S POSTMASTER credit for postage 850.00;71900 VERIZON WIRELESS TVFD cell phones 97.23;71901 WEGLIN, EDWARD H. mow/trim 290.00;71902 WESTCO dyed premium diesel,unleaded gas 19472.47;71903 WESTERN PATHOLOGY CONSULTANTS drug screen,urine collection 126.00;71904 WESTERN UNITED ELECTRIC SUPPLY pole set kits 603.90;71905 WY DEPT OF AGRICULTURE license-weights/measures dispensers 40.00;71906 WY DEPT OF REVENUE uniform assessment FY22-1st payment 2191.68;71907 WY EMERGENCY MEDICAL SERVICES ASSOC annual membership dues 400.00;71908 MILLICAN, MARJORIE A. cemetery lot refund 200.00;71909 CADECO LLC deposit refund 157.93;71910 STRECKER, LYNETTE mileage reimb 161.28