

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, September 20, 2022 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney, Patterson and Steinbock. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Chief of Police Johnson, Buildings & Grounds Superintendent Estes, Project Manager Weis and EMS Executive Director Yates.

Mayor Adams called the meeting to order.

Chief of Police Johnson led the Pledge of Allegiance.

Mayor Adams welcomed three students from Ellen Creager's Eastern Wyoming College government class.

Mayor Adams led the session with informational announcements on the following items: 1. Weather updates; 2. Reminder to the public that Goshen County is under a Stage 1 Fire Restriction Status until further notice; 3. COVID-19 updates and recommendations; 4. COVID-19 vaccine clinic update; 5. Goshen County Public Health quadrivalent flu clinic update; 6. Reminder to the public to be cautious and mindful of the presence of children on the streets as schools are back in session. Request to the public to refrain from using their cell phones while driving; 7. Reminder to the public that the baler site is open every Saturday through October from 7:00 a.m. to 3:00 p.m. to receive grass and general yard waste; 8. Request to the public to please refrain from putting garbage in the grass bins; 9. Reminder to the public that the Elk Eco Cycle Recycling Center is open and is accepting cardboard, separated paper products and aluminum cans. The site is located at 310 Curtis Avenue and is open Monday through Wednesday from 8:00 a.m. to 4:00 p.m.; 10. General Election (11-08-22) reminder; 11. Mayor and City Council candidate update; 12. Goshen County School Board and Eastern Wyoming College Board of Trustees vacancy update; and 13. Reminder that the Classic Cars on Main Street event is scheduled to be held on 09-24-22.

Councilman Kelly moved and Councilman Kinney seconded to approve the consent agenda which includes the minutes from the 09-06-22 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilwoman Steinbock moved and Councilman Patterson seconded to approve the agenda as presented. Motion carried unanimously.

Mayor Adams noted the time had arrived for the Mayor and Council to adjourn from regular session and convene as a Board of Adjustment.

Buildings & Grounds Superintendent Estes stated that Matthew and Sarah Jacobson requested a variance to the maximum allowed square footage for an accessory structure in an R-3 zone. He indicated that the applicants are requesting an increase from the allowed 700 square feet to 1,248 square feet for the addition of a garage with living quarters for the property located at 2341 Main Street. Buildings & Grounds Superintendent Estes commented that staff recommends approval and that he has received no public comment. Mayor Adams opened the public hearing for consideration of the variance request. He asked for public comments in favor of the approval of the variance request. Terry Watson spoke in favor of the approval of the variance request. Mayor Adams asked for public comments against the approval of the variance request, none were heard. The public hearing was closed.

Buildings & Grounds Superintendent Estes stated that Roxane Lira requested approval of the preliminary plat acting as the final plat of the Capitol Hill Addition 3rd Filing. He indicated that Ms. Lira would like to vacate and replat Lot "A" of the Lopez Addition of the Capitol Hill Addition 2nd Filing. Buildings & Grounds Superintendent Estes commented that staff recommends approval and that he has received no public comment. Mayor Adams opened the public hearing for consideration of the preliminary plat request. He asked for public comments in favor of or against the approval of the preliminary plat request, none were heard. The public hearing was closed.

Buildings & Grounds Superintendent Estes stated that Bloedorn Lumber Company requested approval of the preliminary plat acting as the final plat of the Grandview Addition 3rd Filing. He indicated that Bloedorn would like to vacate and replat Lots 3, 4, 5 and 6, Block 1, of the Grandview Addition 2nd Filing. Buildings & Grounds Superintendent Estes commented that staff recommends approval and that he has received no public comment. Mayor Adams opened the public hearing for consideration of the preliminary plat request. He asked for public comments in favor of or against the approval of the preliminary plat request, none were heard. The public hearing was closed.

Mayor Adams returned the Mayor and Council to regular session.

Councilman Patterson moved and Councilwoman Steinbock seconded to approve the variance request for the property located at 2341 Main Street as presented. Motion carried unanimously.

Councilman Kelly moved and Councilman Kinney seconded to approve the preliminary plat acting as the final plat of the Capitol Hill Addition 3rd Filing as presented. Motion carried unanimously.

Councilman Kinney moved and Councilman Patterson seconded to approve the preliminary plat acting as the final plat of the Grandview Addition 3rd Filing as presented. Motion carried unanimously.

Attorney Eddington read a proclamation declaring November 2022 as Lung Cancer Awareness Month. It states that lung cancer is the leading cause of cancer death among men and women in the United States and Wyoming, accounting for more deaths than colon cancer, breast cancer and prostate cancer combined. It also encourages all citizens to learn about lung cancer and early detection through lung cancer screening. Councilwoman Steinbock moved and Councilman Kinney seconded to approve the proclamation as presented. Motion carried unanimously.

Project Manager Weis presented the bid results for the FY23 Golf Course Parking Lot Improvements (Phase I) Project. He stated that staff recommends awarding the Base Bid to J-Built Homes, Inc. of Torrington, Wyoming in the amount of \$59,461.00, Alternate Bid B in the amount of \$6,280.00 and reserve \$9,259.00 (12.3%) for contingency towards Alternate Bid A for a project total of \$75,000.00. Project Manager Weis indicated that the project consists of the removal, excavation and placement of 880 SY of 6" PCC parking pavement with an alternate bid for an additional 245 SY of pavement removal, excavation and 6" parking pavement, and a second alternate bid for the addition of 200 LF of 30" curb and gutter. Councilman Patterson moved and Councilman Kinney seconded to award the Base Bid to J-Built Homes, Inc. of Torrington, Wyoming in the amount of \$59,461.00, Alternate Bid B in the amount of \$6,280.00 and reserve \$9,259.00 (12.3%) for contingency towards Alternate Bid A for a project total of \$75,000.00 as presented. Motion carried unanimously.

EMS Executive Director Yates presented for approval rate increases to the EMS Fee Schedule to be effective as of 10-01-22. The proposed rate increases are as follows: BLS Rate - Emergent – \$700.00 (\$50.00 Increase), ALS Rate - Emergent – \$850.00 (\$50.00 Increase), ALS Assist for other Agencies – \$850.00 (\$50.00 Increase), ALS Specialty Care Transfer – \$1,100.00 (\$100.00 Increase), ALS Cardiac Arrest – \$1,100.00 (\$100.00 Increase), Mileage – \$16.00 Per Mile (\$1.00 Increase), Standby - Ambulance – \$75.00 Per Hour (\$15.00 Increase) and Standby - Personnel – \$45.00 Per Hour (\$5.00 Increase). Councilman Patterson inquired about the percentage of ambulance calls that are received outside of City limits. EMS Executive Director Yates responded that currently the call ratio is 50% City and 50% County. Councilman Patterson stated that EMS is an essential service and indicated that it would be really nice if the County would see fit to contribute for the 50% of the calls that belong to them. Councilwoman Steinbock moved and Councilman Kelly seconded to approve the rate increases to the EMS Fee Schedule to be effective as of 10-01-22 as presented. Motion carried unanimously.

The bills from 09-07-22 to 09-20-22 were presented for payment. Councilman Kelly moved and Councilman Kinney seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns.

Councilman Kinney commended Project Manager Weis and Streets & Sanitation Superintendent Hawley on the successful completion of the FY 2023 Chip Seal Placement Project.

Councilman Patterson announced that all City employees are going to attend a Suicide Prevention Training on 09-22-22. He emphasized how crucial that type of training is for awareness purposes and stated that Wyoming has the highest suicide rate in the United States. Councilman Patterson gave kudos to the City of Torrington for making the critical training available to their employees.

Councilman Kinney moved and Councilwoman Steinbock seconded that there being no further business to come before the Mayor and Council to adjourn at 7:55 p.m. Motion carried unanimously.

The following bills were approved for payment: 74403 CITY OF TORRINGTON payroll withholding 65.00;74404 DENT, DAVID A. Golf Pro Payable 3452.78;74405 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;74406 GREAT-WEST TRUST CO LLC payroll withholding 1293.00;74407 MUNICIPAL ENERGY AGENCY OF NE wholesale power 485749.69;74408 NEW YORK LIFE payroll withholding 359.37;74409 TOUCHTONE COMMUNICATIONS long distance 83.02;74410 VERIZON WIRELESS TVFD cell phones 97.02;74411 WYRULEC CO Landfill Electric 161.17;74412 WY RECREATION & PARKS ASSOCIATION conference registration 225.00;74413 JACKSON, CHELSI reimb-proof of rabies vaccination 100.00;74414 CURRY, DEBRA 50 gal used spray unit on skid w/ accessories 600.00;74415 STRECKER, LYNETTE mileage reimb 166.73;74416 TAMI GRAYBILL deposit refund 189.87;74417 TD REAL ESTATE deposit refund 118.81;74418 ACCUSCREEN MOBILE DRUG TESTING SERVICES rapid screen drug test 28.00;74419 AMAZON CAPITAL SERVICES leatherman,thermostat bin control,plastic ice bags 234.04; 74420 AT&T MOBILITY cardiac monitor transmission fee 33.46;74421 BLACK HILLS ENERGY utilities-gas 1458.29;74422 BLACKBURN MANUFACTURING CO marking flags 152.12;74423 BORDER STATES INDUSTRIES INC. gloves,elbows,epr wire,standoff brackets,pvc conduit,tap connectors,electrical supplies,unit hubs,fuses 41893.31;74424 BROWN CO pulley cover,spacer,wheel bearing 106.99;74425 CENTURY LUMBER CENTER screws,key,wasp/hornet spray,spray paint,door stops,rath strap,sprinkler, pruning blades,drill bit,nut setter,primer bulb,adapters,pvc cement,primer,tees,pipe,clamps,wood glue, poplar dowels,surge protector,masking tape,scrub sponges,teflon paste,couplings,fly killer,power bits, nuts,bolts,hooks,pail,flashlight,elbows,fip caps,mending plate,corner iron,pvc pipe>window/door foam, bushings,conduit,sawzall blades,nipples,magnetic cover,sprinkler heads,pipe plug,slip cap,gp chain,knife blades,hose splicer,bulbs,survey stakes,trimmer line 1278.58;74426 CENTURY LUMBER CENTER kwikseal,fasteners 7.98;74427 CITYSERVICEVALCON LLC aviation gas 17415.39;74428 CITY OF

TORRINGTON c/o FIRST STATE BANK optional sales tax 109417.53;74429 CIVICPLUS INC. municode full service codification/annual fee 1350.00;74430 COWBOY CLINIC AND URGENT CARE pre-employment physical 75.00;74431 CUMMINS INC. planned generator maint 5404.34;74432 D A R E reimb-NE certified driving record 8.50;74433 DECKER, STEVE paint filters,kerosene,grass seed,marking paint 1819.89;74434 DENNIS SUPPLY CO filters,switch limit,rocker switch 502.94;74435 EMERGENCY MEDICAL PRODUCTS INC. EMP flex-all splints 24.28;74436 ENERGY LABORATORIES INC. lab testing 1235.50;74437 FIRED UP RESCUE LLC nozzles 1681.21;74438 FISHER SCIENTIFIC CO LLC cellular wireless connected safety device 1566.21;74439 FR CLOTHING & SUPPLY FR clothing 759.70;74440 FUEL MANAGEMENT SOLUTIONS operators annual inspection 1540.00;74441 GALLS LLC LED lights 102.95;74442 GOSHEN CO ECONOMIC ¼ cent sales tax 27354.94;74443 GOSHEN CO ECONOMIC monthly contribution 2500.00;74444 GOSHEN CO TREASURER property taxes,water right assessments 34161.97;74445 GOSHEN DIESEL SERVICE diagnose/repair-check engine light 130.00;74446 GREAT GARDENS INC. WCG tee box beautification/ flowers 100.00;74447 GREATAMERICA FINANCIAL SERVICES CORP copier leases 356.00;74448 GREENING ENTERPRISES INC. gloves 339.75;74449 HAWKINS INC. algae cleaner for pool 383.52;74450 IDEAL LINEN/BLUFFS FACILITY SOLUTION mats,scrapers,sam dust/energy fees,sam garment fees,sam linen,coveralls,mops,towels,dispensers 899.84;74451 J HARLEN CO INC. fire proof clothing 199.90;74452 JAMES A. EDDINGTON PC City Attorney extended hours 320.00;74453 JAMES A. EDDINGTON PC City Attorney 9187.50;74454 JOE JOHNSON EQUIPMENT LLC sensor-motor,speed sensor,motor-hib bent, alarmstat,door latches,outside handle/latch 9384.75;74455 FRANK PARTS CO filters,heater hose,marker lights,mud flap,industrial belts,fuel pump assy,fuel line clip,bearings,v-belts,transit connectors,hose clamp,grommet,batteries,dielectric grease,fuse holder,fuses,fittings,headlight,cable ties,bolts,lectra-motive 1891.97;74456 L N CURTIS & SONS riot agent canister,pro-bar w/out ring,filters,shirts,pants 2135.47;74457 SCOTTSBLUFF TENT AND AWNINING hose bed covers 210.98;74458 LUJAN CLEANING SERVICE LLC cleaning>window cleaning 273.75;74459 M.C. SCHAFF & ASSOCIATES INC. Airport Project 5425.04;74460 MEDICAL AIR SERVICES ASSOCIATION medical air transport insurance 1596.00;74461 MERITAIN HEALTH INC. premium-ins/life admin 44210.52;74462 MOTOROLA SOLUTIONS INC. all band consolettes,portable radio 15353.41;74463 MUNICIPAL EMERGENCY SERVICES scba testing & repair-City ½ 1522.53;74464 NE MUNICIPAL POWER POOL electrical distribution services 3960.00;74465 O'REILLY AUTO ENTERPRISES LLC suregrip app,vent stick,radiator hose,turn signal,butane,oil,wiper blades,filters, fuel/water separator,core returns,tpms sensors,ring terminals,oil drain plug 736.54;74466 OLSON TIRE CO tires,stems,labor,tire repairs 3794.56;74467 OLSON TIRE CO tires,finance fee 220.40;74468 ONE CALL OF WY tickets for CDC code TRG 141.75;74469 PANHANDLE COOPERATIVE ASSOCIATION food for City pool party 40.42;74470 ENVIRO SERVICES INC. lab analysis 148.00;74471 PATRICK, JOHN B. Municipal Court Judge 2000.00;74472 PETERBILT OF WY tube-dipstick assy 489.43;74473 PINNACLE BANK postage,training manuals,travel expenses-transportation/parking/lodging/checked bags/meals/ fuel/lodging deposit,registration fees,ammunition blanks,field blank ammo,employee golf tournament, water treatment manuals,report covers,oil pump kit,decals 7232.27;74474 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured PR employee premium/MT positions 12296.25;74475 PNI WATER SOLUTIONS water dispenser rentals,water,salt 563.95;74476 POMP'S TIRE SERVICE tires,tire repairs 2599.75;74477 BECKER SAFETY & SUPPLY blackline safety-G7 dock,calibration gas 1002.00;74478 RECYCLE SYSTEMS LLC o-rings 39.89;74479 REGIONAL CARE INC. select flex admin 96.00;74480 RICHEY, MICHAEL air fuel 594.75;74481 RICHEY, MICHAEL Airport Operator Contract 1666.66;74482 SAM'S CLUB/SYCHRONY BANK envelopes,expansion mailers 54.96;74483 VALLEY MOTOR SUPPLY fuel,air, filters,lube,wiper blades,air care,serpentine belt,heat shrink tube,hyd hoses/fittings,sydr fittings,thread sealant,battery,clear/marker lamp,mini long life bulb,stt lamp,v-belts,door linkage clip,hc belt,wheel wt reg,belt,diesel exhaust fluid,fuse boxes 837.87;74484 DBC IRRIGATION SUPPLY sprinkler heads 522.83; 74485 QUILL LLC post it notes,quill flags w/ dispenser,binder clips,staples,tape,stapler,cleaner,post it flags,paper clips,toner cartridges,notebooks,pens 831.76;74486 STRAIGHT STRIPE PAINTING INC. Airport Project 14414.35;74487 SUEZ WTS USA INC. monthly chemical management 7769.04;74488 SUN RIDGE SYSTEMS INC. RIMS annual support services 10096.00;74489 TIMBERLINE ELECTRIC & CONTROL CORP i global/advantage software renewal-SCADA computer 2750.00;74490 TORRINGTON EMPLOYEES INSURANCE premium 97839.44;74491 TORRINGTON VISION CLINIC P.C. safety glasses 550.00;74492 U S POSTMASTER credit for postage 1150.00;74493 DIAMOND VOGEL PAINTS manual gun cable kit,gun holder knob 102.00;74494 GRAINGER platform stepladder 310.19;74495 SIMPLY CLEAN sanitizer 56.00; 74496 WATER ENVIRONMENT FEDERATION wastewater treatment fundamentals III training 111.00; 74497 WEGLIN, EDWARD H. mow/trim 250.00;74498 WESTCO unleaded gas,premium diesel 32867.55; 74499 RESPOND FIRST AID SYSTEMS OF WY 1st aid kit supplies 323.09;74500 WY RETIREMENT SYSTEMS Torr Vol EMT Pension 37.50;74501 KENYON, CHUCK reimb-dual latch pin kit/repairs 60.95