

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, September 7, 2021 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney, Patterson and Steinbock. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Building Official Estes and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Councilman Kelly led the Pledge of Allegiance.

A remembrance ceremony was held in honor of Lieutenant Harley Mark. Paul Martinez led those in attendance in prayer.

Mayor Adams led the session with informational announcements on the following items: 1. Request to the public to focus on keeping their properties cleaned up during the upcoming months heading into the Fall; 2. Reminder to the public that property owners are responsible for their property from the middle of the road to the middle of the alley; 3. Reminder to the public that the baler site is open Monday through Friday from 7:00 a.m. to 4:00 p.m. and on Saturday from 7:00 a.m. to 3:00 p.m. to receive grass, limbs and general yard waste; 4. Air quality advisory updates and suggested precautions; 5. COVID-19 vaccine updates; 6. COVID-19 updates and recommendations; 7. Progress on projects within the City; 8. Reminder to the public that the Farmers Market will continue at City Park every Thursday evening going into the Fall; 9. Update on the proposed one percent (1%) specific purpose excise tax in Goshen County for the November 2022 ballot; and 10. 9/11 20th Anniversary Commemoration.

Councilman Kelly moved and Councilwoman Steinbock seconded to approve the consent agenda which includes the minutes from the 08-17-21 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Kinney moved and Councilman Patterson seconded to approve the agenda as presented. Motion carried unanimously.

Brenda Vance with Gracie's Promise requested approval of a special event permit for a 5K Run/Motorcycle Poker Run Fundraiser Event to be held on 09-11-21 from 6:00 a.m. to 11:00 a.m. at Pioneer Park. Mayor Adams indicated that the applicant is requesting that the special event permit fee be waived due to the fact that Gracie's Promise is a non-profit organization. Councilman Patterson moved and Councilwoman Steinbock seconded to approve the special event permit and to waive the special event permit fee as presented. Motion carried unanimously.

Director of Public Works (DPW) Harkins presented for approval a request to waive the airport hangar rental late fees for the month of August in the amount of \$75.00. He stated that the new hangar lease ordinance (Ordinance No. 1245) was passed on 07-06-21 and indicated that the new ordinance imposes a \$25.00 late fee on tenants that do not submit their rent payment on or before the 10th of the month. He commented that upon the passing of the ordinance, he printed out and mailed to each tenant a copy of the new lease agreement to sign and return. DPW Harkins stated that the new lease agreement informed each of the tenants of the increase in rent and the late fee penalty. He indicated that three tenants were assessed late fees in the month of August and commented that he was contacted by two of the three tenants regarding the late fee assessment. DPW Harkins stated that since the new ordinance was recently passed and notification of the changes were sent out mid-July, the new lease agreements may not have reached some of the tenants until near the end of the month or the changes may not have been easily apparent. Due to that, he is recommending a one-time forgiveness of the late fee penalty that was imposed on the three tenants. Councilwoman Steinbock moved and Councilman Kinney seconded to waive the airport hangar rental late fees for the month of August in the amount of \$75.00 as a one-time courtesy as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented a Financial Report for FY 2021 ending 06-30-21. The total restricted and cash on hand was \$16,933,002.80. The accounts receivable/utility billing amount past due was \$42,947.34, the amount at collections was \$81,910.84 and \$5,775.57 was turned over to the City Attorney. The estimated cash beginning balance for the FY 2022 budget was \$11,884,459.14 and the actual cash available for FY 2022 is \$13,605,475.02. Net revenue for all funds was \$3,284,011.51, which in comparison to the previous fiscal year has increased overall. The long-term debt and capital leases total debt outstanding was \$3,965,224.65 and sales tax has increased altogether. Clerk/Treasurer Strecker stated that the OpenGov Financial Transparency Portal that is located on the City's website is up to date and includes the FY 2021 financials. She gave a brief tutorial on how to navigate through the portal and demonstrated how to utilize the FAQ section of the portal. Mayor Adams recognized Clerk/Treasurer Strecker for being named WAMCAT of the Year. WAMCAT is an acronym for Wyoming Association of Clerks and Treasurers. Clerk/Treasurer Strecker was congratulated with a big round of applause. Councilman Kinney moved and Councilman Patterson seconded to accept the Financial Report for FY 2021 ending 06-30-21 as presented. Motion carried unanimously.

The bills from 08-18-21 to 09-07-21 were presented for payment. Councilman Kelly moved and Councilman Patterson seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns.

Lawrence Goyen addressed the Mayor and Council. He expressed his concerns in regards to the weeds that are growing within the cemetery and near the City's walking paths. Mr. Goyen stated that he doesn't want to be a nuisance, but he would really like to see some improvements made to his specific areas of concern. Mayor Adams assured Mr. Goyen that his concerns would be investigated further and addressed accordingly.

Councilman Kinney spoke in reference to the advertisement that Goshen County Public Health published in the 09-03-21 issue of the Torrington Telegram in regard to COVID-19 vaccines. He stated that the advertisement is extremely informative and encouraged the public to take advantage of the vaccine clinics that are being offered.

Councilman Patterson invited the public to visit the Torrington Municipal Airport to view the new piece of snow removal equipment that the airport acquired.

Councilman Kinney moved and Councilwoman Steinbock seconded that there being no further business to come before the Mayor and Council to adjourn at 7:59 p.m. Motion carried unanimously.

The following bills were approved for payment: 71676 AT&T MOBILITY cardiac monitor transmission fee 33.46;71677 VIAERO WIRELESS wireless unlimited hot spot plans 571.24;71678 STANDARD INSURANCE CO premium-long term disability 2077.09;71679 TORRINGTON EMPLOYEES INSURANCE select flex contributions 2836.94;71680 VERIZON WIRELESS TVFD wireless service 97.08; 71681 WY DEPT OF REVENUE sales tax 27469.51;71682 AFLAC payroll withholding 349.68;71683 NCPERS GROUP LIFE INS payroll withholding 144.00;71684 CIRCUIT COURT OF GOSHEN CO payroll withholding 72.57;71685 CITY OF TORRINGTON payroll withholding 880.23;71686 DENT, DAVID A. Golf Pro Payable 2930.10;71687 FAMILY SUPPORT REGISTRY payroll withholding 217.82;71688 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;71689 GREAT-WEST TRUST CO LLC payroll withholding 2675.00;71690 NEW YORK LIFE payroll withholding 359.37;71691 CENTURLINK data lines 2506.21; 71692 KLEIN, GARRETT & TRACI deposit refund 5.96;71693 RANDAL S. WATSON deposit refund 41.81; 71694 KELLETT, STEVEN deposit refund 71.21;71695 REDDER, JAEDAN re-issue deposit refund check 53.35;71696 HERDT, CORY deposit refund 39.13;71697 REICHERT, KRISTINA reimb-proof of rabies vaccination 50.00;71698 NOGA, JUSTIN deposit refund 23.50;71699 CHAGOLLA, BRISON & SHAINA credit refund 68.16;71700 BRANHAM, SAMUEL & SAXEN credit refund 40.91;71701 AUINAGA, JULISSA credit refund 28.59;71702 BRADY, MARIAH L. deposit refund 17.87;71703 FOSTER, LINDA M. reimb-ambulance overpayment 35.82;71704 BORTNER, JESTINA reimb-proof of rabies vaccine 50.00;71705 HIGH PLAINS APT deposit refund 149.92;71706 TD REAL ESTATE deposit refund 291.86;71707 21ST CENTURY EQUIPMENT LLC cap,bushing,handle>window,seal 308.38;71708 A & C SHEET METAL pre-finished flat metal,bending of metal 105.50;71709 ABSOLUTE SOLUTIONS remove/replace radios in ambulances and suburban 2330.93;71710 ADAMS, RANDY reimb-meals/mileage 169.05;71711 AIRGAS USA LLC gloves 181.71;71712 ASSOC OF PUBLIC TREASURERS-US & CANADA annual membership renewal 159.00;71713 BACKFLOW PREVENTION SUPPLY INC. dc assy 178.68;71714 BIG WOOD TREE SERVICE LLC tree trimming/removal 5325.00;71715 BIVENS CONSTRUCTION INC. 2021 Sewer Line Replacement Project 46251.00;71716 BLOEDORN LUMBER CO-TORRINGTON diablo multi material, sealant,screws,reciprocating blades,magnet pick-up,poly elbows,bushings,clamps,brackets,shelving, tapcons,color sample base,foam brushes,paint,alum coil stock,pointed lathe-bundle,riser,nipple,swivel connector,shut-off Y,hyd driver,washers 501.55;71717 BOMGAARS SUPPLY INC. tool box,oil,chains, storage files,tip,fasteners,work boots,cooler,cat litter,tape,hyd fluid,loaded ball mount,mulch,starter fertilizer,fuse,trimmer service kit,fly spray,batteries,broom 854.61;71718 BORDER STATES INDUSTRIES INC. ground rods,plug-ins,conduit seal,pants,shirts,unit heater,zip jacket,glove testing,washers, meter bases,solid copper,connectors,pole tap pins,crossarm pins,breakers,wire 9561.13;71719 BROWN CO bearings 84.02;71720 CASELLE INC. contract support & maint 1990.00;71721 CITYSERVICEVALCON LLC Phillips 66 terminal maint fee,jet fuel 6298.36;71722 CITY OF TORRINGTON Goshen County Task Force contribution-utility payment 1000.00;71723 CITY OF TORRINGTON c/o FIRST STATE BANK optional sales tax 98688.63;71724 COMMUNITY HOSPITAL ambulance supplies 17.15;71725 CONNECTING POINT copier all-inclusive service contracts 623.45;71726 CONTRACTORS MATERIALS INC. pants,blade,inverted paint,lens cleaning towelettes,tape,cones w/ bands,gaskets 2068.30;71727 CULLIGAN WATER OF TORRINGTON water dispenser rentals,water 193.40;71728 DECKER, STEVE oil,paint,weed killer,pramax 7242.00;71729 DOOLEY OIL INC. oil drum 626.22;71730 DURR UNIVERSAL INC. filters 1673.17;71731 EDM INTERNATIONAL INC. Cold Springs 15kV UG Feeders Project 5056.00;71732 EMERGENCY MEDICAL PRODUCTS INC. ambulance supplies 308.44;71733 ENERGY LABORATORIES INC. lab testing 816.00; 71734 FIRED UP RESCUE LLC extrication tool-battery operated,single jacket hoses coupled nh 10283.05; 71735 FLOCKS GLASS INC. plexiglass protection 398.13;71736 G & L CONCRETE concrete 1622.50;71737 PRO QUALITY PEST CONTROL rodent control 30.00;71738 GOSHEN CO CONSTRUCTION LLC water hydrant meter deposit refund less water used 1906.50;71739 GOSHEN CO ECONOMIC ¼ cent sales tax 24672.69;71740 GOSHEN DIESEL SERVICE garbage truck repair 1144.00;71741 GREATAMERICA

FINANCIAL SERVICES CORP one time origination fee-new contract,less new contract difference 59.50; 71742 THE HARTFORD volunteer firefighter accident insurance-City ½ 761.97;71743 USABUEBOOK nipple,coupler 115.25;71744 HUB INTERNATIONAL MOUNTAIN STATES LIMITED endorsement adding building-453 Main Street 223.00;71745 IDEAL LINEN/BLUFFS FACILITY SOLUTION trash bags,paper towels,toilet paper,urinal screens,bowl cleaner,hand soap,disinfectant 1353.50;71746 INBERG-MILLER ENGINEERS landfill new cell design/permit renewal 10217.56;71747 INDEPENDENT PLUMBING & HEATING INC. valves 72.50;71748 INDUSTRIAL DISTRIBUTORS gloves,glass cleaner 229.90;71749 KATH BROADCASTING CO LLC tower rent,City Council meeting 475.00;71750 KAUFMAN GLASS LLC screen repair 30.00;71751 K & K COMMUNICATIONS paging service-elec meters 12.00;71752 FRANK PARTS CO headlight,bolts,key set,cutoff wheels,filter,pin retainer 107.39;71753 L N CURTIS & SONS shirts 132.00; 71754 LONG II, DEREK J. tree spraying 2228.00;71755 LUJAN CLEANING SERVICE LLC cleaning>window cleaning 273.75;71756 MCI A VERIZON CO long distance/911 call backs 53.11;71757 MIDWEST CONNECT postage labels 59.00;71758 MOOREHOUSE INC. install retaining block/boulders,mulch,tree 3500.00; 71759 MOUNTAIN STATES PIPE & SUPPLY CO INC. ERTs 8899.96;71760 MUNICIPAL EMERGENCY SERVICES INC. scba testing & repair/repair computers/scba packs & bottles/compressor service call-City ½,scba mask repairs 3267.44;71761 MUNICIPAL ENERGY AGENCY OF NE wholesale power 454316.54; 71762 NAVEX GLOBAL INC. PolicyTech license renewal 3718.35;71763 NE MUNICIPAL POWER POOL electrical distribution services 3960.00;71764 NEWMAN SIGNS INC. traffic signs 90.02;71765 NORMONT EQUIPMENT CO sweeper broom 605.00;71766 NORTHWEST PIPE FITTINGS INC. gaskets,coupling nuts 62.96;71767 O'REILLY AUTO ENTERPRISES LLC protectant,wipes,floor mat,steering wheel cover,filters,oil line,oil drain plug,brake rotor,ceramic pads,socket,capsule,power steering hose,engine clean 407.42; 71768 OFFICE OF STATE LANDS & INVEST DWSRF013 loan payment 27804.32;71769 PANHANDLE CONCRETE PRODUCTS INC. curb box 278.00;71770 ENVIRO SERVICES INC. lab analysis 60.00;71771 THE L L JOHNSON DIST CO seal,spacer,bearing,shaft for axle,thermostat assy,gasket 673.33;71772 QUADIENT LEASING USA INC. neopost lease contract-postage machine 406.50;71773 RECYCLE SYSTEMS LLC baler repair parts,knife washer 3901.79;71774 RICHEY, MICHAEL Airport Operator Contract 1666.66;71775 RICHEY, MICHAEL air fuel 450.07;71776 RUSSELL INDUSTRIES INC. inspect/repair sewer pump 5485.74; 71777 SANITAS TECHNOLOGIES LLC landfill software annual renewal 395.00;71778 VALLEY MOTOR SUPPLY micro-v belt,oil,batteries,air re-freshener,diesel exhaust fluid,grease,flasher-electronic, refrigerant,filters,multi-purpose relay,solder rosin ¼,rivet kit,wiper blades,prim wire,blades,alligator clip, lug nuts,power inverter,showtime detailer 1182.46;71779 SCOTTSBLUFF VALLEY STREET RODS svsr fall car show sponsorship 500.00;71780 SIMON sand & salt 1031.90;71781 SMITTY'S REPAIR SERVICE metric yoke/bearing kit,assemble u-joint 166.37;71782 DBC IRRIGATION SUPPLY valve w/ flow control,coupling expansion,elbows,couplings,glue,primer,borderline fence material 1505.55;71783 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 351.69;71784 QUILL LLC hand sanitizer,crew easy packs,markers,copy paper,correction tape,paper clips,flags,dawn,kleenex,emergen-c,gloves 578.68; 71785 STEINBOCK, KATE mileage reimb less fuel 66.22;71786 TIMBERLINE ELECTRIC & CONTROL CORP SCADA system upgrades 31988.97;71787 TORRINGTON FIRE DEPT professional services 800.00;71788 TORRINGTON OFFICE SUPPLY security envelopes,sharpies,dry erase markers,binder clips,receipt paper, envelope moisteners w/ adhesive,letter opener,stamp,post it notes/flags,gold brads,cover stock,straws, paper clips,ink cartridges,work chair 460.45;71789 TORRINGTON SOD FARMS sod 8.10;71790 TRIHYDRO CORP WWTP Pre-Treat Design Project 1977.07;71791 CENTURLINK TVFD phone,data lines 343.01; 71792 VERIZON WIRELESS cell phones 507.99;71793 GRAINGER hard hat liners,repair clamps,batteries, safety glasses,toilet diaphragm assys,mop 413.96;71794 WY DEPT OF TRANSPORTATION citation books 73.82;71795 WY LAW ENFORCEMENT ACADEMY public safety communications basic 550.00;71796 WY MACHINERY filters,elements,bolts,nuts,washers,cutting edge,bit end 1756.15;71797 TORRINGTON TELEGRAM ad,legals 2025.00;71798 WY RETIREMENT SYSTEMS Torr Vol EMT Pension 37.50;71799 WY RETIREMENT SYSTEMS retirement 67826.55;71800 DEPARTMENT OF WORKFORCE SERVICES unemployment,workers compensation 12054.09