

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, September 3, 2019 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Hill, Kinney, Law and Mattis. Also Present: Clerk/Treasurer Strecker, Director of Public Works Harkins, Chief of Police Hurd, Building Official Estes, Streets/Sanitation Supervisor Hawley and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Clerk/Treasurer Strecker led the Pledge of Allegiance.

Mayor Adams made a public service announcement in reference to maintenance of properties within the City. He stated that the region has experienced an unusual amount of rain, which has benefited everyone, however, it has also caused an abundance of overgrowth requiring additional maintenance. Mayor Adams indicated that this too has caused specific City departments to fall behind on the maintenance end, but that City staff is making every effort possible to make progress and get caught up. He recognized that the community has taken responsibility for all of the additional upkeep that the rainfall has required to maintain yards, alleys and properties in general. Mayor Adams commented that the City of Torrington and he in specific are very appreciative of those extra efforts. Unfortunately, there are 5-10% of property owners that have neglected the additional maintenance. He stated that he would like to encourage a greater sense of ownership and responsibility to all property owners in order to continue to beautify the community. Mayor Adams thanked all property owners and City staff for their ongoing efforts.

Mayor Adams stated that with schools back in session after the Labor Day Holiday, he wanted to remind all citizens to be observant of the kids that will be out and about and encouraged everyone to slow down and take extra caution.

Mayor Adams announced that Trail Elementary School will be having a patriotic assembly on September 11, 2019 at 2:00 p.m. The event is open to the public, he encouraged all interested individuals to attend.

Mayor Adams commented on the progress of the 2019 Varney Boulevard Paving Extension Project. He stated that the project is nearly finished and will be substantially complete by September 4, 2019.

Councilman Law moved and Councilwoman Hill seconded to approve the consent agenda which includes the minutes from the 08-20-19 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Mayor Adams requested approval to amend the agenda as follows:

1. Add Liquor License Suspension due to Sales Tax Delinquency – Scotts Hi-Way Bar, LLC DBA Scotts Hi-Way Bar to the Action Items List.

Councilman Kinney moved and Councilman Mattis seconded to approve the agenda as amended. Motion carried unanimously.

Mayor Adams stated that the Wyoming Liquor Division notified the City of a Sales Tax Delinquency of Scotts H-Way Bar, LLC DBA Scotts Hi-Way Bar and indicated that due to the delinquency, the entity had been placed on a Sales Tax Hold since September 3, 2019. He commented that Wyoming statute allows the local licensing authority to suspend any license if the licensee fails to pay sales tax. Councilwoman Hill moved and Councilman Mattis seconded to approve the liquor license suspension of Scotts H-Way Bar, LLC DBA Scotts Hi-Way Bar. Motion carried unanimously. Mayor Adams directed Chief of Police Hurd to serve the notice of suspension of liquor license to the licensee immediately following the meeting.

Amy Salway and Maggie Loghry with Peak Wellness Center (Peak) addressed the Mayor and Council. Ms. Salway stated that National Recovery Month is a nation-wide celebration for substance abuse and mental health recovery. She commented that this will be the second annual celebration as Peak participated in the nation-wide effort last year as well. Ms. Salway indicated that recovery is important in any shape and form and Peak wants to promote healthy living and lifestyles, and healthy families and individuals. Ms. Loghry stated that National Recovery Month increases awareness and understanding of mental and substance use disorders, and encourages individuals in need of treatment and recovery services to seek help. It also celebrates individuals living their lives in recovery and working towards their own personal growth, sobriety and mental health awareness. She commented that prevention works, treatment is effective and people can and do recover. Ms. Salway stated that Peak really does appreciate the effort and energy that it takes for people to walk through their doors and indicated that the stigma that surrounds mental health and substance abuse challenges often prohibits people from reaching out and asking for help. She encouraged people in need of services to come in as Peak's doors are always open. Ms. Salway stated that throughout the month of September Peak will be hosting various celebratory activities and invited the Mayor and Council to attend. Clerk/Treasurer Strecker read a proclamation declaring September 2019 as National Recovery Month. It states that public education and civic activities can encourage mental health and help improve the lives of

individuals and families affected by mental illness, it increases public understanding of the importance of mental health, and it promotes identification and treatment of mental illness. Councilman Law moved and Councilman Kinney seconded to approve the proclamation as presented. Motion carried unanimously.

Dennis Grubbs with the City of Torrington requested approval of a special event permit for the 19th Annual Classic Cars in the Park, 29th Annual Cow Chip Nationals and 45th Annual S.V.S.R. Rod Run to be held on September 7, 2019 from 7:00 a.m. to 12:00 p.m. The event is hosted by Scottsbluff Valley Street Rods and the City of Torrington. Doug Mercer addressed the Mayor and Council. He stated that the Show-n-Shine on Main Street will occur from 9:00 a.m. to Noon where the public will be able to view and vote on cars. Lunch will then be provided to participants from Noon to 1:30 p.m. at Pioneer Park. A poker run around the town will commence at 1:30 p.m. and end at Pioneer Park at 2:30 p.m. followed by a series of games until 4:00 p.m. The event will then conclude with a trophy presentation to the winners from 4:00 p.m. to 5:00 p.m. Councilman Mattis moved and Councilwoman Hill seconded to approve the special event permit as presented. Motion carried unanimously.

Clerk/Treasurer Strecker read by title AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 2.24. OF THE TORRINGTON MUNICIPAL CODE, 2019 REVISIONS, RELATING TO MUNICIPAL COURT. Councilman Kinney moved and Councilman Law seconded to approve Ordinance No. 1219 as presented on third reading. Motion carried unanimously.

Clerk/Treasurer Strecker read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 1.12.020. OF THE TORRINGTON MUNICIPAL CODE, 2019 REVISIONS, RELATING TO FAILURE TO APPEAR IN MUNICIPAL COURT. Councilman Mattis moved and Councilman Kinney seconded to approve Ordinance No. 1220 as presented on third reading. Motion carried unanimously.

Building Official Estes presented for approval a Quitclaim Deed from the City of Torrington to TDS Collection Service, Inc. He stated that the conveyance is for a strip of land commencing at a point 60 feet West of the Northeast corner of Lot 5, Block 6, of the Second Addition to the Town of Torrington, Goshen County, Wyoming, according to the recorded plat thereof, and running thence Westerly along the North line of said Lot 5 a distance of 24 feet and 6 inches; thence running South parallel with the East line of said Block 6 a distance of 100 feet to the South line of said Lot 6 in said Block 6; running thence East 24 feet and 6 inches along the South line of said Lot 6 to a point; thence North on a line parallel with the East line of said Lot 6 a distance of 100 feet to the point of beginning. Building Official Estes commented that the City of Torrington currently maintains the strip of land and that it has become extremely cumbersome. TDS has particular interest in the strip of land because the corporation owns the parking lot adjacent to it. Building Official Estes indicated that there currently is a metered water system on the strip of land but that TDS plans on tearing it out for additional parking. Councilman Law moved and Councilwoman Hill seconded to approve the Quitclaim Deed from the City of Torrington to TDS Collection Service, Inc. as presented. Motion carried unanimously.

Streets/Sanitation Supervisor Hawley presented the bid results for a Tractor with Loader. He stated staff recommended awarding the bid to Horizon West of Torrington, Wyoming in the amount of \$121,500.00. Streets/Sanitation Supervisor Hawley indicated that the low bid from Stotz Equipment in the amount of \$89,000.00 did not meet the minimum specification as set forth by the Streets and Sanitation Department for the Continuous Variable Transmission that is required for the grass turner. Councilman Kinney moved and Councilman Mattis seconded to award the bid to Horizon West of Torrington, Wyoming in the amount of \$121,500.00 as presented. Motion carried unanimously. Councilman Kinney inquired about the projected delivery time. Streets/Sanitation Supervisor Hawley replied that the estimated delivery time is less than nine days if the tractor is still in stock. If the tractor is not in stock then the estimated delivery time will be approximately five months.

Clerk/Treasurer Strecker presented a Financial Report for Fiscal Year 2019 ending June 30, 2019. The total restricted and cash on hand was \$14,839,820.04. A weighted average rate has been added to the report for comparison purposes. For this report period the percentage is 1.91%. The accounts receivable/utility billing amount past due was \$53,904.43, the amount at collections was \$87,823.30 and \$9,251.79 was turned over to the City Attorney. The estimated cash beginning balance for the FY 2020 budget was \$13,002,647.84 and the actual cash available for FY 2020 is \$12,106,261.88. Net revenue for all funds was \$27,765.26, which in comparison to the previous fiscal year has decreased overall. The long-term debt and capital leases total debt outstanding was \$4,712,150.07 and sales tax has increased slightly. Councilwoman Hill moved and Councilman Kinney seconded to accept the Financial Report for Fiscal Year 2019 ending June 30, 2019 as presented. Motion carried unanimously.

Clerk/Treasurer Strecker read Resolution No. 2019-8. She stated that the resolution will amend the FY 2020 budget for expenditures in excess of the budgeted amount. The amended amount will account for the following: General Fund – Police Department – Homeland Security Grant – Radio Equipment. Clerk/Treasurer Strecker commented that the total amount of the amendment is \$54,807.49. Councilman Law moved and Councilwoman Hill seconded to approve Resolution No. 2019-8 to amend the FY 2020 budget in the amount of \$54,807.49 as presented. Motion carried unanimously.

The bills from 08-21-19 to 09-03-19 were presented for payment. Councilman Mattis moved and Councilman Kinney seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns. None were heard.

Councilman Kinney stated that he would like the Mayor and Council to consider adding signage to intersections where appropriate.

Councilman Kinney stated that he would like the Mayor and Council to contemplate adjusting the timing of the intersection lights on Main Street and regulating them more effectively. Building Official Estes indicated that City staff will research the topic further. There are lighting standards that may potentially need to be adjusted if not set accurately. Councilman Kinney inquired if it would be possible to give Fire Department volunteers some sort of control to be able to manually change the intersection lights for emergency purposes. Building Official Estes responded that the Police Department dispatchers currently manually manipulate the intersection lights on 20th Avenue after fire responders are paged. He stated that most volunteers use and park on 21st Avenue, though, so the issue definitely needs to be examined further.

Councilman Mattis moved and Councilman Kinney seconded that there being no further business to come before the Mayor and Council to adjourn at 7:57 p.m. Motion carried unanimously.

The following bills were approved for payment: 66569 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 351.95;66570 STANDARD INSURANCE CO premium-long term disability 2104.57;66571 WY DEPT OF REVENUE sales/use tax 20886.43;66572 WY RETIREMENT SYSTEMS retirement 63273.80;66573 WY RETIREMENT SYSTEMS Torr Vol EMT Pension 60.00;66574 WY DEPT OF WORKFORCE SERVICES workers compensation 17807.90;66575 SANDUSKY JR., MICHAEL SCOTT reimb-CDL license 40.00;66576 REYES, JOSE H. final bill-deposit return 56.49;66577 A & C SHEET METAL filter 150.96;66578 ACTION INDUSTRIAL SUPPLY CO silk touch polos w/ pockets 78.05;66579 ALTEC INDUSTRIES INC. truck key switch replacement 107.01;66580 ARIZONA MACHINERY valve kit 171.59; 66581 BENCHMARK OF TORRINGTON P.C. Frontage Road-construction phase 18795.60;66582 BLOEDORN LUMBER CO-TORRINGTON kick down door stop,screws,hose,bolt snaps,insect killer,exterior steel door,boiler drain,adapters,elbows/inserts,caps,bushing,pipe,pvc T,union,couplings,nipple,cleaner,cement,plugs,poly riser,connector,ground tap,muriatic acid,rental fee-trencher,propane torch kit,stain, tray,rollers,extension pole,shovel,rope,blade,sawzall,coat/hat hooks,stakes,bolts,clamps,sockets,brick mould,tape measure,garage door remote,mop,hinge-nuts/bolts,windshield washer fluid,multi pattern wand,hose shut-off,metal hose end bubbler,no pest strips,wheel handle-spigots,faucet keys,quick snaps 1139.72;66583 BOB RUWART MOTORS replace wireless ignition control,safety recall warranty work 644.25;66584 BOMGAARS SUPPLY INC. boots,light bulbs,hydraulic fluid,grease gun,refrigerant,animal shelter-cat litter/food,chains,roundup sprayer,hinges,safety hasp,wise grips,screws,bit tip holder,fly trap/ ribbon,q-mist kit 1180.39;66585 BROWN CO latch,pulls,belts,idler for mower 161.47;66586 BURNS INSURANCE AGENCY notary bond 50.00;66587 CITYSERVICEVALCON LLC terminal maint fee 48.00;66588 COMMUNITY HOSPITAL ambulance supplies 155.56;66589 CONTRACTORS MATERIALS INC. wrench, tubing cutter,lens clean towelettes,marking paint 405.50;66590 CRESCENT ELECTRIC SUPPLY CO light bulbs,electronic ballast 161.96;66591 DANA KEPNER CO INC. cut-in solid sleeves 1030.00;66592 DECKER, STEVE antifreeze,speedzone herbicide,oil/emulsion,grass seed 4617.00;66593 DENT, DAVID A. reimb-beef franks/City golf tournament 22.98;66594 DIETZLER CONSTRUCTION CORPORATION Frontage Road Project 191274.38;66595 NORTHERN EXPOSURE COMPUTER CENTER lexmark toner 699.99;66596 ENERGY LABORATORIES INC. lab testing 595.00;66597 ENVIRONMENTAL PRODUCTS & ACCES leader hose,tiger tail w/ rope,clamp/cuffs 142.53;66598 FASTENAL CO hand/antibacterial soap,rubbing alcohol, bolts,safety shirts,gatorade packets,dispenser hand soap,spare tire mount 529.09;66599 GALLS LLC bags,jackets 742.75;66600 GLOBAL EQUIPMENT CO round picnic tables w/ benches 1410.80;66601 USABLUEBOOK reagent refill free chlorine,marking posts 1057.03;66602 Void;66603 JRM INC. overhaul kit,urethane cast over,rear shaft,front shift 1338.17;66604 POWERPLAN holder-tractor 24.74;66605 KATH BROADCASTING CO LLC tower rent 75.00;66606 KAUFMAN, LARRY A. window tint,tempered glass install 346.03;66607 MEL'S COUNTRY CARDS & PARTY golf trophy engraving 20.49;66608 LONG, DEREK J. II tree spraying 2130.00;66609 MAILFINANCE INC. postage machine lease 406.50;66610 MAILROOM FINANCE INC. neopost postage 609.00;66611 MCI A VERIZON CO long distance/911 call backs 38.30; 66612 MCMaster-CARR SUPPLY CO pvc pipe fitting,pipe cement/primer 38.37;66613 THE METAL SHOP angle iron 91.40;66614 MOTOROLA SOLUTIONS 911 equipment lease 48425.08;66615 NORTHEAST COMMUNITY COLLEGE job training/safety 2432.00;66616 ONSOLVE LLC CodeRED extension 7500.00; 66617 PANHANDLE CONCRETE manhole grade rings 783.00;66618 ENVIRO SERVICES INC. lab analysis 180.00;66619 PETERBILT OF WY bushing kit/torque arm axles 153.64;66620 QUILL CORPORATION flash drives 33.98;66621 VANDEL DRUG thank you notes 9.99;66622 SAM'S CLUB/SYCHRONY BANK hot chocolate mix,City golf tournament-tableware/tablecloths,brownies,extra pi hef,prizes 528.20;66623 VALLEY MOTOR SUPPLY battery,hoses/fittings,cleaner/detail interior kit,evaporator/duct cleaner,air freshener,ozium gel-original,u-joint,air/fuel/oil filters,oil seals,air door actuator,prestone,vinyl care, vacuum fitting,tee connector,glow plug,electric fuel pump,drink holder,oil absorbent,clip nut,relay, grease/gun,fuel primer,brake cleaner,fuses,wire tool,powerated belt,bearing packer,bearings,wheel

bearings,valves 2809.88;66624 DBC IRRIGATION SUPPLY sprinkler parts 2736.13;66625 STARR TOOLS air impact tool 549.95;66626 TITAN MACHINERY INC. sweeper repairs 800.00;66627 TORRINGTON EMPLOYEES INSURANCE select flex contributions 4853.88;66628 TORRINGTON FIRE DEPT professional services 800.00;66629 TORRINGTON OFFICE SUPPLY ink/toner cartridges,pens,legal pads,poster boards, sharpies,tape,receipt paper,correction tape,post it notes,copy paper,rubber bands,punched copy paper, binders,dividers w/ tabs,laminated tape cartridges,office chairs,fasteners,natural paper,tabs,envelopes, index tabs w/ inserts 2130.24;66630 CENTURYLINK data lines 2607.23;66631 VALLEY MERCANTILE CO INC. battery 70.22;66632 VERIZON WIRELESS cell phones,data-tablets/hotspot/EM 1354.34;66633 DIAMOND VOGEL PAINTS filters 56.80;66634 GRAINGER work boots 109.24;66635 RESPOND FIRST AID SYSTEMS OF WY 1st aid kit supplies 33.80;66636 Z & W MILL steel toe work boots 124.00;66637 ZELL HEATING & COOLING LLC labor for cleaning ice machine 120.00;66638 KENYON, CHUCK mileage reimb 222.14;66639 AFLAC payroll withholding 249.60;66640 CIRCUIT COURT OF GOSHEN CO payroll withholding 235.26;66641 CIRCUIT COURT OF GOSHEN CO payroll withholding 326.90;66642 CITY OF TORRINGTON payroll withholding 1461.55;66643 DENT, DAVID A. Golf Pro Payable 2478.91;66644 FAMILY SUPPORT REGISTRY payroll withholding 235.97;66645 GREAT-WEST TRUST CO LLC payroll withholding 1541.00;66646 HEARTLAND EMBROIDERY & PRINTWEAR LLC shirts/screen prints 430.40; 66647 MERIDIAN TRUST FEDERAL CREDIT UNION payroll withholding 2223.00;66648 NEW YORK LIFE payroll withholding 369.37;66649 WY CHILD SUPPORT ENFORCEMENT payroll withholding 262.61;66650 WY CHILD SUPPORT ENFORCEMENT payroll withholding 202.45;66651 Void;66652 Void;66653 Void; 66654 Void;66655 Void