

City of Torrington )  
County of Goshen )  
State of Wyoming )

The Torrington City Council met in regular session on Tuesday, August 17, 2021 in the City Council Chambers at 436 East 22<sup>nd</sup> Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney, Patterson and Steinbock. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Building Official Estes, Water/Wastewater Supervisor Troxel and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Director of Public Works Harkins led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. Reminder that school begins in Goshen County on 08-24-21; 2. Announcement that due to a shortage of lifeguards, the Dale Jones Municipal Pool will be open only for afternoon swim sessions and scheduled evening pool parties through the rest of the season; 3. High temperature warning and suggested precautions; 4. Reminder to the public that property owners are responsible for their property from the middle of the road to the middle of the alley; 5. Reminder to the public that the baler site is open Monday through Friday from 7:00 a.m. to 4:00 p.m. and on Saturday from 7:00 a.m. to 3:00 p.m. to receive grass, limbs and general yard waste; 6. Request to the public to renew their emphasis on keeping the weeds and trash under control during the upcoming months heading into the Fall; 7. Air quality advisory updates and suggested precautions; 8. COVID-19 vaccine updates; 9. COVID-19 updates and recommendations; 10. Progress on projects within the City; 11. Reminder to the public that the Farmers Market will continue at City Park every Thursday evening going into the Fall; 12. Announcement that the final Third Thursday event will be held on 08-19-21 from 4:00 p.m. to 6:00 p.m. on Main Street; 13. Announcement that the City of Torrington will be closed on 09-06-21 in observance of the Labor Day Holiday; and 14. Update on the proposed one percent (1%) specific purpose excise tax in Goshen County for the November 2022 ballot.

Councilman Kelly moved and Councilman Kinney seconded to approve the consent agenda which includes the minutes from the 08-03-21 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Patterson moved and Councilwoman Steinbock seconded to approve the agenda as presented. Motion carried unanimously.

Attorney Eddington read a proclamation declaring September 2021 as Hunger Action Month. It states that hunger and poverty are issues of vital concern in Goshen County where 13% of people struggle with hunger, and indicates that more than 775 residents of Goshen County rely, annually, on food provided by the Wyoming Food Bank of the Rockies and their local partners. Councilman Kinney moved and Councilwoman Steinbock seconded to approve the proclamation as presented. Motion carried unanimously.

Jennifer Tollefson with Maverik, Inc. requested approval to install the adult chiller (alcohol slushee) machines that were approved by the Mayor and Council for placement in the licensed building located at 500 East Valley Road in 2019. She stated that since the initial approval in 2019 was so long ago, Maverik is seeking formal approval by the Mayor and Council to install the machines that were purchased for counter placement at Maverik Store #293. Ms. Tollefson indicated that the machines will be mounted on the segment of the counter that is within the enclosed alcohol sales area of the store with employee access only; they will not be a self-serve type of product. She explained that the alcoholic beverage will be dispensed into the cup by a Maverik employee and will be clearly labeled as an alcoholic beverage. A plastic seal will then be placed around the top of the cup and the edges will be secured with the use of a heat gun. Lastly, the sealed cup will be placed in a plastic bag with an Innoseal tape closure. Mayor Adams asked Chief of Police Johnson if he had any concerns with the request. Chief of Police Johnson responded that in discussions with the Wyoming Liquor Division and in reviewing Wyoming State Statutes, the procedure that Maverik is proposing for the sale of the alcohol slushee is compliant with what the state has outlined for this particular type of product. He stated that the statute defines sealed to mean in a plastic bag and heat sealed closed and indicated that Maverik is complying with that requirement. Chief of Police Johnson commented that the proposed sealing procedure also meets the requirements that the Torrington Police Department has for any other type of alcoholic beverage in order to identify and address any open container issues. Councilman Patterson moved and Councilman Kelly seconded to approve the installation of adult chiller (alcohol slushee) machines in the licensed building located at 500 East Valley Road as presented. Motion carried unanimously.

Cody Dyer with Lifeway Church requested approval to extend the conditional use permit that was approved on 05-17-16 for the parking lots located at 1341 East M Street. He stated that he was unaware of the 5 year time limitation that was allotted for the church to comply with the City's paving requirements as he was not the Pastor when the extension was originally granted in 2016. Mr. Dyer indicated that the church has made several improvements to the front parking lot since 2016. He commented that the parking lot has been scraped, covered with crushed concrete and rolled. Mr. Dyer

stated that the 05-17-16 Council meeting minutes state that "...the Planning Commission approved the request not to pave the parking lots until such a time that the surrounding streets are paved...". He inquired if the City had a timeline as to when the paving of the surrounding streets would take place. Building Official Estes indicated that the plans for the paving of the surrounding streets are ready, the City is simply waiting to acquire the appropriate funding to get those paving projects completed. He commented that without the surrounding streets being paved, the church is going to struggle to get the right elevations in order to pave appropriately. Mr. Dyer stated that they cannot afford to pave the parking lots all at once due to the current financial situation of the church, but indicated that a more feasible solution would be if the church were to be allowed to phase the project and complete the paving of the parking lots in stages. He commented that another option would be for the church to wait until the City begins to pave the surrounding streets and utilize the same contractor. Mr. Dyer stated that their parking lot project is too small of a project, therefore they are not receiving very favorable quotes. Building Official Estes suggested that the Mayor and Council extend the conditional use permit another 5 years. Councilman Patterson moved and Councilman Kinney seconded to extend the conditional use permit for the parking lots located at 1341 East M Street for an additional 5 years as presented. Motion carried unanimously.

Director of Public Works (DPW) Harkins presented for ratification a Memorandum of Understanding (MOU) between the Wyoming Department of Corrections (WDOC) and the City of Torrington that was signed on 08-10-21. He stated that the MOU outlines the responsibilities of both parties during the undetermined length of time that it will take to complete the remediation work on the elevated water storage tank maintained by the WDOC on the premises of the Wyoming Medium Correctional Institution (WMCI). DPW Harkins indicated that the responsibilities of the City include ensuring that WMCI receives water from the designated High Zone pressure system when the WDOC takes the elevated water storage tank offline, and being on call to manually switch the water services to the airport booster station should a major fire event be reported at WMCI. Water/Wastewater Supervisor Troxel addressed the Mayor and Council. He commented that a safety factor was built into the High Zone pressure system to allow the City the means to provide the WMCI water in the event that their elevated water storage tank needed to be taken offline. Councilwoman Steinbock moved and Councilman Kelly seconded to ratify the Memorandum of Understanding (MOU) between the Wyoming Department of Corrections (WDOC) and the City of Torrington that was signed on 08-10-21 as presented. Motion carried unanimously.

Attorney Eddington read Resolution No. 2021-08. Mayor Adams stated that the resolution supports the proposition for the one percent (1%) specific purpose excise tax in Goshen County. He indicated that the City of Torrington has a specific need for the replacement of the 50-year-old facility known as the Dale Jones Municipal Swimming Pool. Councilman Kinney moved and Councilman Kelly seconded to approve Resolution No. 2021-08 as presented. Motion carried unanimously.

The bills from 08-04-21 to 08-17-21 were presented for payment. Councilman Patterson moved and Councilwoman Steinbock seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns.

Councilman Kinney commended the Streets Department on the work that they completed with the painting and striping of parking lots. He also recognized the efforts that Communications Supervisor Geller put into organizing National Night Out.

Councilman Patterson praised the Torrington Police Department for their quick response times.

Fire Chief Petsch urged the public to be aware of the smoke in the area and to take the appropriate precautions when necessary.

Councilman Kinney moved and Councilwoman Steinbock seconded that there being no further business to come before the Mayor and Council to adjourn at 7:52 p.m. Motion carried unanimously.

The following bills were approved for payment: 71557 AFLAC payroll withholding 349.68;71558 NCPERS GROUP LIFE INS payroll withholding 144.00;71559 CIRCUIT COURT OF GOSHEN CO payroll withholding 72.57;71560 CITY OF TORRINGTON payroll withholding 849.27;71561 DENT, DAVID A. Golf Pro Payable 2480.85;71562 FAMILY SUPPORT REGISTRY payroll withholding 217.82;71563 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;71564 GREAT-WEST TRUST CO LLC payroll withholding 2675.00;71565 NEW YORK LIFE payroll withholding 359.37;71566 MCI A VERIZON CO long distance/911 call backs 64.80;71567 MOTOROLA SOLUTIONS INC. dispatch 911 service contract 4904.32; 71568 MUNICIPAL ENERGY AGENCY OF NE wholesale power 475507.78;71569 TOUCHTONE COMMUNICATIONS long distance 124.90;71570 WYRULEC CO Landfill Electric 167.27;71571 PRO AGG INVESTMENT II LLC deposit refund 98.77;71572 STEINHASSEN, SAMANTHA reimb-proof of rabies vaccine 100.00;71573 ANDERSON, JUSTIN MIKEL deposit refund 42.74;71574 GREENO, MICHAEL STEVEN deposit refund 85.85;71575 COSTELLO, JAMES H. deposit refund 54.13;71576 BRAND, JANAKA L. deposit refund 59.52;71577 ROWLEY, BYRON deposit refund 42.64;71578 LIRA, MONICA refund kitchen fee-pony express room rental 25.00;71579 RUDE, CHRISTOPHER & ASHLEY deposit refund 18.66;71580 BOALCH, MARC deposit refund 65.97;71581 TORRINGTON SAGE APT deposit refund 58.61;71582 ACTION COMMUNICATIONS INC. replace siren control board 1970.00;71583 BIG WOOD TREE SERVICE LLC tree

trimming 9150.00;71584 BLACK HILLS ENERGY utilities-gas 1862.30;71585 BROWN CO idler,chainsaw parts,hex nuts 55.61;71586 BROWN, KENNETH T. Court Appointed Attorney 300.00;71587 CANON FINANCIAL SERVICES INC. copier contract 180.00;71588 CASELLE INC. contract support & maint 1990.00; 71589 CENTURY LUMBER CENTER fly traps,fly killer,solder/solder gun,pliers,primer,cement,adapters, bushings,elbow,tape,couplings,steel trowel,sawzall blade,graffiti remover,screws,hanger strips,poly brush,caulk,waste basket,sj nut,p trap,poly pipe,nipples,tee,fip caps,fasteners,padlocks,threaded plug, wasp/hornet spray,yellow jacket foam,mouse traps,mold/mildew disinfectant,screwdriver,weed killer, weatherstrip,grinding wheel,flap disc,hose clamp,filters,utility knife,drill bit set,flip up tool hanger,nails, stakes,fiber expansion joint 861.32;71590 CITY OF TORRINGTON gift certificate-single driving range 215.00;71591 CITY OF TORRINGTON c/o FIRST STATE BANK optional sales tax 97163.44;71592 CONNECTING POINT copier all-inclusive service contracts 327.72;71593 ALYSSA MARIE COULSON Court Appointed Attorney 110.00;71594 COWBOY CLINIC & URGENT CARE pre-employment physicals 150.00; 71595 CROELL REDI-MIX INC. concrete blocks 900.00;71596 CRONK, MORRIS D. a/c repair 130.00;71597 DIVERSIFIED SERVICES INC. cleaning services 385.00;71598 NORTHERN EXPOSURE COMPUTER CENTER toner cartridges 800.00;71599 ENERGY LABORATORIES INC. lab testing 535.00;71600 FERGUSON ENTERPRISES LLC #3326 bluetooth log 1/4 250PSI 255.89;71601 FIRED UP RESCUE LLC adapters,gaskets 140.07;71602 FLOYD'S TRUCK CENTER INC. double ignition switch,turn/emergency switch 244.35;71603 PRO QUALITY PEST CONTROL rodent control 100.00;71604 GENESIS LAMP CORPORATION metal couplings,base plates 171.01;71605 GOLDSTAR PRODUCTS INC. rock salt remover 999.95;71606 GOSHEN CO ECONOMIC ¼ cent sales tax 24291.46;71607 GOSHEN CO ECONOMIC monthly contribution 2500.00;71608 GOSHEN DIESEL SERVICE motor repair 24034.00;71609 GREATAMERICA FINANCIAL SERVICES CORP copier leases 294.00;71610 GREATAMERICA FINANCIAL SERVICES CORP copier lease 91.00;71611 HARRINGTON INDUSTRIAL PLASTICS LLC ball valves 182.81;71612 USABUEBOOK pH buffer pack,chlorine dispenser refills,monochlor F powder 313.74;71613 HONNEN EQUIPMENT dozer rental-cell 13 closure 6960.00;71614 IDEAL LINEN/BLUFFS FACILITY SOLUTION mats,scrapers,sam dust/energy fees,coveralls,sam garment fees,towels,sam linen,mops,overcharge refund 649.17;71615 INBERG-MILLER ENGINEERS new cell design/permit renewal 11520.55;71616 JAMES A. EDDINGTON PC City Attorney,extended hours 9302.50;71617 KAUFMAN GLASS LLC safety glass 35.68;71618 K & K COMMUNICATIONS paging service-elec meters 12.00;71619 FRANK PARTS CO power steering fluid,disc brake pads,filters,wipers,bolts,belt,spray paint,nuts,washers,antifreeze concentrate,diesel engine heater,water pump,battery cables,oil,windshield wiper hose,sway bar repair kit 890.55;71620 LUJAN CLEANING SERVICE LLC cleaning>window cleaning 273.75;71621 MCCRANIE, CLAY reimb-cemetery lunch 73.87;71622 MCMaster-CARR SUPPLY CO diverting valve,threaded adapter 42.69;71623 MEDICAL AIR SERVICES ASSOCIATION medical air transport ins 1577.00;71624 MERITAIN HEALTH INC. premium-ins/ life admin 40304.64;71625 METAL SHOP q-O2 content 32.50;71626 MIDWEST CONNECT ink cartridge 290.00;71627 MIDWEST PLUMBING INC. water service 360.98;71628 NICOLETTI-FLATER ASSOCIATES PLLPC pre-employment evaluations 500.00;71629 OLSON TIRE CO tire repair, valve stems,disposal fee, radial patch,sealant 143.84;71630 ONE CALL OF WY tickets for CDC code TRG 165.00;71631 ORR ALIGNMENT & LUBE LLC truck alignment,ball joint 592.99;71632 COMPLETE WIRELESS TECHNOLOGIES pager parts 48.00;71633 ENVIRO SERVICES INC. lab analysis 120.00;71634 PATRICK, JOHN B. Municipal Court Judge 2000.00;71635 PAUL REED CONSTRUCTION & SUPPLY INC. water hydrant meter deposit less water used 1889.75;71636 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured PR employee premium/MT positions 9569.28;71637 PINNACLE BANK portable suction units,travel expenses -meals/lodging/fuel/toll fee,registration/conference,food/snacks,liner belt,hDMI cable,jeans,refund, postage,membership/training,challenge coins,inspector license renewal 3606.02;71638 POSTEN, REECE BENJAMIN repair leak in a/c system 106.23;71639 QUADIENT FINANCE USA INC. neopost postage 737.31;71640 REGIONAL CARE INC. select flex admin 102.00;71641 RICHEY, MICHAEL air fuel 936.10; 71642 RICHEY, MICHAEL Airport Operator Contract 1666.67;71643 RUSSELL INDUSTRIES INC. tear down/ inspect/repair pump 162.24;71644 SAM'S CLUB/SYCHRONY BANK cleaner,drinking water,disinfecting wipes,gatorade powder 241.26;71645 TEAM CHEVROLET booster,clean core 665.35;71646 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 284.11;71647 SUEZ WTS USA INC. monthly chemical management 7769.04;71648 SOUTHWESTERN EQUIPMENT CO cam yoke types, undercarriage pins 1049.06;71649 TIMBERLINE ELECTRIC & CONTROL CORP Torrington Upgrade Project 10449.00;71650 TIMBERLINE ELECTRIC & CONTROL CORP golf course irrigation well work 1093.00;71651 TITAN MACHINERY-GILLETTE deflector plate installation 1616.17;71652 TORRINGTON EMPLOYEES INSURANCE premium 89943.65;71653 TRIHYDRO CORP WWTP Pre-Treat Design Project 6421.63;71654 TROXEL, TOM reimb-electronic accessories 67.13;71655 U S POSTMASTER credit for postage 850.00; 71656 DIAMOND VOGEL PAINTS paint kit>manual gun cable kit 771.45;71657 GRAINGER first aid kits, rags,shop towels,measuring wheel 285.79;71658 WAMCO LAB INC. chronic toxicity test 1150.00;71659 WEGLIN, EDWARD H. mow/trim 220.00;71660 WESTCO oil,sinlair dexos,cornerstone plus,amine,grass mix,weed-n-feed,dyed premium diesel,unleaded gas 16963.29;71661 WESTERN PATHOLOGY CONSULTANTS breath alcohol,drug screen,urine collection 279.00;71662 WY DEPT OF TRANSPORTATION Torr/US-85 Realign/Enhc 153.58;71663 WY MACHINERY elements,adjustable rods 392.60;71664 TORRINGTON TELEGRAM legals 2748.00;71665 WY RETIREMENT SYSTEMS retirement

67534.80;71666 ZELL HEATING & COOLING LLC ice machine maint 215.00;71667 WALLACE, SHANNON deposit refund 1.30;71668 CIRCUIT COURT OF GOSHEN CO payroll withholding 72.57;71669 CITY OF TORRINGTON payroll withholding 110.00;71670 DENT, DAVID A. Golf Pro Payable 5067.44;71671 FAMILY SUPPORT REGISTRY payroll withholding 217.82;71672 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;71673 GREAT-WEST TRUST CO LLC payroll withholding 2675.00;71674 NEW YORK LIFE payroll withholding 359.37;71675 WASHINGTON NATIONAL INSURANCE CO payroll withholding 32.70