

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, July 18, 2023 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Doby, Council Members Deahl, Kelly, Patterson and Viktorin. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works/City Engineer Harkins, Chief of Police Johnson, Buildings & Grounds Superintendent Estes and Deputy City Clerk Anaya.

Mayor Doby called the meeting to order.

Councilman Viktorin led the Pledge of Allegiance.

Mayor Doby led the session with informational announcements on the following items: 1. Announcement that the City of Torrington is seeking public input and public comments regarding the potential introduction of casino-style betting on historic horse racing into the City of Torrington. A Public Meeting to gather public input on the potential business will be held on 07-25-23 at 3:00 p.m. in the Lincoln Community Complex Pony Express Room; 2. Announcement that the 08-01-23 Council meeting will be held in the picnic shelter at the northeast corner of Jirdon Park at 7:00 p.m. in conjunction with National Night Out, an annual event organized by the Torrington Police Department; 3. Mayor Doby invited the citizens of Torrington to continue to enjoy the parks, walking paths, ball fields, swimming pool and golf course that the City offers; and 4. Reminder to the public to please continue to familiarize themselves with the 17 newly marked pedestrian crosswalks.

Councilman Kelly moved and Councilman Viktorin seconded to approve the consent agenda which includes the minutes from the 07-05-23 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Patterson moved and Councilman Deahl seconded to approve the agenda as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 9.24.030. OF THE TORRINGTON MUNICIPAL CODE, 2023 REVISIONS, RELATING TO THE DISCHARGE OF FIREARMS. Councilman Deahl moved and Councilman Kelly seconded to approve Ordinance No. 1280 as presented on third reading. Motion carried unanimously.

Julie Miller-Harshberger with the 307 Sports Bar & Grill requested approval of a catering permit for a Zavorka Family Reunion to be held on 07-29-23 from 4:00 p.m. to 2:00 a.m. at 605 East 22nd Avenue (Saint Rose Parish Hall). Councilman Kelly moved and Councilman Patterson seconded to approve the catering permit as presented. Motion carried unanimously.

Julie Miller-Harshberger with the 307 Sports Bar & Grill requested approval of a catering permit for a BlueBird Boutique One Year Anniversary Event to be held on 08-05-23 from 11:00 a.m. to 5:00 p.m. at 2042 Main Street (21st & Main). Councilman Viktorin moved and Councilman Deahl seconded to approve the catering permit as presented. Motion carried unanimously.

Julie Miller-Harshberger with the 307 Sports Bar & Grill requested approval of a catering permit for a 1978-1993 Torrington High School All Class Reunion to be held on 08-18-23 from 4:00 p.m. to 2:00 a.m. in front of 1500 East Valley Road. Councilman Patterson moved and Councilman Viktorin seconded to approve the catering permit as presented. Motion carried unanimously.

Chief of Police Johnson presented for approval a Jurisdictional Memorandum of Understanding (MOU) between Goshen County and the City of Torrington for a contract School Resource Officer (SRO) Program in Goshen County. He stated that the MOU will allow the Goshen County Sheriff's Office and the Torrington Police Department to provide law enforcement authority for a contractual SRO partnership that serves Southeast High School, Southeast Elementary School and LaGrange Elementary School. Chief of Police Johnson indicated that the proposed MOU is identical to what was utilized last year. He commented that Mayor Doby articulated that these types of agreements should be approved by governing bodies not just by the Goshen County Sheriff and Torrington Chief of Police serving in their official capacity, therefore the MOU will be reviewed and submitted for official approval to each of the respective governing body entities on an annual basis. Councilman Kelly moved and Councilman Viktorin seconded to approve the Jurisdictional Memorandum of Understanding (MOU) between Goshen County and the City of Torrington as presented. Motion carried unanimously.

Chief of Police Johnson presented for approval a Memorandum of Understanding (MOU) between Goshen County and the City of Torrington. He stated that the MOU will allow the Goshen County Sheriff and City of Torrington Chief of Police to improve public safety and increase efficiency and effectiveness in providing law enforcement service to all Goshen County residents. Chief of Police Johnson indicated that this particular MOU has been in place for quite some time now. He commented that there were a couple of items that necessitated review. Chief of Police Johnson stated that one of those items was related to transport. He indicated that there are instances where the Goshen County Sheriff will request the assistance of the Torrington Police Department (TPD) in transporting inmates. Chief of Police Johnson commented that it was imperative that jurisdictional authority be granted to the TPD in writing prior to any officer assisting with transports. He stated that the second item that needed

to be updated was Exhibit A which lists the current roster for the TPD. Councilman Deahl moved and Councilman Kelly seconded to approve the Memorandum of Understanding (MOU) between Goshen County and the City of Torrington as presented. Motion carried unanimously.

Chief of Police Johnson presented for approval a School Resource Officer (SRO) Intergovernmental Agreement between Goshen County School District No. 1 and the City of Torrington. He stated that the agreement will allow Goshen County School District No. 1 and the Torrington Police Department to provide contractual SRO services with the approval of the Goshen County Sheriff for schools in the southeast portion of Goshen County to include the following: Southeast Elementary School, Southeast High School and LaGrange Elementary School. Chief of Police Johnson indicated that the term of the agreement is for the 2023-2024 school year. Councilman Patterson moved and Councilman Viktorin seconded to approve the School Resource Officer (SRO) Intergovernmental Agreement between Goshen County School District No. 1 and the City of Torrington as presented. Motion carried unanimously.

Director of Public Works (DPW)/City Engineer Harkins presented the bid results for the Navigational Aids (NAVAIDS) Replacement Project. He stated that staff recommends awarding the bid to WJR, Inc. DBA Robinson Electric of Gering, Nebraska in the amount of \$454,528.80 contingent upon final approval by the Federal Aviation Administration (FAA) and the Wyoming Department of Transportation (WYDOT) Aeronautics Division. DPW/City Engineer Harkins indicated that the project consists of the replacement of the existing Precision Approach Path Indicators (PAPIs), Runway End Identifier Lights (REILs), and the rotating beacon and beacon tower, and the rehabilitation of the electrical regulator room. He commented that a bid opening was held on 06-14-23, and stated that the bid from WJR, Inc. in the amount of \$722,634.44 was the only bid received and it was in conformance with the bidding requirements. DPW/City Engineer Harkins indicated that as only one bid was received, M.C. Schaff and Associates, Inc. contacted FAA, WYDOT and the Airport to request permission to enter into negotiations with the contractor, which was granted. He commented that the results of the negotiations discovered that the PAPIs could be connected to the existing RW 10/28 circuit and power supply, thereby eliminating the "home run" conduit, power and grounding wire, and junction cans from the PAPIs to the electrical regulator room. DPW/City Engineer Harkins stated that as a result of that change, the new revised construction cost was reduced to \$454,528.80. He indicated that 90% of the \$454,528.80 is reimbursable by the FAA and 6% is reimbursable by WYDOT, therefore the City's share would only be 4%. Councilman Viktorin moved and Councilman Patterson seconded to award the bid to WJR, Inc. DBA Robinson Electric of Gering, Nebraska in the amount of \$454,528.80 contingent upon final approval by the Federal Aviation Administration (FAA) and the Wyoming Department of Transportation (WYDOT) Aeronautics Division as presented. Motion carried unanimously.

The bills from 07-06-23 to 07-18-23 were presented for payment. Councilman Kelly moved and Councilman Deahl seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Doby asked for public comments, questions or concerns.

Chief of Police Johnson announced that the annual Cops and Cones Event is scheduled to be held on 07-25-23 at 3:00 p.m. at the Dale Jones Municipal Pool.

Mayor Doby stated that Fire Chief Petsch provided him with a written report. He indicated that the report gave a brief update regarding the training that members of the department participated in last week that was held in conjunction with the Torrington Police Department and Torrington Emergency Medical Services. Mayor Doby commented that Fire Chief Petsch also reported that the fire potential has increased due to the current hot and dryer conditions.

Councilman Viktorin stated that the Goshen County Fire Warden changed the current fire ban status to a "Level 1" earlier in the day. Chief of Police Johnson listed the exemptions that are allowed under the "Level 1" fire ban on private properties so long as certain guidelines are followed.

Mayor Doby adjourned the meeting at 8:01 p.m.

The following bills were approved for payment: 76506 PLATTE VALLEY BANK lease payment 13538.61;76507 TOUCHTONE COMMUNICATIONS long distance 147.05;76508 VERIZON WIRELESS cell phones 292.94;76509 WYRULEC CO Landfill Electric 156.38;76510 CONTINENTAL WESTERN GROUP auto/commercial property insurance 37142.00;76511 DERR, TAMMY deposit refund 134.97;76512 LEAFGREEN, ERICA deposit refund 151.31;76513 ZAVORKA, LIBERTY deposit refund 67.49;76514 PARKS, KELLY deposit refund 17.36;76515 KASPERBAUER, EMALEE deposit refund 102.22;76516 CALDWELL, LORI deposit refund 65.40;76517 BLACK, KATRINA credit refund 31.45;76518 FLORES, ADRIAN fuel reimb 125.00;76519 NMVCA 2023 membership dues 145.00;76520 ROCKY MOUNTAIN CHAPTER FBI NAT'L college registration fees 425.00;76521 HYDE, KENT deposit refund 1.24;76522 KELLER, DALTON deposit refund 187.39;76523 JOHN, MATTHEW tee insert,adapters 6.13;76524 ALTEC INDUSTRIES INC. repairs 403.75;76525 AMAZON CAPITAL SERVICES bank bags,commercial trash cans,fake blood,rearview/side mirror,telescoping handle,garage door threshold strip,business prime membership,nylon rope,digital voice recorder,candy-pool vending,replacement chainsaw chain,led stadium flood lights,gel gloves, cycling helmet,bike head/tail lights 3050.25;76526 ARBOR ROCK LLC diamond pro infield conditioner 244.84;76527 B & B REPORTING INC. background checks 134.85;76528 BLACKBURN MANUFACTURING

CO locating flags 240.86;76529 BOMGAARS SUPPLY INC. rainsuit,led bulb,stop nuts,live animal traps,fly sticks,fly spray,bar/chain oil,chainsaw chain,cooler,pedestal fan,return,turbo fan,anvil,loppers,blade replacement,mulch,recip saw kit,seafoam motor tune,cordless pruning saw,replacement chain, mechanics set,trimmer line,compressor,air hose reel,rhino ramp,back pack sprayer,hammers,hook/pick set,bit set,plier,direct drive fans,fasteners,adhesive/lift station supply,spider killer,safety muffs,through the roof 3664.62;76530 BORDER STATES INDUSTRIES INC. low voltage reclosure cables,douglas fir,red pine penta,pvc cement,hard hats,poly cutouts,u-URT sil arr w/ brackets,junctions w/ straps,disconnect hook,canister for hv-312 stick,leather protector,guy wire,ground rods,ss angle cut security seals,brooks die stamp,concrete boxes 28281.91;76531 BROWN CO cultivator,nuts,safety helmet,stud wheel,engine/ bar oil,wheel 292.44;76532 BUTLER'S SALVAGE & TOWING clean-up/Vactor Truck accident 711.00;76533 CASELLE INC. contract support & maint 2050.00;76534 CENTURY LUMBER CENTER adapters,farm clevis, pine,teflon tape,nipples,bushings,mop,mop bucket w/ wringer,riser,concrete mix,waferboard,flex hose, returns,door sweep,screws,zp quick links,boat snap-overpass flag,coupling,unions,dowels,ac extension cord,washing machine hose,gas can,plastic liners,paint,roller covers,graphite dry lubricant,micro-gear ss clamp,exhaust fan,adjustable sill,sealant,elbows,steel door stragal,syringe,slip cap,tees,jumbo cedar split rail,sealing tape/dispenser,packing tape,toilet ballcock,blue flapper,rebar tie wire 754.13;76535 CITY OF TORRINGTON Goshen County Task Force contribution/utility payment 1000.00;76536 CITY OF TORRINGTON c/o FIRST STATE BANK optional sales tax 104294.67;76537 COMMUNITY HOSPITAL ambulance supplies 154.28;76538 CONNECTING POINT copier all-inclusive service contracts/monthly charges 498.75;76539 CONTRACTORS MATERIALS INC. lens clean towelettes,inverted paint,cargo pants 690.80;76540 COZAD SIGNS LLC decals 281.00;76541 DALLAS CHILDREN'S ADVOCACY CENTER training registration 825.00;76542 DBT TRANSPORTATION SERVICES LLC quarterly navaid's maint 1120.75;76543 DENNIS SUPPLY CO air filters 640.08;76544 DENT, DAVID A. Golf Pro Payable 4196.06;76545 DIVERSIFIED SERVICES INC. cleaning services 585.00;76546 E P CONSTRUCTION concrete work 929.66; 76547 ENERGY LABORATORIES INC. lab testing 236.00;76548 ESO SOLUTIONS INC. er-fire package-state upgrade 760.50;76549 FASTENAL CO batteries 48.30;76550 FIRED UP RESCUE LLC rescue helmets for USAR 597.00;76551 G & L CONCRETE blocks,concrete 1612.50;76552 G & S SOLUTIONS LLC usga sand-greens top dressing 450.48;76553 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;76554 GOSHEN CO ECONOMIC ¼ cent sales tax,monthly contribution 28574.00;76555 GOSHEN CO ECONOMIC goshen bucks/certificates 140.00;76556 GOSHEN CO TREASURER IT MOU support 79279.25;76557 GREAT-WEST TRUST CO LLC payroll withholding 1913.00;76558 GREATAMERICA FINANCIAL SERVICES CORP copier leases 356.00;76559 HAWKINS INC. sodium hydrox 50% diaphragm,calcium hypochlorite, calcium hardness 1 & 2 3587.16;76560 HEILBRUN, STEVEN ALAN carpet cleaning 375.00;76561 IDEAL LINEN/BLUFFS FACILITY SOLUTION mats,scrapers,sam dust/energy fees,garments,sam garment fees,sam linen,coveralls,mops,towels 815.19;76562 J.J. KELLER & ASSOCIATES INC. OSHA training sessions, advanced water/sewer training sessions 1295.00;76563 JAMES A. EDDINGTON PC City Attorney 9187.50; 76564 FRANK PARTS CO filters,clutch pilot bearing,sealers,return,e-z mix bottle,bladerunner belt, antifreeze level sensor,fuel cap,flux brushes,hyd hose/fittings,g-force tm belt,seal crimp connector,heat shrink tubing,adapters,oil,air brake chamber,crimp solder connect,forged clevis,lamp,bearings,bearing cones,rachets,unibits 897.34;76565 LEE ENTERPRISES bid request-airport project 1019.68;76566 LIFEMED SAFETY INC. masimoLNCS4,re-usable SpO2patient cable 324.00;76567 LUJAN CLEANING SERVICE LLC cleaning>window cleaning 273.75;76568 MEDICAL AIR SERVICES ASSOCIATION medical air transport insurance 1615.00;76569 MERITAIN HEALTH INC. premium-ins/life admin 48577.28;76570 METAL SHOP AND REPAIR LLC diffuser,contact tips,insulators,liner,nozzle 68.50;76571 MONTOYA, PAUL 8 channel mixer,speaker 6984.00;76572 MOTOROLA SOLUTIONS INC. dispatch 911 service contract 9617.58;76573 MOTOROLA SOLUTIONS 2023-2024 equipment lease payment 48425.08;76574 MOUNTAIN STATES PIPE & SUPPLY CO INC. ERTs 2449.11;76575 MUNICIPAL ENERGY AGENCY OF NE wholesale power 378110.71;76576 NEW YORK LIFE payroll withholding 307.00;76577 NORTHWEST PIPE FITTINGS INC. pressure vacuum breakers,backflow preventer,vent float kit,repair kit 1752.28;76578 NUNN UTILITY LOCATING LLC waterline locates 245.00;76579 O'REILLY AUTO ENTERPRISES LLC gel can, paper,brake shoes,filters,carbon steel,butt splice 106.03;76580 OLSON TIRE CO carlisle turf saver,lawn/ garden/atv stem,rad used radial,dismount/mount,stem-alcoa 60% 217.20;76581 ONE CALL OF WY tickets for CDC code TRG 112.50;76582 PANHANDLE COOPERATIVE ASSOCIATION training/supply, propane bottles,dyed ruby diesel,ultra-low sulfur non-hwy diesel fuel,fuel,diesel,unleaded bulk 24795.69;76583 ENVIRO SERVICES INC. lab analysis 74.00;76584 PATRICK, JOHN B. Municipal Court Judge 2000.00;76585 PINNACLE BANK travel expenses-fuel/meals/lodging,postage,training fees,bubble wrap,febreze,beach towels,truck box w/ ladder,pool concessions,security cameras,tools for ladder truck, subscription renewal,drug test pouches,rags for pool,lunch-inventory,TV-Conestoga Room,refund,toilet cleaner packs,terry cloths,emergen-c 8710.63;76586 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured PR employee premium/MT positions 9452.75;76587 CULLIGAN WATER CONDITIONING OF TORRINGTON dispenser rentals,water 253.55;76588 POMP'S TIRE SERVICE towmax str II 100.96;76589 PRINT EXPRESS INC. golf membership cards,utility bills/changes to form,work order books,sign,ups 2531.43;76590 QUADIENT FINANCE USA INC. neopost postage 829.86;76591 BECKER SAFETY & SUPPLY gas clip 257.00;76592 REGIONAL CARE INC. select flex admin 102.00;76593 RICHEY,

MICHAEL air fuel 320.69;76594 RICHEY, MICHAEL Airport Operator Contract 1666.67;76595 ROCKY MOUNTAIN INDUSTRIAL SUPPLY washers,adapters,wasp/hornet spray,bolts 134.62;76596 SCHNEIDER WILD FUR unlined leather gloves 822.00;76597 VALLEY MOTOR SUPPLY batteries,lube,filters,paint marker,brake fluid,cutting wheel,brake clean,oil,oil cap,trailer connector,bulk hyd hose,wiper blades 787.29;76598 TEAM CHEVROLET credit,handles,seat belts 106.47;76599 SMITTY'S REPAIR SERVICE flat iron,round iron 9.55;76600 DBC IRRIGATION SUPPLY check watts 132.85;76601 STUART C IRBY CO copperweld covered stinger wire 976.00;76602 SUPER PRODUCTS Vactor Truck rental-delivered 5300.00;76603 TEAM LABORATORY CHEMICAL LLC weed killer 957.50;76604 TITAN MACHINERY PTO shaft guard 326.71;76605 TORRINGTON EMPLOYEES INSURANCE premium 101506.30;76606 TORRINGTON OFFICE SUPPLY toner cartridge 178.49;76607 TORRINGTON ROTARY CLUB rotary dues 100.00;76608 U S POSTMASTER credit for postage 1250.00;76609 CENTURYLINK TVFD phone,data line 218.07;76610 VEOLIA WTS USA INC. monthly chemical management 7769.04;76611 VERIZON WIRELESS TVFD cell phones 96.77;76612 W A M C A T membership fees 225.00;76613 WAM-WCCA museum improvements installment 650.00;76614 GRAINGER led road flare kit 355.76;76615 WARREN, JAMES LYNN detergent,rinseaid,sanitizer 240.21;76616 WEGLIN JR., ED mow/trim 90.00;76617 WY ASSOC OF MUNICIPALITIES membership dues 8783.00;76618 WY MACHINERY bearings,seal,gasket,gasket,oil,cap, elements,filters,scraper repairs 11439.98;76619 HERDT, CORY deposit refund 133.46