

City of Torrington )  
County of Goshen )  
State of Wyoming )

The Torrington City Council met in regular session on Wednesday, July 5, 2023 in the City Council Chambers at 436 East 22<sup>nd</sup> Ave. at 7:00 p.m. Present: Mayor Doby, Council Members Deahl, Kelly, Patterson and Viktorin. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works/City Engineer Harkins, Chief of Police Johnson and Deputy City Clerk Anaya.

Mayor Doby called the meeting to order.

Councilman Deahl led the Pledge of Allegiance.

Mayor Doby led the session with informational announcements on the following items: 1. Mayor Doby stated that he hopes that everyone had a safe and enjoyable Independence Day; 2. Reminder to all residents and property owners to continue to keep ahead of the growth of weeds in order to proactively avoid a visit from Code Enforcement Officers; 3. Reminder to the public to please refrain from putting garbage in the grass bins as it renders the grass unusable for the making of compost; 4. Reminder that the Rotary Club/City of Torrington additional crosswalk and signage project is complete. Request to the public to please acquaint themselves with the 17 newly marked pedestrian crosswalks. Reminder that pedestrians have the right-of-way; 5. Reminder to the public to be cautious and mindful of the presence of pedestrians, bicyclists and motorcyclists on the streets; and 6. Request to the public to refrain from using their cell phones while driving.

Councilman Viktorin moved and Councilman Kelly seconded to approve the consent agenda which includes the minutes from the 06-20-23 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Patterson moved and Councilman Deahl seconded to approve the agenda as presented. Motion carried unanimously.

Mayor Doby presented for approval the appointment of City Officials for the term 07-05-23 to 12-31-23. He stated that normally, City Officials are subject to appointment or re-appointment at the first Council meeting in January of the calendar year, but that due to the circumstance of his election as Mayor, all appointed staff remained in their positions for a six-month period. The six-month period allowed him, as the newly elected Mayor, to evaluate the working relationship with appointed staff. Councilman Patterson moved and Councilman Deahl seconded to approve the appointments of James Eddington as City Attorney, Matthew Johnson as Chief of Police, Lance Petsch as Fire Chief, Lynette Strecker as City Clerk/Treasurer and Jeffrey Harkins as Director of Public Works/City Engineer. Motion carried unanimously.

Mayor Doby presented for approval the following appointments: Safety Committee – L. John Hood and Adrian Flores. Expiration of Terms: 12-31-23. Councilman Deahl moved and Councilman Viktorin seconded to approve the appointments as presented. Motion carried unanimously.

Amy Bomgardner with the Torrington Lions Club requested approval of a special event permit for a Lions Club Festival of Sight to be held on 07-22-23 from 6:30 a.m. to 3:00 p.m. at Pioneer Park. Mayor Doby indicated that the applicant is requesting that the special event permit fee be waived due to the fact that the Torrington Lions Club is a non-profit organization. Tina Garrelts spoke in support of the permit. Councilman Patterson moved and Councilman Kelly seconded to approve the special event permit and to waive the special event permit fee as presented. Motion carried unanimously.

Clayton Kilgore with the Open Barrel Brewing Company requested approval of a catering permit for a Lions Club Festival of Sight to be held on 07-22-23 from 10:00 a.m. to 4:00 p.m. at Pioneer Park. Councilman Patterson moved and Councilman Deahl seconded to approve the catering permit as presented. Motion carried unanimously.

Tiffany Leslie with the Broncho Bar requested approval of a special event permit for a Street Dance to be held on 07-28-23 from 5:00 p.m. to 2:00 a.m. Mayor Doby indicated that the applicant is requesting approval to close the public street on Main Street between 19<sup>th</sup> Avenue and 20<sup>th</sup> Avenue. Councilman Viktorin moved and Councilman Kelly seconded to approve the special event permit as presented. Motion carried unanimously.

Tiffany Leslie with the Broncho Bar requested approval of a catering permit for a Street Dance to be held on 07-28-23 from 5:00 p.m. to 2:00 a.m. in front of 1924 Main Street. Councilman Patterson moved and Councilman Deahl seconded to approve the catering permit as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE CREATING AND ENACTING SECTION 5.12.065 OF THE TORRINGTON MUNICIPAL CODE, 2023 REVISIONS, RELATING TO RESTRICTIONS ON BAR AND GRILL LICENSES. Councilman Viktorin moved and Councilman Kelly seconded to approve Ordinance No. 1278 as presented on third reading. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 5.12.025 OF THE TORRINGTON MUNICIPAL CODE, 2023 REVISIONS, RELATING TO MINORS IN LICENSED LIQUOR ESTABLISHMENTS. Councilman Deahl moved and Councilman Kelly seconded to approve Ordinance No. 1279 as presented on third reading. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 9.24.030. OF THE TORRINGTON MUNICIPAL CODE, 2023 REVISIONS, RELATING TO THE DISCHARGE OF FIREARMS. Councilman Patterson moved and Councilman Deahl seconded to approve the ordinance on second reading as presented. Motion carried unanimously.

Director of Public Works (DPW)/City Engineer Harkins presented for approval Resolution No. 2023-10. He stated that the resolution will authorize the submission of an application to the State Loan and Investment Board for additional ARPA grant funding that the state has made available. DPW/City Engineer Harkins indicated that after discussion with staff, he modified the resolution that was included with the agenda packets to reflect a much larger City match amount. He commented that originally, he combined two projects that are budgeted in the current fiscal year; the Albany Avenue Project which has a budgeted amount of a little over \$900,000.00 and the Sewer Lining Project which has a budgeted amount of \$780,000.00. DPW/City Engineer Harkins stated that the initial grant application amount request was \$1,428,000.00 with a proposed 16% City match which is the minimum match requirement. He indicated that while discussing the proposed project and draft resolution staff felt that going the route of only applying the minimum match requirement to the grant application may not be the best route to pursue. DPW/City Engineer Harkins commented that the revised resolution has a grant amount request of \$920,000.00 with a proposed City match of \$780,000.00. He stated that the proposed match of \$780,000.00 is approximately 46% of the total project cost which should hopefully rank the City higher in the ARPA selection process. Attorney Eddington read Resolution No. 2023-10 authorizing the submission of a Local Government Project ARPA Grants Application to assist in funding the Torrington Water & Sewer Improvements Project in the amount of \$920,000.00. Councilman Viktorin moved and Councilman Deahl seconded to approve Resolution No. 2023-10 as revised. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval the annual write-off of accounts. She stated that the write-offs in utility billing total \$10,224.19. The City Council determined the debt as uncollectable and extinguished the debt as an account receivable or asset of the City of Torrington. Councilman Patterson moved and Councilman Kelly seconded to approve the annual write-off of accounts totaling \$10,224.19 as presented. Motion carried unanimously.

The bills from 06-21-23 to 07-05-23 were presented for payment. Councilman Kelly moved and Councilman Deahl seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Doby asked for public comments, questions or concerns.

Fire Chief Petsch briefly updated the Mayor and Council on the outcome of the Fourth of July Holiday. He stated that the department only received and responded to one call. Fire Chief Petsch also gave a brief update on training that members of the department will be participating in next week that will be held in conjunction with the Torrington Police Department and Torrington Emergency Medical Services.

Mayor Doby adjourned the meeting at 8:03 p.m.

The following bills were approved for payment: 76402 VIAERO WIRELESS cell phone,wireless hotspots 647.87;76403 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 134.86; 76404 STANDARD INSURANCE CO premium-long term disability 2331.48;76405 TORRINGTON EMPLOYEES INSURANCE select flex contributions 3113.90;76406 WY DEPT OF REVENUE sales tax 16425.25;76407 WY RETIREMENT SYSTEMS retirement 76750.21;76408 WY RETIREMENT SYSTEMS Torr Vol EMT Pension 37.50;76409 DEPARTMENT OF WORKFORCE SERVICES workers compensation 7385.74; 76410 SARGENT, SCOTT L. payroll ACH deposit return/account closed 50.00;76411 ELEVATED HOME SOLUTIONS LLC credit refund 77.51;76412 BAKER, ALLISSA re-issue deposit refund check-original check lost in mail 6.72;76413 SCHMECHEL, MIYA re-issue deposit refund check-original check lost in mail 69.82;76414 BOYER, ALEXANDRA credit refund 81.86;76415 MORGAN, SARAH N. deposit refund 163.53; 76416 BENITEZ, JACQUELINE deposit refund 21.34;76417 BEAMAN, BRAD A. property clean-up 212.50; 76418 MILLER, ASHLEE reimb-proof of rabies vaccination 50.00;76419 CIGNA refund ambulance overpayment 1502.70;76420 DEINES, DANIEL credit refund 69.96;76421 MCCREERY, DAINAH credit refund 32.02;76422 TRILLIONAIRE REALTY deposit refund/voided work order 140.00;76423 CARR JR., THEODORE deposit refund 170.13;76424 TD REAL ESTATE credit refund 47.24;76425 ALTEC INDUSTRIES INC. filter elements,pm inspections,dielectric tests,aerial truck inspection 7050.55;76426 AFLAC payroll withholding 778.98;76427 AMAZON CAPITAL SERVICES video conferencing system,pool concessions,key cabinet w/ lock,heat sleeves,pet waste bags 1476.87;76428 ARBOR ROCK LLC diamond pro infield conditioner 4856.40;76429 STOTZ EQUIPMENT technical manuals,spring 306.56;76430 AT&T MOBILITY modem for ambulance 40.04;76431 AVOCATION SOFTWARE annual support fee 250.00;76432 BIVENS CONSTRUCTION INC. FY2023 Sewer Line Replacement Project 14137.57;76433 BLOEDORN LUMBER CO-TORRINGTON trencher rental,cleaner,multi cement,straight snip,spring snap link,elbows,stripping pad, coupling,roller frame,wall brush,roller cover,paint pail,boxes,unions,pvc pipe,bushings,nuts,white wood seat,bedbug inspect fogger,nipple,thread seal tape,chalk,gorilla glue,wedge door stop,fasteners, reciprocating saw 670.45;76434 BLUE 360 MEDIA LLC WY criminal & traffic law books 174.59;76435 BOMGAARS SUPPLY INC. barbless wire,wood posts,insect killer,ignition swtich,hand wand,lawnmower wheels,coffee filters,trowel,grass seed,plants,flowers,lawn weed and feed,poly ropes,replacement

handle,gaskets,battery w/ exchange,core exchange fee,hose clamp,hitch pin,air conditioner,garden weasel,barrier,pump up sprayer,shop lights,quick link,chains,cable ties,special order,galv gate,cat litter, ped fan,nightlight,thermometer,rigid casters 2097.30;76436 BROWN CO oil filter,oil 89.97;76437 NCPERS GROUP LIFE INS payroll withholding 176.00;76438 CAPITAL ONE TRADE CREDIT contoured wheel chokes 99.96;76439 CIRCUIT COURT OF GOSHEN CO payroll withholding 446.61;76440 CITY SERVICE VALCON aviation gas 14990.46;76441 CITY OF TORRINGTON recording fees,usps 71.05;76442 CITY OF TORRINGTON payroll withholding 911.11;76443 CORE & MAIN LP repair clamps 159.62;76444 CUSHMAN, BARBARA K. lifeguard training review 90.00;76445 DANA KEPNER CO INC. water meters 17206.40;76446 DECKER, STEVE weed killer 540.00;76447 DENT, DAVID A. reimb-PGA membership dues, Golf Pro Payable 5107.65;76448 DPC INDUSTRIES INC. sodium hypo 4489.30;76449 E P CONSTRUCTION curb & gutter 22456.17;76450 ENERGY LABORATORIES INC. lab testing 674.00;76451 FASTENAL CO dumpster rod caps 41.41;76452 FERGUSON US HOLDINGS INC. shear guard kit 157.65;76453 FR CLOTHING & SUPPLY fire resistant clothing 692.38;76454 FRITZLER, LARRY & DEBORAH pump septic tanks 406.00;76455 PRO QUALITY PEST CONTROL rodent control 90.00;76456 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;76457 GREAT-WEST TRUST CO LLC payroll withholding 1913.00;76458 ENVIRO SAFETY PRODUCTS work gloves 195.01;76459 HAWKINS INC. hydrochloric acid 1469.50;76460 USABLUBOOK flow meter,compressor 1111.89;76461 HEALING CONNECTIONS MENTAL HLTH THERAPY wellness sessions 400.00;76462 IDEAL LINEN/BLUFFS FACILITY SOLUTION toilet bowl cleaner,return,mops,trash bags,paper towels,urinal screens 999.94;76463 KATH BROADCASTING CO LLC tower rent,City council meetings 475.00;76464 KJH CONSULTING LLC foam board signs 886.00;76465 L I E A P - STATE OF WYOMING refund overpayment 138.57;76466 LARAMIE PEAK MOTORS LLC 2023 Ford F-250 Pickup 50614.00;76467 MATTHEW BENDER & CO INC. WY court rules 2023 edition,WY statutes annotated 2023 edition 1701.60;76468 METAL SHOP AND REPAIR LLC repair broken mower driveline 125.00;76469 MOOREHOUSE INC. compressions,tees,reducer,pvc pipe,mulch>window installation, flashing,bushings,expansion coupling/couplers 3631.00;76470 NE SAFETY AND FIRE EQUIPMENT INC. fire alarm system inspection,backflow prevention device inspection 245.00;76471 NEW YORK LIFE payroll withholding 307.00;76472 NEWMAN SIGNS INC. signs 208.01;76473 OPENGOV INC. annual renewal-web transparency portal 11553.36;76474 ENVIRO SERVICES INC. lab analysis 37.00;76475 THE L L JOHNSON DIST CO bedknife,belts,latch,air filter,baffle-inner RH,baffle kicker side 740.52;76476 PETERSON, VICKY windshield repair 50.00;76477 PINE RIDGE STRUCTURES LLC shed/pool chemicals 3600.00;76478 PITTMAN ELECTRIC LLC repair heaters,install GFCI,install thermostats 1883.00;76479 POMP'S TIRE SERVICE trailer-bring skid loader back from Cody 370.24;76480 RAILROAD MANAGEMENT CO license fees 689.34;76481 RICHEY, MICHAEL Airport Operator Contract 1666.67;76482 SMITH PSYCHOLOGICAL SERVICES LLC one first responder mental health seminar 908.73;76483 SNOW CREST CHEMICALS LLC bromicide tablets 2239.40;76484 DBC IRRIGATION SUPPLY swing joints,poly pipe,rotor hunter sprinklers,tee inserts,elbows,swing assembly,bushing 542.73;76485 STUART C IRBY CO compression molded box pad 1700.00;76486 T D S COLLECTION SERVICE INC. grading W 1209.17;76487 TORRINGTON EMPLOYEES INSURANCE scrap metal to health insurance 7330.05;76488 TORRINGTON FIRE DEPT professional services,reimb-½ fire convention 5660.75;76489 TORRINGTON OFFICE SUPPLY toner cartridges,binders,laundry detergent,paper clips,storage cabinet,hanging folders,pencils,scotch tape,tape dispenser, folder fasteners,super glue,fingertip grips,staple remover,pens,3-hole punch 1436.82;76490 TRIHYDRO CORP WWTP Pre-Treat Design Project 13563.05;76491 U S POSTMASTER postage due 97.16;76492 CENTURYLINK data lines 2370.25;76493 VERIZON WIRELESS cell phones 249.47;76494 GRAINGER batteries,fire hoses,ranger hats,sanitary napkin bags 976.20;76495 WAMCO LAB INC. full chronic toxicity test,ceripdaphnia/fathead minnow survival/growth,dilution,CO2 2100.00; 76496 WORTH N A LLC custom turf package,dummy arms,turf trays 4960.00;76497 WY BANK & TRUST lease purchase payments 26495.88;76498 WY DEPT OF ENVIRONMENTAL QUALITY WYPDES permit 1000.00;76499 WY DEPT OF TRANSPORTATION license plate transfer 2.00;76500 RESPOND FIRST AID SYSTEMS OF WYOMING 1<sup>st</sup> aid kit supplies 486.50;76501 WY LAW ENFORCEMENT ACADEMY peace officer basic training 1486.25;76502 WY LOCAL GOVERNMENT LIABILITY POOL liability insurance 49993.00;76503 TORRINGTON TELEGRAM ad,legals 3295.79;76504 ZELL HEATING & COOLING LLC backflow testing 2308.00;76505 MORIARTY, KATHY credit refund 134.04