

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, June 7, 2022 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney and Patterson. Councilwoman Steinbock was absent but excused. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Buildings & Grounds Superintendent Estes, Water/Wastewater Supervisor Troxel and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Councilman Patterson led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. Weather updates; 2. Memorial Day follow-up; 3. Reminder to the public to be cautious and mindful of the presence of children on the streets as schools are out of session; 4. Announcement that the Dale Jones Municipal Pool opened on 06-05-22. Expression of appreciation to the City staff who worked long hours making emergency repairs to ensure that the pool could open; 5. Reminder that the baler site is now open every Saturday through October from 7:00 a.m. to 3:00 p.m. to receive grass and general yard waste; 6. Request to the public to refrain from putting garbage in the City's grass dumpsters. Reminder that there are cameras at all grass dumpster sites. The City of Torrington will prosecute those who intentionally misuse the dumpsters; 7. Reminder to the public that pets are not allowed within the boundaries of the City's sports fields during non-sporting events; 8. Reminder to the public that the Candy Thompson Memorial Dog Park is available for use every day of the week; 9. Reminder that the Elk Eco Cycle Recycling Center is now open and is accepting cardboard, separated paper products and aluminum cans. The site is located at 310 Curtis Avenue and is open Monday through Wednesday from 8:00 a.m. to 4:00 p.m.; 10. COVID-19 updates and recommendations; 11. City FY23 Budget process update; 12. Update on the Emergency Ordinance relating to Design Standards (Flood Damage Prevention); 13. Announcement that the Water Department is calling City water customers to schedule appointments to identify service line types; 14. Primary Election and General Election reminder; 15. Mayor and City Council candidate update; and 16. Reminder to the public to be thankful for living in Torrington, Goshen County, Wyoming amidst the sad events that are occurring across the globe.

Councilman Kelly moved and Councilman Kinney seconded to approve the consent agenda which includes the minutes from the 05-17-22 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Patterson moved and Councilman Kinney seconded to approve the agenda as presented. Motion carried unanimously.

Attorney Eddington stated that in order for Ordinance No. 1261 to become permanent and legally binding, an emergency has to be declared as a continuing situation. Councilman Kelly moved and Councilman Patterson seconded to declare an emergency as a continuing situation as presented. Motion carried unanimously.

Attorney Eddington read by title AN EMERGENCY ORDINANCE AMENDING AND RE-ENACTING CHAPTER 17.16 OF THE TORRINGTON MUNICIPAL CODE, 2022 REVISIONS, RELATING TO DESIGN STANDARDS. Councilman Kinney moved and Councilman Kelly seconded to approve Ordinance No. 1261 permanently by continuing emergency as presented. Motion carried unanimously.

Julie Miller-Harshberger with the 307 Sports Bar & Grill requested approval of a catering permit for a Music on Main Summer Concert Event to be held on 06-15-22 from 5:00 p.m. to 10:00 p.m. in the public parking lot located at 119 East 21st Avenue. Councilman Patterson moved and Councilman Kinney seconded to approve the catering permit as presented. Motion carried unanimously.

Tiffany Leslie with the Broncho Bar requested approval of a catering permit for a Music on Main Summer Concert Event to be held on 06-29-22 from 5:00 p.m. to 10:00 p.m. in the public parking lot located at 119 East 21st Avenue. Councilman Kinney moved and Councilman Kelly seconded to approve the catering permit as presented. Motion carried unanimously.

Clayton Kilgore with the Open Barrel Brewing Company requested approval of a catering permit for a Music on Main Summer Concert Event to be held on 07-13-22 from 5:00 p.m. to 10:00 p.m. in the public parking lot located at 119 East 21st Avenue. Councilman Patterson moved and Councilman Kelly seconded to approve the catering permit as presented. Motion carried unanimously.

Ethan Fitch with the Mint Bar requested approval of a catering permit for a Music on Main Summer Concert Event to be held on 07-27-22 from 5:00 p.m. to 10:00 p.m. in the public parking lot located at 119 East 21st Avenue. Councilman Kinney moved and Councilman Patterson seconded to approve the catering permit as presented. Motion carried unanimously.

Tiffany Leslie with the Broncho Bar requested approval of a catering permit for a 90th Birthday Party to be held on 06-11-22 from 2:00 p.m. to 7:00 p.m. at 605 East 22nd Avenue. Councilman Patterson moved and Councilman Kelly seconded to approve the catering permit as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval the potential sale of the property located at 217 West 20th Avenue. She stated that the building is currently being utilized by the Facility Maintenance Department for storage and indicated that the sale of the building through the process of sealed bids was advertised in the Torrington Telegram a total of three times. Clerk/Treasurer Strecker commented that only one bid was submitted for consideration by Elise Mooc. She stated that Ms. Mooc bid an amount of \$190,000.00 and indicated that the market analysis of the property that was completed revealed a fair market value of \$230,500.00. Buildings & Grounds Superintendent Estes commented that if the Mayor and Council approve the sale of the property, staff intends to use the funds received from the sale to build an addition to the existing shop building located to the west of the Lincoln Community Complex Center. He stated that the expansion would allow for all of the Facility Maintenance Department buildings to be centrally located. Councilman Kinney moved and Councilman Patterson seconded to accept the bid from Elise Mooc in the amount of \$190,000.00 for the sale of the property located at 217 West 20th Avenue. Motion carried unanimously.

Water/Wastewater Supervisor Troxel presented the bid results for a New Combination Single Engine Dual Stage Sewer Cleaner with Hydrostatic Driven Vacuum System Mounted on a Heavy Duty Truck Chassis. He stated that staff recommends awarding the bid to Joe Johnson Equipment of Billings, Montana in the amount of \$354,286.00. Councilman Kelly moved and Councilman Kinney seconded to award the bid to Joe Johnson Equipment of Billings, Montana in the amount of \$354,286.00 as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE CREATING AND ENACTING CHAPTER 13.18 OF THE TORRINGTON MUNICIPAL CODE, 2022 REVISIONS, RELATING TO SURFACE WATER DRAINAGE. Director of Public Works (DPW) Harkins briefly summarized the proposed ordinance as it had previously been discussed in depth at a Work Session held by the City Council on 06-01-22. He stated that the ordinance will create a storm water utility that will allow the City of Torrington to collect funds to enhance, expand and maintain the storm drains that are located within City limits. DPW Harkins indicated that the City has numerous locations where flooding occurs due to storm events and commented that the creation of this type of utility will help alleviate those specific flooding situations. He stated that if the ordinance is approved by the Mayor and Council after three readings, it will then have to be added to the November 2022 ballot and the constituents of the City will have to vote in favor of or against the creation of the utility. Water/Wastewater Supervisor Troxel spoke in support of the creation of the storm water utility. Councilman Patterson moved and Councilman Kinney seconded to approve the ordinance on first reading as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE PROVIDING FOR THE APPROPRIATION OF MONEY BY THE CITY OF TORRINGTON, WYOMING, TO MEET ITS GENERAL FUND REQUIREMENTS AND OBLIGATIONS, TO MEET ITS ENTERPRISE FUND REQUIREMENTS AND OBLIGATIONS, FOR THE 2023 FISCAL YEAR COMMENCING JULY 1, 2022 AND FIXING THE SUM TO BE RAISED BY TAXATION. Clerk/Treasurer Strecker stated that there have been several changes that have been implemented to the budget since it was approved on first reading. She indicated that the budget is at a point where it is balanced and commented that the total appropriations for the FY23 Budget so far are \$38,485,598.00. Clerk/Treasurer Strecker stated that other items still pending include: Cash Balances/Cash Carry Over Review(s) and Administrative Fees. Councilman Kinney moved and Councilman Patterson seconded to approve the FY23 Budget on second reading as presented. Motion carried unanimously.

The bills from 05-18-22 to 06-07-22 were presented for payment. Councilman Kelly moved and Councilman Kinney seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns. None were heard.

Councilman Kinney moved and Councilman Patterson seconded to adjourn to executive session to discuss a potential donation. Motion carried unanimously.

Councilman Patterson moved and Councilman Kinney seconded to return the Mayor and Council to regular session. Motion carried unanimously.

Councilman Kinney moved and Councilman Kelly seconded to accept the donation as presented. Motion carried unanimously.

Councilman Patterson moved and Councilman Kinney seconded that there being no further business to come before the Mayor and Council to adjourn at 8:03 p.m. Motion carried unanimously.

The following bills were approved for payment: 73600 AT&T MOBILITY cardiac monitor transmission fees 33.46;73601 BLACK HILLS ENERGY utilities-gas 2349.76;73602 CITY OF TORRINGTON payroll withholding 155.00;73603 DENT, DAVID A. Golf Pro Payable 1775.01;73604 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;73605 GREAT-WEST TRUST CO LLC payroll withholding 1425.00;73606 MERITAIN HEALTH INC. premium-ins/life admin 44958.15;73607 NEW YORK LIFE payroll withholding 359.37;73608 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured PR employee premium/MT positions 10434.75;73609 REGIONAL CARE INC. select flex admin 96.00;73610 STANDARD INSURANCE CO premium-long term disability 2148.85;73611 TORRINGTON EMPLOYEES INSURANCE premium 87971.31;73612 TORRINGTON EMPLOYEES INSURANCE select flex contributions 2945.54;73613 WY RETIREMENT SYSTEMS Torr Vol EMT Pension 37.50;73614 WY DEPT OF

REVENUE sales tax 19188.76;73615 AT&T MOBILITY cardiac monitor transmission fees 40.04;73616 VIAERO WIRELESS phone/set up,wireless hotspots 615.81;73617 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 180.50;73618 CENTURYLINK data lines 2361.28;73619 WOYAK, KATHLEEN deposit refund 84.38;73620 PINNEY, KAILEY deposit refund 242.34;73621 WHITE, VERONICA deposit refund 44.03;73622 FREOUF, CLAYTON & NANEY, TIFFANY deposit refund 136.29;73623 HAFFNER, KAYLIE deposit refund 96.09;73624 R & MM INVESTMENTS deposit refund 172.29;73625 CALOMERIS, LESLEY J. deposit refund 4.02;73626 MYRTLE, JARED D. deposit refund 38.30;73627 HISQUIERDO, SARAH L. deposit refund 177.46;73628 KING, THOMAS & REBECCA deposit refund 51.32; 73629 RAMOS, ABRAHAM deposit refund 54.58;73630 GEORGE, LAYNE deposit refund 22.14;73631 GILES, RANDY property clean-up 325.00;73632 YOUTZ, DANA mileage reimb 358.60;73633 HIGH PLAINS APT credit/deposit refund 72.87;73634 TORRINGTON SAGE APT deposit refund 67.02;73635 21ST CENTURY EQUIPMENT LLC fire extinguisher & bracket 101.54;73636 A & C SHEET METAL sheet metal by sheet,bending & cutting 51.68;73637 ABSOLUTE SOLUTIONS shipping & handling for warranty repair 15.60;73638 ACCUSCREEN MOBILE DRUG TESTING SERVICES rapid screen drug tests 840.00;73639 KIEFER AQUATICS lifeguard chair/umbrella 1963.00;73640 ALTEC INDUSTRIES INC. repair-boom of bucket truck 332.86;73641 ANGEL ARMOR LLC soft body armor & carrier 1751.55;73642 ATCO INTERNATIONAL suppress,heaven scent-dumpsters 2006.00;73643 AVI PC FY22 Electrical Inventory Project 5833.00;73644 BACKFLOW PREVENTION SUPPLY INC. repair backflow check 261.15;73645 BIG WOOD TREE SERVICE LLC remove tree stump,stump grind trees 1400.00;73646 BLACKBURN MANUFACTURING CO pesticide flags 120.63;73647 BLARIX LLC swimsuit tops 43.85;73648 BLARIX LLC lifeguard swimsuits,lanyards 915.43;73649 BLOEDORN LUMBER CO-TORRINGTON flags,shovel, adjustable rake,bushings,adapters,nipples,sink trap,couplings,lacquer thinner,pvc pipe,plugs,tee,union, sealant,gas can,diesel can,levels,elbows,bolts,pointed laths,tape,galv cap,knee pads,granite hex,screws, galv wire,angle brooms,utility brush,spray paint,rubber tarp straps,mopstick,oil,cap 538.46;73650 BLOEDORN LUMBER CO-TORRINGTON screws,ac plywood 568.44;73651 BOALCH, MARC D. mowing-museum 60.00;73652 BOMGAARS SUPPLY INC. compost/garden peat,puppy chow,hinges,poly tarps,oil, mulch,ferry morse seed,siphon pump,drill pump kits,utility pump,clevis grab hook,battery,pipe plugs, quick links,brush,hose assy,hydraulic fluid,shovel,cat litter 699.19;73653 BORDER STATES INDUSTRIES INC. meter/main,pvc,lightning arrstors,tap connectors,protective cap,conduit,straps,copper,poly cutouts,heater,pvc elbows,triplex,meter bases w/ breakers 13320.83;73654 BROWN CO spark plugs, engine oil,blade 171.56;73655 CENTURY LUMBER CENTER electric boxes,outlet covers,outlets,nipples, conduit locknuts,screws,pinch tool,couplings,pinch clamps,adjustable nozzle,expanding hose,bushings, adapters,elbows,yard hydrant,black pipe,harveyseal,ball valves,primer,pvc pipe,mold/mildew disinfectant,washers,tees,teflon paste,fasteners,single cut key,key ring,twin circle spray,common nails, marking flags,garden sprayer,sewer pipe,pvc cement,primer cement,flex pipe,plugs, valve box w/ cover, pistol nozzle,menders w/ clamps,sprinkler heads,pex tube,demount clip,connectors,rakes,poly pipe, propane cylinder,clamps,torch kit,tape,pvc slip cap,shovel handle,bolts,t anchors,pvc extensions, rectorseal,unions,primer,cleaner,pvc pipe,gorilla glue,bit,anchors,brooms,dust pans,screwdrivers, shovel,handle,blades,trimmer line,paint,roller cover,twist poly rope,sprinkler valve,hand float, compression sprayer,inkzall marker 2814.49;73656 CITYSERVICEVALCON LLC Phillips 66 terminal maint fee 16.00;73657 CITYSERVICEVALCON LLC jet fuel 4263.43;73658 CITY OF TORRINGTON WCG Gift Certificates 1000.00;73659 CLARKE, JOSEPH A. plumbing repairs 1014.69;73660 CONNECTING POINT copier all-inclusive service contracts,extra copies 465.57;73661 CONTRACTORS MATERIALS INC. cones w/ bands,hoses 295.97;73662 ALYSSA MARIE COULSON Court Appointed Attorney 220.00;73663 CULLIGAN WATER CONDITIONING OF TORRINGTON dispenser rentals,water,cups 272.40;73664 DANA KEPNER CO INC. direct acting valves 310.00;73665 ARNOLD POOL CO mastertemp heater-pool 2319.16; 73666 DECKER, STEVE oil,spring fertilizer,growth regulator,herbicide,pesticide,weed killer,wetting agent, filter sand,pea gravel,fly spray-landfill 18840.15;73667 COTTONWOOD CATERING catering-museum open house 500.00;73668 D-LUX SCREEN PRINTING INC. waste container caution stickers 359.75;73669 DURR UNIVERSAL INC. air filters 1583.76;73670 E P CONSTRUCTION cement work-animal shelter 891.57; 73671 ENERGY LABORATORIES INC. lab testing 816.50;73672 FASTENAL CO safety vests,safety glasses, batteries,cable ties,respirator masks,goggles,chlorine bleach,caution tape,mesh vests 670.51;73673 FLOYD'S TRUCK CENTER INC. air spring 156.41;73674 FRESH FOODS food-feed prisoners working at cemetery 175.20;73675 FRITZLER, LARRY & DEBORAH pump septic tanks 709.00;73676 G & L CONCRETE concrete 465.00;73677 PRO QUALITY PEST CONTROL rodent control 130.00;73678 GOSHEN CO ECONOMIC ¼ cent sales tax 27468.84;73679 GOSHEN CO SHERIFF lightbar & control head 200.00;73680 GOSHEN DIESEL SERVICE filter 517.95;73681 GREENLINE PRODUCTS INC. orange blast for washing equipment 1197.00;73682 GW MECHANICAL INC. plumbing work 210.00;73683 HAWKINS INC. chlorine granular-pool chemical 590.00;73684 USABLUEBOOK mag meter cable,gaskets,nuts,remote control 3333.35;73685 HICKEY & EVANS LLP PCA filing 54.00;73686 HUB INTERNATIONAL MOUNTAIN STATES LIMITED endorsement adding Kubota Mower 35.00;73687 IDEAL LINEN/BLUFFS FACILITY SOLUTION trash bags,paper towels,toilet paper,urinal screens,cleaner,dust bag kits 1049.69;73688 INDEPENDENT PLUMBING & HEATING INC. fxf valve 199.02;73689 J HARLEN CO INC. fire proof clothing 189.95;73690 KATH BROADCASTING CO LLC tower rent,ad,City Council meetings 650.00;73691 L N CURTIS & SONS

shirts for PD 118.98;73692 LEATHAM FAMILY LLC police badges 360.00;73693 LONG BUILDING TECHNOLOGIES INC. maintenance-water facility 937.50;73694 LUJAN CLEANING SERVICE LLC cleaning, window cleaning 273.75;73695 MARTIN MARIETTA MATERIALS coarse/road base 480.91;73696 M.C. SCHAFF & ASSOCIATES INC. Airport Project 6956.00;73697 MECKLENBURG, MERVIN Court Appointed Attorney 710.00;73698 METAL SHOP AND REPAIR LLC machine fitting for swimming pool 120.00;73699 MOOREHOUSE INC. repairs to cart barn/locker storage damaged by wind storm,mulch 21906.60;73700 MOTOROLA SOLUTIONS INC. dispatch 911 service contract 4579.81;73701 MUNICIPAL ENERGY AGENCY OF NE wholesale power 391694.03;73702 NE SAFETY AND FIRE EQUIPMENT INC. fire alarm/range hood/sprinkler inspections,batteries 1440.00;73703 NORTHWEST PIPE FITTINGS INC. ball valves,pvc pipes, gaskets,couplings,flanges 275.18;73704 O'REILLY AUTO ENTERPRISES LLC brake control,stripe tape, wiper blades,filters,oil,fuel/water separator,carbon steel/drill-standard plug tap,threadlock,wheel nut, brake rotors,brake clean,shop supplies,fuel cap,oil drain plug 1967.20;73705 OLSON TIRE CO carlisle turf trac r/s,tire repairs,prema rad patch,valve tractor/gdr a/w stems,labor,tire sealant 495.85;73706 OMEGA INDUSTRIAL SUPPLY INC. graffiti remover>window cleaner 258.00;73707 PANHANDLE LAWN CARE LLC fertilization/weed control,weed control spraying 4879.75;73708 ENVIRO SERVICES INC. lab analysis 111.00;73709 PAUL REED CONSTRUCTION & SUPPLY INC. powder coat caterpillar play equipment 855.00;73710 PITTMAN ELECTRIC LLC ran new power-new pool pump 954.61;73711 POMP'S TIRE SERVICE tires 566.00;73712 PORT-A-POTS BY TDS INC. use of pumper truck-pool 675.00;73713 QUADIENT LEASING USA INC. lease contract-postage machine 406.50;73714 QUALIFICATION TARGETS INC. targets,target backers 962.55;73715 RAILROAD MANAGEMENT CO land lease 1297.71;73716 RECYCLE SYSTEMS LLC rod o-rings,backup washers 36.44;73717 RICHEY, MICHAEL air fuel 558.14;73718 RICHEY, MICHAEL Airport Operator Contract 1666.67;73719 VALLEY MOTOR SUPPLY grease,brake pads, batteries,hydraulics,hydraulic hoses/accessories,springs,filters,funnels,air freshener,oil filler cap,impact drive socket,belts,oil,reflector,pex,weatherstrip,hose guards 2048.87;73720 TEAM CHEVROLET cylinder kit,key,code lock cylinder 122.49;73721 SEEK THERMAL INC. reveal pro fire ip67 fastframe-repaired 280.00;73722 SHUMS CODA ASSOCIATES INC. plan review/sonrise church permit 2995.10;73723 SMITTY'S REPAIR SERVICE round iron 16.20;73724 SPORTS & FITNESS INC. annual preventative maintenance-fitness equipment 150.00;73725 STUART C IRBY CO glove testing,lineman gloves,tap wire 1451.42;73726 TEAM LABORATORY CHEMICAL LLC crack filler 628.50;73727 TIMBERLINE ELECTRIC & CONTROL CORP upgrades to West C pumphouse,Torrington W-hi zone over flow/airport booster project 8172.00;73728 TITAN MACHINERY def lube 13.99;73729 TORRINGTON AMBULANCE hs skills testing 50.00;73730 TORRINGTON FIRE DEPT professional services 800.00;73731 TORRINGTON OFFICE SUPPLY return,toner cartridges,file folders,label maker cartridge,laminating pouches,trash can,clipboard,pens, legal file labels,paper,fasteners,correction tape,ink cartridges 531.22;73732 TORRINGTON SOD FARMS sod pallets 540.00;73733 TOUCHTONE COMMUNICATIONS long distance 71.00;73734 CENTURYLINK TVFD phone/data line 215.44;73735 VERIZON WIRELESS cell phones 573.69;73736 GRAINGER reagent refills,marking flags,picnic tables,replacement bag,lens cleaning wipes 1446.91;73737 WEGLIN, EDWARD H. mow/trim 140.00;73738 WY ASSOC OF MUNICIPALITIES convention registration fees 480.00;73739 WY ASSOC RURAL WATER conference registration fee 179.00;73740 WY MACHINERY edge assys 1201.25;73741 TORRINGTON TELEGRAM ads,legals 2846.30;73742 WY RETIREMENT SYSTEMS retirement 68676.19;73743 WY WATER ASSOCIATION membership dues 600.00;73744 DEPARTMENT OF WORKFORCE SERVICES workers compensation 11298.43;73745 WYRULEC CO Landfill Electric 238.34; 73746 AFLAC payroll withholding 453.48;73747 NCPERS GROUP LIFE INS payroll withholding 144.00; 73748 CITY OF TORRINGTON payroll withholding 464.11;73749 DENT, DAVID A. Golf Pro Payable 4017.27;73750 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;73751 GREAT-WEST TRUST CO LLC payroll withholding 1493.00;73752 NEW YORK LIFE payroll withholding 359.37;73753 WASHINGTON NATIONAL INSURANCE CO payroll withholding 32.70