

City of Torrington        )  
County of Goshen         )  
State of Wyoming        )

The Torrington City Council met in regular session on Tuesday, May 17, 2022 in the City Council Chambers at 436 East 22<sup>nd</sup> Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Patterson and Steinbock. Councilman Kinney was absent but excused. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Buildings & Grounds Superintendent Estes and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Councilman Patterson led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. Weather updates; 2. Reminder to the public to keep ahead of the growth of weeds and branches in the alley easements; 3. Announcement that the baler site is now open every Saturday through October from 7:00 a.m. to 3:00 p.m. to receive grass and general yard waste; 4. Request to the public to refrain from putting garbage in the City's grass dumpsters. Announcement that there are cameras at all grass dumpster sites. The City of Torrington will prosecute those who intentionally misuse the dumpsters; 5. Announcement that garage sale signs are not allowed on City utility poles; 6. Announcement that the City of Torrington is still accepting applications for seasonal employment; 7. Reminder to the public that pets are not allowed within the boundaries of the City's sports fields during non-sporting events; 8. Reminder to the public that the Candy Thompson Memorial Dog Park is available for use every day of the week. The City is responsible for the watering, mowing, fertilizing, weed control and maintenance at the dog park. Individuals who use the park are expected to pick up their animal waste and deposit it into the provided containers; 9. Announcement that the Elk Eco Cycle Recycling Center is now open and is accepting cardboard, separated paper products and aluminum cans. The site is located at 310 Curtis Avenue and is open Monday through Wednesday from 8:00 a.m. to 4:00 p.m.; 10. Announcement that the Torrington Little League opening ceremonies are scheduled to take place on 05-19-22 at 5:30 p.m. Expression of appreciation to Bob Dietzler with Dietzler Construction who donated sand for the ball fields; 11. Announcement that the Dale Jones Municipal Pool will open on 05-30-22 from 1:30 p.m. to 5:00 p.m. The rates will remain the same as last year with the exception of the large family season pass; 12. COVID-19 updates and recommendations; 13. Reminder to the public that the election sign-up period for municipal office is from 05-12-22 through 05-27-22 at 5:00 p.m. and 14. Reminder to the public to be thankful for living in Torrington, Goshen County, Wyoming amidst the sad events that are occurring across the globe.

Councilman Kelly moved and Councilwoman Steinbock seconded to approve the consent agenda which includes the minutes from the 05-03-22 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Patterson moved and Councilman Kelly seconded to approve the agenda as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 17.16. OF THE TORRINGTON MUNICIPAL CODE, 2022 REVISIONS, RELATING TO DESIGN STANDARDS. Kim Johnson, National Flood Insurance Program State Coordinator, with the Wyoming Office of Homeland Security addressed the Mayor and Council. He stated that the City of Torrington has been participating in the National Flood Insurance Program since March of 1976 and indicated that mapping standards have dramatically changed since then. Mr. Johnson commented that beginning in 2014, a County-wide project was launched to update the maps for the City of Torrington, surrounding communities and the unincorporated areas of the County. He stated that that project is finally coming to fruition and indicated that the new map has been published and is up for adoption. Mr. Johnson commented that the process to continue with the flood insurance program requires the adoption of a current ordinance to reflect the complexity of the map. He stated that the proposed Flood Damage Prevention Ordinance was reviewed and approved by the state with a few minor administrative corrections. Councilman Patterson moved and Councilman Kelly seconded to approve the ordinance on first reading as presented. Motion carried unanimously.

Chief of Police Johnson administered the swearing-in ceremony for Police Officer Andrea Sippel.

Shawn Allen with Bluebird Boutique requested approval of special event permits for two Mother's Day Main Street Sale events that were held on 05-06-22 and 05-07-22 from 7:00 a.m. to 5:00 p.m. in front of 1940 Main Street. Mayor Adams stated that the applicant was unaware of the fact that special event permits had to be obtained for the events and indicated that two permit requests were submitted for approval on 05-05-22, which was consequently after the 04-19-22 Council meeting at which the permits should have been presented for approval. He commented that the requested approval is a formality to ratify the special event permits that were approved on 05-05-22.

Councilwoman Steinbock moved and Councilman Patterson seconded to approve the special event permits that were approved on 05-05-22. Motion carried unanimously.

Dana Wimberly with Lifeway Church requested approval of a special event permit for a Vacation Bible School Kick Off Community Event to be held on 06-25-22 from 3:00 p.m. to 7:00 p.m. in front of 2502 East G Street. Mayor Adams stated that the applicant is requesting that the special event permit fee be waived due to the fact that Lifeway Church is a non-profit organization. Councilman Kelly moved and Councilman Patterson seconded to approve the special event permit and to waive the special event permit fee as presented. Motion carried unanimously.

Brayden Connour with Goshen County Economic Development requested approval of four special event permits for a series of Music on Main Summer Concert events to be held on 06-15-22, 06-29-22, 07-13-22 and 07-27-22 from 2:00 p.m. to 9:00 p.m. in the public parking lot located at 119 East 21<sup>st</sup> Avenue. He stated that the catering permit requests associated with the events will be presented for approval at the 06-07-22 Council meeting. Councilwoman Steinbock moved and Councilman Kelly seconded to approve the special event permits as presented. Motion carried unanimously.

Director of Public Works (DPW) Harkins presented for approval the Agreement for Transfer of Entitlements between the Federal Aviation Administration (FAA) and the City of Torrington. He stated that the Yellowstone Regional Airport has a project that is in need of additional funding and indicated that the Torrington Municipal Airport has entitlement funding remaining in the current 2022 Fiscal Year. DPW Harkins commented that the FAA is requesting to transfer those remaining funds, totaling \$591,902.00, to the Yellowstone Regional Airport in Cody, Wyoming, and stated that the funds will be repaid to the Torrington Municipal Airport out of 2023 Fiscal Year Yellowstone Regional Airport entitlements. Councilman Patterson moved and Councilwoman Steinbock seconded to approve the Agreement for Transfer of Entitlements between the Federal Aviation Administration (FAA) and the City of Torrington as presented. Motion carried unanimously.

Mayor Adams presented for approval the following appointment to the Airport Board: John Otten. Expiration of Term: 12-31-24. Councilman Kelly moved and Councilwoman Steinbock seconded to approve the appointment to the Airport Board as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE PROVIDING FOR THE APPROPRIATION OF MONEY BY THE CITY OF TORRINGTON, WYOMING, TO MEET ITS GENERAL FUND REQUIREMENTS AND OBLIGATIONS, TO MEET ITS ENTERPRISE FUND REQUIREMENTS AND OBLIGATIONS, FOR THE 2023 FISCAL YEAR COMMENCING JULY 1, 2022 AND FIXING THE SUM TO BE RAISED BY TAXATION. Clerk/Treasurer Strecker stated that there are still several items that will need to be considered at the Budget Work Session that will be held on 05-26-22. Items still pending include: Wages, Insurance (Health, Property/Casualty and Liability), IT Budget, Administrative Fees and Cash Balances/Cash Carry Over Review(s). Councilwoman Steinbock moved and Councilman Patterson seconded to approve the FY23 Budget on first reading as presented. Voting aye Adams, Patterson and Steinbock, nay Kelly, motion carried.

The bills from 05-04-22 to 05-17-22 were presented for payment. Councilman Patterson moved and Councilman Kelly seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns. None were heard.

Councilwoman Steinbock moved and Councilman Patterson seconded that there being no further business to come before the Mayor and Council to adjourn at 7:54 p.m. Motion carried unanimously.

The following bills were approved for payment: 73491 MOTOROLA SOLUTIONS INC. dispatch 911 service contract 9159.62;73492 MUNICIPAL ENERGY AGENCY OF NE wholesale power 395615.31; 73493 WY RETIREMENT SYSTEMS retirement 68180.24;73494 DEPARTMENT OF WORKFORCE SERVICES workers compensation 10875.48;73495 WYRULEC CO Landfill Electric 335.06;73496 AFLAC payroll withholding 453.48;73497 CITY OF TORRINGTON payroll withholding 429.88;73498 DENT, DAVID A. Golf Pro Payable 2397.82;73499 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;73500 GREAT-WEST TRUST CO LLC payroll withholding 1425.00;73501 NEW YORK LIFE payroll withholding 359.37;73502 TORRINGTON EMPLOYEES INSURANCE select flex contributions 2945.54;73503 WASHINGTON NATIONAL INSURANCE CO payroll withholding 32.70;73504 M HAYDEN LLC deposit refund 203.22;73505 NEWMAN, PAUL deposit refund 94.27;73506 PLUMMER, KAYLA deposit refund 50.87;73507 SAUSER, LAUREN deposit refund 101.73;73508 HALLBERG, KEN deposit refund 24.01;73509 MIRICH, KYLE S. deposit refund 104.67;73510 CULP, CALEB deposit refund 37.58;73511 IRONS, HERB fuel/ambulance transport reimb 57.60;73512 HATLEY, JACOB A. deposit refund 50.48;73513 JENKINS, LAURA M. deposit refund 110.71;73514 KLATT, PEGGY deposit refund 45.59;73515 B & E FARM LLC deposit refund 24.61;73516 SCHAFER, BRIONNA deposit refund 49.05;73517 TORRINGTON SAGE APT deposit refund 47.74;73518 ABSOLUTE SOLUTIONS repair power/channel switch on BK radio,shipping/handling-warranty repair 240.60;73519 ACCUSCREEN MOBILE DRUG TESTING SERVICES rapid screen drug tests 56.00;73520 ACTION INDUSTRIAL SUPPLY CO work boots 143.99;73521 ALLWATER SUPPLY LLC spare parts/rebuild pump kits,connectors 302.58;73522 ANGEL ARMOR LLC body armor carrier 1145.82;73523 B & C STEEL CORPORATION dumpster rods 351.26;73524 BLOEDORN LUMBER CO-TORRINGTON plywood 384.42;73525 CAPITAL ONE TRADE CREDIT batteries 473.10;73526 BROWN CO operator/parts manuals 96.60;73527 CASELLE INC. contract support & maint 1990.00;73528

CITYSERVICEVALCON LLC jet fuel,Phillips 66 terminal maint fee 24895.67;73529 CITY OF TORRINGTON money-POS (sales) system drawer/pool 200.00;73530 CONNECTING POINT copier all-inclusive service contracts 430.28;73531 CONTRACTORS MATERIALS INC. marking flags 28.00;73532 CULLIGAN WATER CONDITIONING OF TORRINGTON dispenser rentals,water 113.60;73533 ALL USA CLOTHING 02/22 shipping 32.55;73534 DECKER, STEVE weed killer,wetting agent,round-up 1607.50;73535 DIVERSIFIED SERVICES INC. cleaning services 535.00;73536 DPC INDUSTRIES INC. sodium hypo 3310.01;73537 DURR UNIVERSAL INC. filters 764.09;73538 EMERGENCY MEDICAL PRODUCTS INC. ambulance medical supplies 181.64;73539 ENERGY LABORATORIES INC. lab testing 391.50;73540 FUEL MANAGEMENT SOLUTIONS repairs-fuel pumps 1074.00;73541 G & L CONCRETE concrete 620.00;73542 GOSHEN CO ECONOMIC ¼ cent sales tax,monthly contribution 29653.95;73543 GOSHEN CO TREASURER camera system-south fire hall 1300.73;73544 GOSHEN DIESEL SERVICE brake can 55.00;73545 GREATAMERICA FINANCIAL SERVICES CORP copier leases 356.00;73546 ENVIRO SAFETY PRODUCTS gloves 239.99;73547 HAWKINS INC. calcium hypchlorite,hydrochloric acid 4997.50;73548 IDEAL LINEN/BLUFFS FACILITY SOLUTION mats,scrapers,sam dust/energy fees,coveralls,garments,sam garment fees,sam linen,mops,towels 681.19;73549 INBERG-MILLER ENGINEERS landfill new cell design/permit renewal 2238.85;73550 J-BUILT HOMES INC. grade/form/pour golf cart access project 25652.00;73551 JAMES A. EDDINGTON PC City Attorney,extended hours 9358.50;73552 KAUFMAN GLASS LLC window tints 149.90;73553 K & K COMMUNICATIONS paging service-elec meters 12.00;73554 FRANK PARTS CO solenoid w/ speed ter, filters,hose,pin kit for automatic braker,oil,hyd fluid,hyd hose adapters,toggle switch,battery,tie down winch,headlight,tire wheel nut,rags 1001.94;73555 L N CURTIS & SONS shipping,name tags,small first responder kit 581.50;73556 CASPER STAR-TRIBUNE annual subscription 459.99;73557 LUJAN CLEANING SERVICE LLC cleaning>window cleaning 273.75;73558 MATHESON TRI-GAS INC. medical oxygen 54.95; 73559 MEDICAL AIR SERVICES ASSOCIATION medical air transport insurance 1577.00;73560 MOOREHOUSE INC. fines,sprinkler repair parts 146.50;73561 NEWMAN SIGNS INC. traffic signs 307.07; 73562 NICOLETT-FLATER ASSOCIATES pre-employment evaluation 225.00;73563 NORMONT EQUIPMENT CO durapatch machine filters 221.48;73564 NORTHWEST INSTRUMENTS & CONTROLS INC. O2 sensor assembly 470.20;73565 OLSON TIRE CO tires,labor,brass valve stems,disposal,prema rad patch,tire repair,carlisle turf saver 420.40;73566 ONE CALL OF WY tickets for CDC code TRG 133.50; 73567 PANHANDLE COOPERATIVE ASSOCIATION bottled water,freezer bags,urban systems/ administration day lunches 148.40;73568 PANHANDLE LAWN CARE LLC sterilization 450.00;73569 ENVIRO SERVICES INC. lab analysis 148.00;73570 PATRICK, JOHN B. Municipal Court Judge 2000.00; 73571 THE L L JOHNSON DIST CO aquaritin 19,hoc cap assys,nut-jam,end-rod,nut-hex,screws,oil, bearings,retaining rings,washer thrusts,spacers,covers,vacuator valves,fork-castor 1572.99;73572 PETERBILT OF WY trouble shoot/update DPF & failed PM sensor 85.00;73573 PINNACLE BANK training/ registration fees,testing,travel expenses-meals/lodging/fuel,retirement party,annual subscription, postage,monoshock ram,cover assy,audio extractor splitter,dividers,dry erase boards,life jackets,refund, clicker,hDMI adapter,secure drop box 4953.01;73574 PITTMAN ELECTRIC LLC gas pump repairs 114.69; 73575 PORT-A-POTS BY TDS INC. stationary units 175.08;73576 PRINT EXPRESS INC. signs,ups,water meter test records 665.56;73577 QUADIENT FINANCE USA INC. neopost postage 675.51;73578 R & R PRODUCTS INC. mower reels/blades,bearing,seal,snap ring parts 653.90;73579 RICHEY, MICHAEL air fuel 333.83;73580 RICHEY, MICHAEL Airport Operator Contract 1666.67;73581 RUSSELL INDUSTRIES INC. baby pool pump 630.00;73582 SAM'S CLUB/SYCHRONY BANK paper towels,coffee,hot chocolate, emergen-c,copy paper 842.96;73583 VALLEY MOTOR SUPPLY gasket remover,batteries,250V box, atoblade 32V card,electronic cleaner,push nut assortment,wiper blades,filters,oil seals,plastic clips, couplings,lube,oil,toggle switch,connector,v-belt,wire,battery clamp,14ga jacketed 2-wire,bearings, grease-crimson,antifreeze 1278.59;73584 DBC IRRIGATION SUPPLY tester/locator,valve box extension, solenoid assy 341.44;73585 STUART C IRBY CO epr cable,load break elbows 9762.50;73586 SUEZ WTS USA INC. monthly chemical management 7769.04;73587 SWIFT, DANIEL P. Garage Addition Project- design/CADD 6000.00;73588 TEAM LABORATORY CHEMICAL LLC crack filler,tar pot/cart 1172.50;73589 TELEFLEX LLC needles 1115.50;73590 TOUCHTONE COMMUNICATIONS long distance 72.10;73591 U S POSTMASTER credit for postage 1050.00;73592 VERIZON WIRELESS TVFD cell phones 96.63;73593 WESTCO slafter floor/shingle oil,unleaded gas,dyed premium diesel 17002.07;73594 WY ASSOC OF MUNICIPALITIES convention registration 240.00;73595 WY FIRE CHIEF'S ASSOC membership fee 250.00; 73596 TORRINGTON TELEGRAM ads,legals 3440.40;73597 WY SECURITY SYSTEMS INC. museum alarm monitoring 480.00;73598 GOSHEN CO WEED & PEST gopher bait 41.54;73599 HOOVER, EDNA A. reimb- proof of rabies vaccination 50.00