

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, April 6, 2021 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney, Patterson and Steinbock. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Assistant Chief of Police Connelly, Building Official Estes, Project Manager Weis and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Councilman Kinney led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. Mask mandate update and recommendations; 2. COVID-19 updates and recommendations; 3. COVID-19 vaccine clinic update; 4. Wyoming State Legislature update; 5. City FY22 Budget process update; 6. Federal Infrastructure Stimulus Package update; 7. Thank you to the Streets/Sanitation Department for their snow removal efforts after the last big snow storm; 8. Farmers Market update; 9. Swimming pool opening update; 10. Announcement that the baler site will be open on Saturdays beginning on 04-17-21 from 7:00 a.m. to 3:00 p.m. to receive grass, limbs and general yard waste. The site will not be open on Saturdays for garbage. Grass and limbs only; 11. Announcement that the annual spring clean-up is scheduled for 04-24-21 through 05-01-21; and 12. Reminder to the public that the City of Torrington appreciates all that residents can do to keep the alleys clear, to get the accumulated winter waste picked up and the completion of general spring yard work overall going forward.

Councilman Kelly moved and Councilman Patterson seconded to approve the consent agenda which includes the minutes from the 03-16-21 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Kinney moved and Councilwoman Steinbock seconded to approve the agenda as presented. Motion carried unanimously.

Attorney Eddington read a proclamation declaring April 2021 as Child Abuse Awareness and Prevention Month. It stated that children are our future and that no child should suffer abuse and neglect. It also indicated that each April, Child Advocacy Centers of Wyoming, the Children's Trust Fund Board, Prevent Child Abuse Wyoming, Wyoming Citizen Review Panel, the Wyoming Department of Family Services, the Wyoming Office of Attorney General – Division of Victim Services, the Wyoming GAL Program, the City of Torrington and other partners join together in an effort to prevent abuse and neglect through outreach, education and intervention. Councilman Kinney moved and Councilman Patterson seconded to approve the proclamation as presented. Motion carried unanimously.

Patrick Zimmerer with Table Mountain Vineyards, LLC requested approval of a catering permit for an Eastern Wyoming College Next Gen Healthcare Professionals Mixer event to be held on 04-14-21 from 4:00 p.m. to 8:30 p.m. at 2042 Main Street (21st & Main). Councilwoman Steinbock moved and Councilman Kinney seconded to approve the catering permit as presented. Motion carried unanimously.

Councilman Patterson moved and Councilwoman Steinbock seconded to ratify the Agreement for Limited Renewal of Liquor License between the City of Torrington and KCAS, LLC that was signed on 03-31-21. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 5.50 OF THE TORRINGTON MUNICIPAL CODE, 2021 REVISIONS, RELATING TO TELECOMMUNICATIONS FRANCHISE. Building Official Estes stated that the proposed ordinance updates the existing ordinance to include data, voice and cellular telecommunications. He indicated that the existing ordinance did not have provisions in place to charge a fee for wireless type communications and commented that the proposed revised ordinance offers a decent solution for that issue. Building Official Estes stated that the proposed ordinance revisions include added definitions and a new fee structure. He indicated that the franchise fee is a flat fee of \$500 per month or \$6,000 per year and commented that the term of the agreement is a period of 5 years subject to the City being able to renegotiate the franchise fee yearly. Councilman Kelly stated that he did not see any sort of enforcement clause included within the ordinance. Building Official Estes confirmed that no enforcement clause exists within the proposed ordinance. Councilman Kinney commented that he would like to see some kind of enforcement clause included within the ordinance. Attorney Eddington responded that a possible avenue for enforcement is fines for non-compliance. He indicated that he would work on the requested enforcement clause and have it ready to be presented for the second reading of the ordinance on 04-20-21. Councilman Patterson moved and Councilman Kinney seconded to approve the ordinance on first reading as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 18.56 OF THE TORRINGTON MUNICIPAL CODE, 2021 REVISIONS, RELATING TO M-P MOBILE HOME PARKS, SUBDIVISIONS, AND TRAILER PARK DISTRICTS. Building Official Estes briefly summarized the proposed ordinance as it had previously been discussed in depth at a Work Session held by the City Council on 03-03-21. Councilwoman Steinbock stated that she would like to meet with Building Official Estes prior to

the second reading of the ordinance on 04-20-21 to suggest potential revisions to the proposed ordinance. Councilwoman Steinbock moved and Councilman Kinney seconded to approve the ordinance on first reading as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval an extension of contract services to the existing Consulting Services Agreement with C.H. Guernsey & Company in the amount of \$15,000 for the annual Power Cost Adjustment (PCA) computation and Public Service Commission (PSC) filing. She stated that the extension will allow C.H. Guernsey to continue their services and indicated that C.H. Guernsey has done a great job of representing the City of Torrington at the PSC on an annual basis. Councilman Kinney moved and Councilman Kelly seconded to approve the extension of contract services to the existing Consulting Services Agreement with C.H. Guernsey & Company in the amount of \$15,000 as presented. Motion carried unanimously.

Attorney Eddington read Resolution No. 2021-3. Clerk/Treasurer Strecker stated that the resolution authorizes the submission of 8 Wyoming Homeland Security Grant Applications for the purchase of essential vehicles and equipment for the City of Torrington. The 8 grant applications include the following essential vehicles and equipment: 1. Torrington Volunteer Fire Department Command Unit - \$64,728; 2. Torrington Police Department Portable Radio Upgrades - \$34,850; 3. Torrington Emergency Management Vehicle - \$48,892; 4. Torrington Police Unified Command & Specialized Mission Vehicle - \$70,165; 5. Torrington Water/Wastewater SCADA System Replacement Phase II - \$114,867; 6. Torrington Central Dispatch Radio Project - \$65,530; 7. Torrington Dispatch & Court Security Project - \$12,039; and 8. Torrington Emergency Medical Services Mobile Radios - \$25,955. The total of the 8 grant applications to be submitted for consideration is \$437,026. Councilman Patterson moved and Councilman Kelly seconded to approve Resolution No. 2021-3 as presented. Motion carried unanimously.

Project Manager Weis presented the bid results for the 2021 Ambulance Building Standby Generator Project. He stated that staff recommends awarding the bid to ECI, LLC of Glenrock, Wyoming in the amount of \$60,838 and reserve \$6,162 (10.9%) for contingency for a project total of \$67,000. Project Manager Weis commented that the project is 100% funded by a Wyoming Homeland Security Grant. Councilman Kinney moved and Councilman Patterson seconded to award the bid to ECI, LLC of Glenrock, Wyoming in the amount of \$60,838 and reserve \$6,162 (10.9%) for contingency for a project total of \$67,000 as presented. Motion carried unanimously.

Project Manager Weis presented the bid results for the 2021 Sewer Line Replacements Project. Area "A" includes the alley between East A Street and East B Street from 23rd to 25th Avenue. Area "B" includes the alley between West A Street and West B Street from 23rd to 25th Avenue. Area "C" includes the alley between West C Street and Haines Street from 17th Avenue to Curtis Avenue. Project Manager Weis stated that staff recommends awarding the bid to Bivens Construction of Torrington, Wyoming in the amount of \$448,910 and reserve \$51,090 (11.4%) for contingency for a project total of \$500,000. Councilman Patterson moved and Councilwoman Steinbock seconded to award the bid to Bivens Construction of Torrington, Wyoming in the amount of \$448,910 and reserve \$51,090 (11.4%) for contingency for a project total of \$500,000 as presented. Motion carried unanimously.

The bills from 03-17-21 to 04-06-21 were presented for payment. Councilwoman Steinbock moved and Councilman Patterson seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns.

Councilman Kinney commended City of Torrington staff for all of the work that they do to make the City run so well.

Councilman Kinney moved and Councilman Kelly seconded that there being no further business to come before the Mayor and Council to adjourn at 8:02 p.m. Motion carried unanimously.

The following bills were approved for payment: 70541 AT&T MOBILITY cardiac monitor transmission fees 33.46;70542 BLACK HILLS ENERGY utilities-gas 626.46;70543 MERITAIN HEALTH INC. premium-ins/life admin 40329.04;70544 VIAERO WIRELESS wireless unlimited hot spot plan for PD 459.25;70545 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured PR employee premium/MT positions 9448.28;70546 REGIONAL CARE INC. select flex admin 72.00;70547 TORRINGTON EMPLOYEES INSURANCE premium 86791.29;70548 WY RETIREMENT SYSTEMS Torr Vol EMT Pension 37.50;70549 BLACK HILLS ENERGY utilities-gas 4592.35;70550 CIRCUIT COURT OF GOSHEN CO payroll withholding 373.07;70551 CITY OF TORRINGTON payroll withholding 604.70;70552 DBT TRANSPORTATION SERVICES LLC quarterly beacon maint 1088.06;70553 DENT, DAVID A. Golf Pro Payable 73.81;70554 FAMILY SUPPORT REGISTRY payroll withholding 235.97;70555 GREAT-WEST TRUST CO LLC payroll withholding 2575.00;70556 NEW YORK LIFE payroll withholding 359.37;70557 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 67.87;70558 STANDARD INSURANCE CO premium-long term disability 2087.75;70559 TORRINGTON EMPLOYEES INSURANCE select flex contributions 4330.41;70560 VERIZON WIRELESS cell phones 581.16;70561 WY DEPT OF REVENUE sales tax 21099.93;70562 HAUN, GEORGE relinquish cemetery plot 275.00;70563 GELLER, BAILYE reimb-notary app/bond/filing fee 98.00;70564 PRO AGG INVESTMENT II LLC deposit refund 218.60;70565 STOLL, DARYL rabies deposit refund 50.00;70566 GAUZE, KARI A. deposit refund 80.64;70567

WORKMAN, CODY credit refund 5.75;70568 BURGESS, MICHAEL K. deposit refund 77.34;70569 RODRIGUEZ, JOAN deposit refund 27.78;70570 FLANIGAN, BETTY credit refund 5.48;70571 LLOYD, AMANDA JO deposit refund 181.79;70572 GOTSCHALL, KEYSA deposit refund 72.36;70573 TD REAL ESTATE deposit refund 73.18;70574 ACCUSCREEN MOBILE DRUG TESTING SERVICES rapid screen drug test 28.00;70575 AIRNAV LLC renewal-basic listing 57.00;70576 AMERICAN PUBLIC POWER ASSOCIATION virtual public power governance class 750.00;70577 APPLIED CONTROL EQUIPMENT LLLP new lcu-b board 1615.01;70578 AVI PC Potable Groundwater Well 2678.08;70579 BIG WOOD TREE SERVICE LLC remove tree/ground 525.00;70580 BLOEDORN LUMBER CO-TORRINGTON return,tape,spray paint,velstrips,grease gun,screws,bolts,nuts,washers,safety glasses,quick link,anchor shackle,extension cord,outdoor outlet cover,electric box,circuit breaker,offset nipple,radiator heater,torx bit,power bit, galvanized spray compound,hem fir,transfer pump 819.93;70581 CAPITAL ONE TRADE CREDIT med duty welding kit,welding hose reel 395.98;70582 BOMGAARS SUPPLY INC. snow shovels,spring snaps,chop saw wheels,bushings,pitcher,kennel door panel,bolts,live animal traps,fasteners,bolt snap,chain, screwdriver,nut driver set,hex key,pliers,v-belts,cabinet,driveway markers,work boots,cat litter 1025.88; 70583 BORDER STATES INDUSTRIES INC. glove clean/test/seal,stabilizer foot-meter bases,batteries, machine bolts,flood light,current transformers,internal stat-new heaters,riser wire,pole sets,interior light bulbs,spring washer,meter/main,elbow,conduit,breaker,clamps,insulators,connectors,strap, deadend arms,pins,wedges 11255.22;70584 BROWN CO cotter pins,blowers,chains for chainsaw-blade/ recharge 426.81;70585 BURNS INSURANCE AGENCY notary bond 40.00;70586 C H GUERNSEY & CO CBA filing 805.00;70587 CASELLE INC. contract support & maint 1990.00;70588 CASPER COLLEGE WAMCAT Institute 345.00;70589 CITYSERVICEVALCON LLC Phillips 66 terminal maint fee 16.00;70590 CITY OF TORRINGTON postage,recording fees 58.85;70591 CONNECTING POINT copier all-inclusive service contracts/monthly charges 427.38;70592 CONTRACTORS MATERIALS INC. inverted paint,lens cleaner wipes,mirror glasses,impact wrench 591.50;70593 CULLIGAN WATER OF TORRINGTON dispenser rentals, water 118.50;70594 DBT TRANSPORTATION SERVICES LLC quarterly beacon maint 1088.06;70595 DECKER, STEVE upm patch spring/fall,weed control,kerosene 3913.20;70596 DETECTION INSTRUMENTS CORPORATION calibration tester 67.46;70597 DIVERSIFIED SERVICES INC. cleaning services 360.00; 70598 DOOLEY ENTERPRISES INC. ammunition 1377.13;70599 DPC INDUSTRIES INC. sodium hypo 3000.54;70600 EJS SUPPLY LLC dumpster lids/hardware 1151.52;70601 ENERGY LABORATORIES INC. lab testing 752.00;70602 FASTENAL CO sweatshirts,batteries,sweep compound 78.49;70603 FLOYD'S TRUCK CENTER INC. cable-hood stop 10.79;70604 FRITZLER, LARRY & DEBORAH pump septic tanks 306.00; 70605 G & L CONCRETE concrete 711.00;70606 GOSHEN CO ECONOMIC 1/4 cent sales tax 19101.65; 70607 GOSHEN CO TREASURER IT labor/support,IT unified repairs/supplies/maint 50385.00;70608 GOSHEN DIESEL SERVICE fittings,ferrul,air brake line 11.50;70609 GOSHEN VET CLINIC K-9 annual check up/immunization 32.00;70610 HAWKINS INC. sodium hydrox 50% diaphragm 2048.06;70611 USABUEBOOK hach pocket colorimeter,chlorine swiftest dispenser 117.36;70612 HICKEY & EVANS LLP power cost adjustment factor filing,WPSC-misc docketing/notification 447.00;70613 HONNEN EQUIPMENT dozer rental-cell 13 closure 6960.00;70614 IDEAL LINEN/BLUFFS FACILITY SOLUTION vacuum buffer/bags/repair parts,buffer pad,trash bags,towels,butcher paper,toilet paper,hand cleaner 2826.19;70615 INDUSTRIAL DISTRIBUTORS security bit set,power bit set,flat washers,nuts,dry moly lube spray,glass cleaner 189.38;70616 INSIGHT PRECISION ARMS LLC rifle magazines,rifle rail sections 328.00; 70617 POWERPLAN repair humidity sensor & broken dipstick tube 1325.97;70618 JSJJ LLC gift cards for birthdays 190.00;70619 KATH BROADCASTING CO LLC tower rent,City council meetings 475.00;70620 K & K COMMUNICATIONS paging service-elec meters 12.00;70621 FRANK PARTS CO dumpster accessories, chain oil,coolant reservoir,air/fuel/hydr/oil filters,shocks,disc pads,brake rotors,brake shoes,core deposit,maxipack,steering stabilizer,oil pressure switch,clear sealant,sanding pad,bolts,nuts,oil,solder, battery cable lug,hose cutter,couplers,screws,slick mist detail,motor tune-up,air cleaner,battery,set collar,oil filler cap,engine oil cooler line 1297.49;70622 MCKEE, KAREN R. & MARTIN B. safety vests- name on front 390.00;70623 MENARDS mini fridge,coffee pot,coffee filters,workbench 501.96;70624 METAL SHOP angle iron 15.60;70625 MIRACLE RECREATION gavity rail cylinder cowling,shackle "D" w/ bolts 209.98;70626 PAR-KAN MWC clip bars-dumpsters,hinge pins 233.56;70627 O'REILLY AUTO ENTERPRISES LLC fuel conditioner/stabilizer,wiper blades,semi-met pads,brake rotors,connector, batteries,connector plate,air/oil filters,wheel covers,seat covers 1037.90;70628 ENVIRO SERVICES INC. lab analysis 90.00;70629 THE L L JOHNSON DIST CO nuts,crossbar,center pin-repair damage to ventrac, hose-axle,o-rings 280.78;70630 PLATTE VALLEY BANK lease purchase payments/interest 48990.88;70631 PRINT EXPRESS INC. envelopes,meter department books,ups 1369.02;70632 RAY ALLEN MANUFACTURING LLC K-9 renegade dog harness 144.99;70633 WY AIRPORT SERVICES LLC Airport Operator Contract 1666.67;70634 WY AIRPORT SERVICES LLC air fuel 506.07;70635 SAM'S CLUB/ SYCHRONY BANK copy paper,colored paper,coffee,envelopes,tape,hand lotion,folding tables,wire shelves,steel shelves,dish soap 6025.56;70636 VALLEY MOTOR SUPPLY drain plug,air/oil/fuel filters, wiper blades,elbows,hyd fittings,hose guards,hyd hoses,internal manifold gasket,rubber plug,black rubber flap,primary fuel spin-on,light,oil absorber,sensor assys,red grease,oil,carb/choke cleaner, miniature lamp,oil filler cap,side terminal,serpentine belt,tape,battery cable lug,recipro saw blades,o-rings,air intake cleaner,hose clamp,air flow sensor cleaner,hydro,filters 1731.05;70637 SNOW CREST

CHEMICALS LLC hot water closed loop contract 125.00;70638 DBC IRRIGATION SUPPLY rotor hunters-sprinkler heads/parts 2362.43;70639 THOMPSON GLASS INC. put stop gasket on exterior door 254.00; 70640 TIP TOP TREE SERVICE grinding stumps,trim trees,remove stumps 5600.00;70641 TORRINGTON FIRE DEPT professional services 633.33;70642 TORRINGTON OFFICE SUPPLY dividers,self-adhesive folder fasteners,credit,office chairs,stapler,toner cartridges,post-it flags,sharpie,tape,binders,file folders, document frames,copy paper,bubble mailer,notary stamp,post-it notes,chairmat,label maker laminated tape 4295.04;70643 TRANS-WEST INC. windshield washer sprayer kits 56.88;70644 TRIHYDRO CORP WWTP Pre-Treat Design 11938.95;70645 CENTURYLINK TVFD phone,data lines 2843.46;70646 VANDEL DRUG battery 8.99;70647 WAM-WCCA museum improvements installment 650.00;70648 GRAINGER disposable gloves,battery packs,floor squeegee,vacuum breaker assys,hand soap 547.52;70649 SIMPLY CLEAN detergent 76.16;70650 WESTERN PATHOLOGY CONSULTANTS breath alcohol,DOT drug screen, urine collection 279.00;70651 WITMER PUBLIC SAFETY GROUP INC. channellock 87 rescue tools 247.52; 70652 WY BANK & TRUST lease payments 26495.84;70653 WY BRAND INDUSTRIES business cards 45.00; 70654 WY DEPT OF TRANSPORTATION new license plate fee 5.00;70655 WY DEQ - SOLID & HAZARDOUS WASTE DIV closure premium,post-closure premium 514.99;70656 RESPOND FIRST AID SYSTEMS OF WY 1st aid kit supplies 597.95;70657 WY MACHINERY hose assy 343.23;70658 TORRINGTON TELEGRAM annual subscriptions,ads,legals 2986.72;70659 WY RETIREMENT SYSTEMS retirement 98162.67;70660 DEPARTMENT OF WORKFORCE SERVICES workers compensation 14679.16;70661 ZELL HEATING & COOLING LLC filter,service call 87.00;70662 D&D INVESTMENT PROPERTIES deposit refund 111.47;70663 ROCKWOOD, CAROLYN deposit refund 185.32;70664 SIMMER, JASON & KRISTEN deposit refund 59.59