

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, March 16, 2021 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney, Patterson and Steinbock. Also Present: Clerk/Treasurer Strecker, Director of Public Works Harkins, Chief of Police Johnson, Building Official Estes and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Councilman Kelly led the Pledge of Allegiance.

Mayor Adams stated that the public who is not in attendance of the meeting can participate in the public hearings that are to follow by calling (307) 534-4790.

Mayor Adams led the session with informational announcements on the following items: 1. Thank you to the Streets/Sanitation Department and all volunteers for their snow removal efforts; 2. 03-14-21 power outage event update; 3. Thank you to the Torrington Police Department Dispatchers for demonstrating incredible patience and dedication during the winter storm/power outage events; 4. 03-06-21 motor vehicle collision update and thank you to all emergency responders for their service; 5. Announcement that all City of Torrington facilities will be open to the general public and will return to normal operations with restrictions as of 03-22-21; 6. COVID-19 updates and recommendations; 7. COVID-19 vaccine update; 8. Wyoming State Legislature update; 9. City FY22 Budget process update; and 10. Reminder to citizens that sidewalks must be cleared after snowstorm events.

Councilman Patterson moved and Councilwoman Steinbock seconded to approve the consent agenda which includes the minutes from the 03-02-21 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Kelly moved and Councilman Kinney seconded to approve the agenda as presented. Motion carried unanimously.

Mark Mattis, Gordon Fleenor and Brad Helgerson addressed the Mayor and Council in Public Forum. All three individuals spoke in reference to the denial of the Retail Liquor License renewal for KCAS, LLC DBA Thrifty's Gas & Liquor.

Lacy Judkins and Heidi Wayland with Wyoming Child and Family Development gave an update and presentation regarding the developmental disabilities local match.

Paul Stille with Leo Riley & Co. presented the Auditor's Financial Report for FY 2020 ending 06-30-20. He briefly reviewed some of the major highlights of the report which included component units for the Consolidated Wyoming Municipalities Electric Joint Powers Board, non-depreciable capital assets construction in progress (large airport project), net pension liability (Wyoming Retirement System) and the schedule of expenditures of federal awards. Councilman Kinney moved and Councilman Kelly seconded to accept the financial report as presented. Motion carried unanimously.

Mayor Adams noted the time had arrived for the Mayor and Council to adjourn from regular session and convene as a Board of Adjustment.

Building Official Estes stated that Mark and Sheila Yung requested a variance to the south side of the home from the required 30' to 22' for the addition of a front porch. The property is located at 1090 East 29th Avenue. He indicated that he has received no public comment and that staff recommends approval. Mayor Adams opened the public hearing for consideration of the variance request. He asked for public comments for or against the approval of the request, none were heard. The public hearing was closed. Councilman Patterson moved and Councilman Kinney seconded to approve the variance request for the property located at 1090 East 29th Avenue as presented. Motion carried unanimously.

Building Official Estes stated that Rebecca Deen requested a conditional use permit to operate an in-home daycare for up to 15 unrelated children in a residential zone. The property is located at 2626 West A Street. He indicated that he has received no public comment and that staff recommends approval. Mayor Adams opened the public hearing for consideration of the permit. He asked for public comments for or against the approval of the permit, none were heard. The public hearing was closed. Councilwoman Steinbock moved and Councilman Patterson seconded to approve the conditional use permit for the property located at 2626 West A Street as presented. Motion carried unanimously.

Clerk/Treasurer Strecker read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 3.04.040 F. OF THE TORRINGTON MUNICIPAL CODE, 2021 REVISIONS, RELATING TO WATER FEES. Councilman Kinney moved and Councilwoman Steinbock seconded to approve Ordinance No. 1238 as presented on third reading. Motion carried unanimously.

Building Official Estes read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 3.04.020 A. OF THE TORRINGTON MUNICIPAL CODE, 2021 REVISIONS, RELATING TO SEWER FEES. Councilman Patterson moved and Councilman Kinney seconded to approve Ordinance No. 1239 as presented on third reading. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval the 2021 Power Cost Adjustment (PCA). She stated that a PCA allows the City to keep up with the cost of wholesale power and electrical rates. Clerk/Treasurer Strecker commented that the proposed 2021 PCA has been filed with the Public Service

Commission (PSC) and is pending approval. She indicated that the proposed PCA will result in an increase of \$0.00304 in electrical rates that will go into effect as of 04-01-21. Councilman Patterson moved and Councilwoman Steinbock seconded to approve the 2021 Power Cost Adjustment (PCA) as presented. Motion carried unanimously.

Chief of Police Johnson presented for approval a Service Contract with Axon Enterprises, Inc. in the amount of \$58,455.92. He stated that the contract provides body camera hardware, software licensing, storage and service for the Torrington Police Department officers for the next five years. Chief of Police Johnson indicated that CARES Act funding will be utilized to prepay the contract in full. Councilman Kelly moved and Councilwoman Steinbock seconded to approve the Service Contract with Axon Enterprises, Inc. in the amount of \$58,455.92 as presented. Motion carried unanimously.

The bills from 03-03-21 to 03-16-21 were presented for payment. Councilman Patterson moved and Councilman Kinney seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns. None were heard.

Councilman Kinney moved and Councilwoman Steinbock seconded to adjourn to executive session to discuss potential litigation. Motion carried unanimously.

Councilwoman Steinbock moved and Councilman Kinney seconded to return the Mayor and Council to regular session. Motion carried unanimously.

Mayor Adams advised Eric Jones, Kuldip Singh's attorney, to contact Attorney Eddington to negotiate further changes to the existing proposed agreement.

Councilwoman Steinbock moved and Councilman Patterson seconded that there being no further business to come before the Mayor and Council to adjourn at 9:11 p.m. Motion carried unanimously.

The following bills were approved for payment: 70423 ENERGY LABORATORIES INC. lab testing 1148.00;70424 TOUCHTONE COMMUNICATIONS long distance 119.47;70425 CENTURYLINK TVFD phone,data lines 1640.40;70426 WYRULEC CO Landfill Electric 555.22;70427 SMITH, LEONARD deposit refund 147.54;70428 RICHERS, TRISTEN C. deposit refund 80.05;70429 WILLMSCHEN, MOLLY deposit refund 38.43;70430 JAURON, MARSHA deposit refund 152.69;70431 SMEDLEY, MARILYN deposit refund 82.13;70432 ACCUSCREEN MOBILE DRUG TESTING SERVICES rapid screen drug test 28.00;70433 ACTION INDUSTRIAL SUPPLY CO work boots 145.79;70434 B & C STEEL CORPORATION dumpster rods 219.90; 70435 BARCO MUNICIPAL PRODUCTS INC. barricades-credit/adj,safety signs w/ stands 870.46;70436 BIG WOOD TREE SERVICE LLC remove tree,stump grinding 600.00;70437 BOB RUWART MOTORS jumper wiring 63.32;70438 BROWN CO spacers 4.00;70439 CANON FINANCIAL SERVICES INC. copier contracts 599.00;70440 CANON FINANCIAL SERVICES INC. copier contract 240.00;70441 CASELLE INC. contract support & maint 1990.00;70442 CDW GOVERNMENT LLC printer cartridges 425.63;70443 CENTURY LUMBER CENTER caulk,fasteners,bolts,hammer handles,paint,paint thinner,filters,garage door remotes, door sweeps,green guard lumber,shop heaters,white bead board, enamel,brass cap,thread seal tape,test plugs,return,flood lamp,hay fork,adapter,nipple,reducing coupling,toilets,oil,flashlight,rustoleum,paint brush 1105.70;70444 CITYSERVICEVALCON LLC jet fuel 12612.26;70445 CITY OF TORRINGTON WCG/COT Single Golf License 470.00;70446 CONNECTING POINT copier service contracts/monthly charges 430.62; 70447 CONTRACTORS MATERIALS INC. poly straps,lens clean towelettes 48.30;70448 ALYSSA MARIE COULSON Court Appointed Attorney 270.00;70449 CULLIGAN WATER OF TORRINGTON dispenser rentals 66.50;70450 DALE'S TIRE & RETREADING new tires-dismount/mount,o-rings,service call,rim guard 5532.64;70451 DANA KEPNER CO INC. wrenches,flange adapter,full face flange bolt packs 567.00;70452 DIVERSIFIED SERVICES INC. cleaning services 360.00;70453 EMERGENCY MEDICAL PRODUCTS INC. straps,sharps containers,disposable penlights 116.98;70454 ENERGY LABORATORIES INC. lab testing 367.00;70455 FARWEST LINE SPECIALTIES LLC utility gloves 366.00;70456 FASTENAL CO dumpster rod caps,batteries,spring nuts 35.99;70457 FBI-LEEDA INC. supervisory leadership training 3475.00;70458 FIVE STAR PRINT & PROMO envelopes,W-2 forms,1095 forms 390.12;70459 G & L CONCRETE sand mix 440.00;70460 PRO QUALITY PEST CONTROL rodent control 130.00;70461 GALLS LLC lawpro star insignia badges 25.09;70462 Void;70463 GOSHEN CO ECONOMIC monthly contribution 2500.00;70464 GOSHEN DIESEL SERVICE air dryer 242.00;70465 GREATAMERICA FINANCIAL SERVICES CORP copier leases 434.00; 70466 HACH CO chlorine w/ pocket colorimeter,chlorine dispenser plus powder 1564.71;70467 HARRINGTON INDUSTRIAL PLASTICS connectors,unions 88.65;70468 HONNEN EQUIPMENT thrust washers,bushings 354.91;70469 HOTLINE ELECTRICAL SALES & SERVICE LLC electric meters w/ ERTs 16500.00;70470 IDEAL LINEN/BLUFFS FACILITY SOLUTION mats,scrapers,sam dust/energy fees,sam garment fees,sam linen,coveralls,towels,mops 628.42;70471 INDUSTRIAL DISTRIBUTORS brakleen,glass cleaner,nuts,bolts,washers,wd-40 spray,carberator cleaner 221.69;70472 JAMES A. EDDINGTON PC City Attorney 6666.00;70473 JUE, ALTON firearms instructor training 380.00;70474 KATH BROADCASTING CO LLC tower rent,City Council meetings 475.00;70475 K & K COMMUNICATIONS paging service-elec meters 12.00;70476 FRANK PARTS CO shop rolls,emery cloth,oil seal,clamp,primer,filters,wheel flaps,wirestop, oil,ice scrapers,wipers,spark plugs,manifolds,hose fittings,hyd hoses,allen wrench,ball bearings,body fill, spreader,paint,lamp 1226.45;70477 L.N. CURTIS & SONS tactical shield,lights,holsters,helmets 8932.58; 70478 LUJAN CLEANING SERVICE LLC cleaning>window cleaning 237.00;70479 MARATHON POWER INC.

interactive lcd panel vault tower 1652.00;70480 MCI A VERIZON CO long distance/911 call backs 50.86; 70481 MCKEE, KAREN R. & MARTIN B. sign 26.00;70482 M.C. SCHAFF & ASSOCIATES INC. Airport Runway Project 12379.87;70483 MEDICAL AIR SERVICES ASSOCIATION medical air transport insurance 1615.00;70484 MENARDS hdmi cable 36.99;70485 METAL SHOP co2 content 45.00;70486 MIDWEST PLUMBING INC. repairs to City side frozen water line 654.28;70487 MIKA DIGITAL SERVICES INC. scanner 1999.66;70488 MOTOROLA SOLUTIONS INC. dispatch 911 service contract 4904.32;70489 MUNICIPAL ENERGY AGENCY OF NE wholesale power 442785.22;70490 NORTHWEST PIPE FITTINGS INC. compression tee,female flarexcomps,cement curb box lids 442.05;70491 O'REILLY AUTO ENTERPRISES LLC wiper blades,disc pad,stripe tape,ad aactuator,filters,batteries,brake rotors,ceramic pad,brake shoes,blue def,light,tread gauge 1049.20;70492 OLSON TIRE CO dismount/mount,turf master,tire repair, universal radial patch 224.95;70493 ONE CALL OF WY tickets for CDC code TRG 48.00;70494 OSTRANDER, NATHAN dumpster repairs/welding 640.00;70495 PANHANDLE COOPERATIVE ASSOCIATION mandatory training-meal,dish soap,propane tanks 1222.50;70496 ENVIRO SERVICES INC. lab analysis 120.00;70497 PATRICK, JOHN B. Municipal Court Judge 2000.00;70498 PETERBILT OF WY windshield washer pump/knob 70.06;70499 PINE RIDGE STRUCTURES LLC garden shed/storage 3625.00; 70500 PINNACLE BANK State of NE report,garmin international,battery/charger,travel expense-meals,hi vis body armor carrier,return,filtered masks,work boots,refund-return,iPad,screen protector,binders, pens,sweatshirts,flags,course package,plowing-meals,evernote annual subscription,death investigation academy,training,action targets 4628.13;70501 PRINT EXPRESS INC. envelopes,ups 393.18;70502 WY AIRPORT SERVICES LLC air fuel 223.99;70503 WY AIRPORT SERVICES LLC Airport Operator Contract 1666.67;70504 SAM'S CLUB/SYCHRONY BANK credit,hanging file folders w/ tabs,store room reimb, staplers,staples,paper plates,plastic spoons/forks,coffee,tv,wall mounting bracket,batteries 773.48; 70505 SHREWSBURY, CODY dumpster repairs/welding 760.00;70506 SIMON CONTRACTORS Airport Project-change order 5535.00;70507 SIMON CONTRACTORS Airport Project 14598.90;70508 SIMON CONTRACTORS Airport Project 104105.70;70509 SMITTY'S REPAIR SERVICE stick/mig welding-leaf blower muffler,co2 exchange,c-25 exchange,flat iron 149.96;70510 SNOW CREST CHEMICALS LLC hot water closed loop contract 125.00;70511 SORG, TREVOR dumpster repairs/welding 880.00;70512 QUILL LLC fans,paper 182.92;70513 STUART C IRBY CO glove testing 110.71;70514 SUEZ WTS USA INC. monthly chemical management 7748.79;70515 SYN-TECH SYSTEMS INC. standard maint 1175.00;70516 T D S COLLECTIONS SERVICE INC. water service,service line/sewer repairs 2368.62;70517 TEAM LABORATORY CHEMICAL LLC weed killer 515.50;70518 U S POSTMASTER credit for postage 850.00;70519 VERIZON WIRELESS TVFD cell phones 96.98;70520 GRAINGER laser tachometer,reflective tape,mats,measuring wheel counter,rugs,work boots 886.36;70521 WESTCO fuel filters,propane,dyed diesel,unleaded gas 15815.95;70522 WESTERN PATHOLOGY CONSULTANTS drug screen,urine collection 126.00;70523 WY BRAND INDUSTRIES business envelope printing 35.00;70524 WY DEPT OF TRANSPORTATION Torr/Ind Park Ave,Torr/US 85 Realign/Enhc,Ind Park Ave Phase II 198.57;70525 WY DEPT OF TRANSPORTATION EFT-Fed Share/Airport Project 417372.47;70526 WY FIRE CHIEF'S ASSOC 2021 membership fees 280.00; 70527 WY HEALTH FAIRS chemistry panels/wellness screenings 4878.00;70528 WY MACHINERY snow plow cutting edge,fuel sensor,fuel/water separator bowl 337.63;70529 TORRINGTON TELEGRAM legals 3422.50;70530 ZORO TOOLS INC. detachable bushed bore 3-groove pulley,qd bushing 305.71;70531 GOSHEN CO ECONOMIC 1/4 cent sales tax 19273.00;70532 AFLAC payroll withholding 349.68;70533 NCPERS GROUP LIFE INS payroll withholding 160.00;70534 CITY OF TORRINGTON payroll withholding 120.77;70535 DENT, DAVID A. Golf Pro Payable 317.04;70536 FAMILY SUPPORT REGISTRY payroll withholding 235.97;70537 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;70538 GREAT-WEST TRUST CO LLC payroll withholding 2575.00;70539 NEW YORK LIFE payroll withholding 359.37;70540 WASHINGTON NATIONAL INSURANCE CO payroll withholding 32.70