

City of Torrington )  
County of Goshen )  
State of Wyoming )

The Torrington City Council met in regular session on Tuesday, March 7, 2023 in the City Council Chambers at 436 East 22<sup>nd</sup> Ave. at 7:00 p.m. Present: Mayor Doby, Council Members Deahl, Kelly, Patterson and Viktorin. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Emergency Management Coordinator Kenyon and Deputy City Clerk Anaya.

Mayor Doby called the meeting to order.

Councilman Deahl led the Pledge of Allegiance.

Mayor Doby led the session with informational announcements on the following items: 1. On behalf of the City of Torrington, Mayor Doby extended his deepest sympathy and condolences to the family of Mayor Rene Kemper of Douglas, Wyoming who recently passed away. He extended thoughts and prayers to the City of Douglas and the citizens of Douglas as well; 2. Thank you to Clerk/Treasurer Strecker and Director of Public Works Harkins for representing the City of Torrington at the State Loan and Investment Board meeting that was held the week of February 27<sup>th</sup>. Announcement that the City was awarded an additional \$450,000.00 in ARPA (American Rescue Plan Act) funds to assist in funding the Torrington Well #16 Connection Project. Mayor Doby thanked the Council for approving the resolution in support of submitting a grant application for that specific project which was successful to that degree. He also thanked Wyoming State Treasurer Meier for making the motion to grant the additional funds to the City; 3. Legislative session update. Mayor Doby thanked Goshen County Senator Steinmetz, Goshen County Representative Smith and Goshen County Representative Slagle for their hard work and service; 4. Weather updates; 5. Compliments to Streets & Sanitation Superintendent Hawley and his staff for clearing the streets during the most recent winter/snow storm. Compliments to other City staff members who cleared sidewalks and parking lots during the most recent winter/snow storm. Compliments to the citizens and property owners of Torrington for their snow removal efforts; 6. Reminder to the public to be cautious while navigating slick streets during winter months; and 7. Request to the public to refrain from using their cell phones while driving.

Councilman Kelly moved and Councilman Deahl seconded to approve the consent agenda which includes the minutes from the 02-21-23 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Patterson moved and Councilman Viktorin seconded to approve the agenda as presented. Motion carried unanimously.

Paul Stille with Leo Riley & Co. presented the Auditor's Financial Report for FY 2022 ending 06-30-22. He briefly reviewed some of the major highlights of the report which included retirement contributions, the statement of activities, the accounting for the ARPA (American Rescue Plan Act) funding not yet spent, net changes in fund balances, the statement of net position – proprietary funds, the statement of revenue, expenses and changes in fund net position – proprietary funds, the statement of cash flows – proprietary funds, investments, fixed assets, long-term debt and the independent auditor's report on internal control over financial reporting and on compliance. Councilman Patterson moved and Councilman Kelly seconded to accept the financial report as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 12.32.082 OF THE TORRINGTON MUNICIPAL CODE, 2023 REVISIONS, RELATING TO AIRPORT GROUND LEASE. Councilman Deahl moved and Councilman Viktorin seconded to approve Ordinance No. 1272 as presented on third reading. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE CREATING AND ENACTING SECTION 13.20.040 OF CHAPTER 13.20, OF THE TORRINGTON MUNICIPAL CODE, AUTHORIZING AND DIRECTING EXECUTION OF THE GREEN ENERGY PROGRAM SUBSCRIPTION CONFIRMATION BY THE CITY OF TORRINGTON, WITH THE MUNICIPAL ENERGY AGENCY OF NEBRASKA. Councilman Patterson moved and Councilman Kelly seconded to approve the ordinance on second reading as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE REPEALING SECTION 13.24.030. OF THE TORRINGTON MUNICIPAL CODE, 2023 REVISIONS, RELATING TO DEPOSITS. Clerk/Treasurer Strecker stated that this particular section of the code was passed and approved in 2002, and indicated that in 2017 the City of Torrington worked with the Public Service Commission (PSC) to update all of its policies for the electrical fund. She commented that this section should have been repealed in 2017 when all of the City's policies were updated but that it was apparently inadvertently missed. Clerk/Treasurer Strecker stated that the proposed ordinance will get rid of the conflicting information and will ensure that only the most current information that was adopted in 2017 and also approved by the PSC is published. Councilman Viktorin moved and Councilman Deahl seconded to approve the ordinance on first reading as presented. Motion carried unanimously.

Attorney Eddington read Resolution No. 2023-7. Emergency Management Coordinator (EMC) Kenyon stated that the resolution will adopt the Wyoming Region 7 Hazard Mitigation Plan 2023 Update

as the City of Torrington's multi-hazard mitigation plan. He indicated that mitigation planning is a process used by the state and local governments to identify those potential risks and vulnerabilities associated with natural disasters in a designated region and to develop mitigation strategies to reduce or eliminate such risks. EMC Kenyon commented that the plan is updated no less than every five years and stated that the City is not obligated to adopt the plan as its mitigation plan, however, if the City does not participate in the plan it will be precluded from being eligible to receive any type of mitigation funding. Councilman Kelly moved and Councilman Patterson seconded to approve Resolution No. 2023-7 as presented. Motion carried unanimously.

Mayor Doby presented for approval the 2023 Swimming Pool Rates. He stated that he is recommending that the rates stay the same as calendar year 2022. Mayor Doby indicated that after comparing the rates that were approved for the 2022 season to the Town of Lingle and to the Town of Guernsey, he does not feel that there is a real need to increase the rates for the upcoming season. Councilman Viktorin moved and Councilman Deahl seconded to keep the Swimming Pool Rates for the 2023 calendar year the same as 2022 as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval the 2023 Power Cost Adjustment (PCA). She stated that a PCA allows the City to keep up with the cost of wholesale power and electrical rates. Clerk/Treasurer Strecker commented that the proposed 2023 PCA has been filed with the Public Service Commission and is pending approval. She indicated that the proposed PCA will result in a reduction of \$0.000202 in electrical rates that will go into effect as of 04-01-23. Councilman Kelly moved and Councilman Patterson seconded to approve the 2023 Power Cost Adjustment (PCA) as presented. Motion carried unanimously.

The bills from 02-22-23 to 03-07-23 were presented for payment. Councilman Kelly moved and Councilman Viktorin seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Doby asked for public comments, questions or concerns.

Councilman Patterson commended all employees that are involved in the handling of City finances. He stated that it is extremely gratifying to receive a clean audit back from the auditor. Mayor Doby concurred with Councilman Patterson's remarks.

Mayor Doby adjourned the meeting at 8:33 p.m.

The following bills were approved for payment: 75503 MERITAIN HEALTH INC. premium-ins/life admin 49206.15;75504 REGIONAL CARE INC. select flex admin 102.00;75505 WY DEPT OF REVENUE sales tax 22750.76;75506 NCPERS GROUP LIFE INS payroll withholding 176.00;75507 CITY OF TORRINGTON payroll withholding 1111.86;75508 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;75509 GREAT-WEST TRUST CO LLC payroll withholding 1413.00;75510 VIAERO WIRELESS cell phone,wireless hotspots 649.17;75511 NEW YORK LIFE payroll withholding 359.37;75512 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 71.43;75513 STANDARD INSURANCE CO premium-long term disability 2339.70;75514 DEPARTMENT OF WORKFORCE SERVICES workers compensation 6478.33;75515 CORNISH, MICHAEL dumpster repairs 250.00;75516 KORELL, GARY refund-golf overpayment 60.00;75517 CARSON, TATE R. deposit refund 29.26;75518 SCARBROUGH, DAKODA deposit refund 215.81;75519 MILLS, CORY J. deposit refund 52.58;75520 PRIETO, KRISSIE credit refund 20.79;75521 BLAKEMAN, OAKLEY dumpster repairs 250.00;75522 CRUZ, ADRIAN deposit refund 120.43;75523 HIGH PLAINS APT deposit refund 55.76;75524 TD REAL ESTATE deposit refund 90.10;75525 ACCUSCREEN MOBILE DRUG TESTING SERVICES rapid screen drug tests 88.00;75526 AMAZON CAPITAL SERVICES classification folders,ankle straps-cable machine,light bulb, index card guides 143.20;75527 STOTZ EQUIPMENT mower parts 2350.61;75528 AT&T MOBILITY modem for ambulance 40.04;75529 AVI PC Well #16 Connection Project 450.90;75530 BELL LUMBER & POLE CO electrical poles 7008.00;75531 BLANKENSHIP EQUIPMENT REPAIR INC. baler repair parts 2185.05;75532 BLOEDORN LUMBER CO-TORRINGTON screws,nails,fasteners,snow/ice melt,putty knife, spackling,tape,primer,roller frame,roller cover,brushes,tray liners,paint,muriatic acid,door stops,hooks, steel flat plate,bit clips,outlets,toggle switch,colonial base,floor polish,extension cord,outlet adapter, antifreeze,wd-40,powdered graphite,lithium grease,household oil,locknuts,leader hose,test plug 634.90; 75533 BOMGAARS SUPPLY INC. heater,work boots,spray wax,chuck,plugs,air hose reel,drill bit set,ties/ cables,air compressor,nipples,coupling nuts,fasteners,magnet,bolts,bait station,connectors,storage totes,thermometer/hygrometer,sprayers,antifreeze,pliers,driver set,screwdriver set,ball valve,adapters, brushes,socket rail sets,cat litter,discs,cutting wheels,lens covers,gloves,harvest kit,shovel,cleaning wipes,floor mat,air freshener 4534.63;75534 BORDER STATES INDUSTRIES INC. fuse links,auto spice, meter bases/sockets,lab testing,hubs,entrance caps,conduit straps,roof flashing,connectors,meter/main combos,wire,plug-in replacements 5366.21;75535 BROWN CO right angle pipe clamp 139.67;75536 CASELLE INC. contract support & maint 2050.00;75537 CENTURY LUMBER CENTER poplar dowel,hooks, screws,magnetic holders,duct tape,stud finder,hook rail,brushes,cut charge,batteries,step ladders, fasteners,extension cord,door lock kit,hDMI/coax wall plate,low voltage old work box,vacuum hose, waste basket 674.90;75538 CITYSERVICEVALCON LLC jet fuel 7498.03;75539 CITY OF TORRINGTON c/o FIRST STATE BANK optional sales tax 108175.95;75540 CONNECTING POINT copier all-inclusive service contracts/monthly charges 491.17;75541 CONTRACTORS MATERIALS INC. lens clean towelettes 28.80;

75542 COOK, REECE dumpster repairs 1260.00;75543 CORE & MAIN LP ball curb ctsxcts 2992.40;75544 DANA KEPNER CO INC. saddles 330.00;75545 DECKER, STEVE heavy duty snow plow wax 1223.25;75546 DIVERSIFIED SERVICES INC. cleaning services 320.00;75547 EJS SUPPLY LLC cutting edges for snow plow 1214.92;75548 EMERGENCY MEDICAL PRODUCTS INC. graham megamovers 132.45;75549 ENERGY LABORATORIES INC. lab testing 899.00;75550 FASTENAL CO batteries 16.14;75551 WESTERN MATERIAL HANDLING snow socks/forklift 535.63;75552 G & L CONCRETE concrete 1196.25;75553 PRO QUALITY PEST CONTROL rodent control 90.00;75554 GOSHEN CO ECONOMIC ¼ cent sales tax 27044.62;75555 HAWKINS INC. sodium hydrox 50% diaphragm 3804.29;75556 USABUEBOOK cable to transmitter, synthetic pd-xd lubricant 969.95;75557 IDEAL LINEN/BLUFFS FACILITY SOLUTION hand cleaner, trash bags, paper towels, toilet paper 416.74;75558 IDEAL LINEN/BLUFFS FACILITY SOLUTION mats, scrapers, sam dust/energy fees, sam garment fees, sam linen, coveralls, mops, towels 708.63;75559 IRONS, ALEX mileage reimb 301.96;75560 J-BUILT HOMES INC. Golf Course Parking Lot Project retainage 7037.05; 75561 JAMES A. EDDINGTON PC City Attorney extended hours 460.00;75562 JOE JOHNSON EQUIPMENT LLC sweeper filters 192.10;75563 JWC ENVIRONMENTAL INC. tooth cam cutters 16624.00;75564 KATH BROADCASTING CO LLC tower rent, City council meetings 275.00;75565 K & K COMMUNICATIONS paging service-elec meters 12.00;75566 FRANK PARTS CO starter fluid, filters, oil, neutral safety switch, fuel pump assy, belts, credit, batteries, razor blades, scraper, hyd hoses/fittings, detail brush kit, spark plug-red misc tools, wiper blades, heater, prime guard def, retainer, fuel pump module, chem-dip 1512.38;75567 MASTERS, MAX ROBERT contract-electrical system project 2000.00;75568 MCKEE, KAREN R. & MARTIN B. golf cart seat repair 110.00;75569 METAL SHOP AND REPAIR LLC welding wire, CO2, sheet for clips, fabricate dumpster lids rod clips, weld on hinges 870.00;75570 MIDWEST CONNECT ink cartridge 305.00; 75571 NORTHWEST PIPE FITTINGS INC. curb boxes 587.58;75572 O'REILLY AUTO ENTERPRISES LLC capsule, battery, filters, oil drain plug, wiper blades, idler pulley, fleet runner 540.22;75573 OLSON TIRE CO tires, balance, disposal, valve stems 1012.40;75574 OMEGA INDUSTRIAL SUPPLY INC. odor cap, cleaning supplies 925.17;75575 ONE CALL OF WY tickets for CDC code TRG 129.75;75576 AULICK INDUSTRIES black floor plastic/rail liner under belt 2461.54;75577 PANHANDLE COOPERATIVE ASSOCIATION donuts-staff training, snacks-supervisor meeting, premium diesel, ruby dyed diesel 23025.51;75578 ENVIRO SERVICES INC. lab analysis 74.00;75579 THE L L JOHNSON DIST CO LED flood light 66.18;75580 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured PR employee premium/MT positions 8497.75;75581 CULLIGAN WATER CONDITIONING OF TORRINGTON dispenser rentals, water 81.35;75582 POMP'S TIRE SERVICE tire sensor scan tool 590.00;75583 PRECISION SMALL ENGINE CO INC. arm restraint kits upper/lower 1150.16;75584 PRINT EXPRESS INC. ups 186.71;75585 QUADIENT FINANCE USA INC. neopost postage 678.53;75586 QUADIENT LEASING USA INC. lease contract-postage machine 407.91;75587 R & R PRODUCTS INC. rotary blade-hard faced 342.45;75588 Void;75589 REGENCY MIDWEST VENTURES LIMITED PARTNER lodging 352.00;75590 RICHEY, MICHAEL air fuel 283.50;75591 RICHEY, MICHAEL Airport Operator Contract 1666.67;75592 ROCKY MOUNTAIN INDUSTRIAL SUPPLY INC. nuts, washers, bolts, degreaser, brass machine screws 726.13;75593 VALLEY MOTOR SUPPLY lamps, tail light, brake fluid, return, filters, belts, car wash, lube, ozium gel, brake cleaner, pliers, paint marker 362.27; 75594 SHELL EQUIPMENT CO LLC dumpsters-tub style 14544.00;75595 SMITH PSYCHOLOGICAL SERVICES LLC duty evaluation 1500.00;75596 QUILL LLC toner cartridge 275.00;75597 TORRINGTON EMPLOYEES INSURANCE premium, select flex contributions 104602.50;75598 TORRINGTON FIRE DEPT professional services 800.00;75599 TORRINGTON OFFICE SUPPLY desks, copy paper, post it notes, storage cabinet, label maker tape, certificate frames, envelopes, conference table, binder, file jacket, sheet protector, certificate holder, report covers, receipt paper, napkins, index card holder, cover stock, pens, planner, calendar 2321.84;75600 TOUCHTONE COMMUNICATIONS long distance 150.53;75601 CENTURYLINK data lines 2374.33;75602 VALLEY MERCANTILE CO INC. oil 13.00;75603 VERIZON WIRELESS cell phones 585.93;75604 SIMPLY CLEAN dishwasher detergent 91.01;75605 WESTCO weighing trucks 21.04;75606 WORTH N A LLC vehicle/equipment lift-70% pre-payment 8078.00;75607 WY CHILD & FAMILY DEVELOPMENT INC. annual grant match/support 2000.00;75608 DEPT OF FAMILY SERVICES return-cannot apply funds 879.55;75609 WY DEPT OF REVENUE ½ utility uniform assessment FY23 1853.20;75610 WY DEPT OF TRANSPORTATION Crack Seal Airport Project 6857.32;75611 WY HEALTH FAIRS chemistry panels/wellness screenings 5122.00;75612 WY MACHINERY carbide plow edges 8053.88;75613 TORRINGTON TELEGRAM ad, legals 3493.13;75614 RAILROAD MANAGEMENT CO III LLC land lease 1395.04