

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, March 2, 2021 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney, Patterson and Steinbock. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Building Official Estes and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Director of Public Works Harkins led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. Thank you to Streets/Sanitation Supervisor Hawley and his staff from Goshen County Public Health for their assistance with snow removal at the Wyoming National Guard Armory parking lot; 2. COVID-19 vaccine update; 3. COVID-19 updates; 4. Goshen County mask mandate reminder and COVID-19 recommendations; 5. Reminder to citizens that sidewalks must be cleared within 24 hours of a snowfall; 6. City FY22 Budget process update; 7. City of Torrington/Panhandle Coop Business Ready Community Grant update; and 8. Congratulations to Museum Director Chaires who will be honored by the Goshen County Chapter of the State Historical Society this month for her work at the Homesteaders Museum.

Councilman Kinney moved and Councilwoman Steinbock seconded to approve the consent agenda which includes the minutes from the 02-16-21 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Kelly moved and Councilman Patterson seconded to approve the agenda as presented. Motion carried unanimously.

Taryn Kilty with the Old Moose Mercantile, LLC requested approval of a special event permit for an Old Moose Market Days Event to be held on 05-08-21 from 7:00 a.m. to 6:00 p.m. in the public parking lot located at 119 East 21st Avenue. Councilman Patterson moved and Councilwoman Steinbock seconded to approve the special event permit as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE ANNEXING WITHIN THE CORPORATE LIMITS OF THE CITY OF TORRINGTON, WYOMING, REAL PROPERTY TO BE KNOWN AS THE JIRDON-AIRPORT ADDITION. Councilman Kinney moved and Councilman Kelly seconded to approve Ordinance No. 1235 as presented on third reading. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE ANNEXING WITHIN THE CORPORATE LIMITS OF THE CITY OF TORRINGTON, WYOMING, REAL PROPERTY TO BE KNOWN AS THE MILLER-AIRPORT ADDITION. Councilwoman Steinbock moved and Councilman Patterson seconded to approve Ordinance No. 1236 as presented on third reading. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE ANNEXING WITHIN THE CORPORATE LIMITS OF THE CITY OF TORRINGTON, WYOMING, REAL PROPERTY TO BE KNOWN AS THE SPEAR-AIRPORT ADDITION. Councilman Kinney moved and Councilman Kelly seconded to approve Ordinance No. 1237 as presented on third reading. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 3.04.040 F. OF THE TORRINGTON MUNICIPAL CODE, 2021 REVISIONS, RELATING TO WATER FEES. Councilman Patterson moved and Councilman Kinney seconded to approve the ordinance on second reading as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 3.04.020 A. OF THE TORRINGTON MUNICIPAL CODE, 2021 REVISIONS, RELATING TO SEWER FEES. Councilwoman Steinbock moved and Councilman Patterson seconded to approve the ordinance on second reading as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented a Financial Report as of 12-31-20. She stated that the total restricted and cash on hand was \$14,917,804.75, then after adding unearned revenue, subtracting unexpended appropriations and restricted cash, the total net cash reserve was \$7,952,232.12. The accounts receivable/utility billing amount past due was \$37,460.47, the amount at collections was \$87,548.97 and \$5,581.21 was turned over to the City Attorney. Net revenue for all funds was \$1,515,167.35, which in comparison to the previous fiscal year has increased overall. Councilman Kinney moved and Councilman Patterson seconded to accept the Financial Report as presented. Motion carried unanimously.

Attorney Eddington read Resolution No. 2021-2. Clerk/Treasurer Strecker stated that the resolution will amend the FY21 Budget for expenditures in excess of the budgeted amount. The amended amount will account for the following: Grants and Other Revenue – GF Parks – Rec Board Grant (\$19,599), GF Streets – GCEDC Infrastructure Grant (\$20,000), GF Emergency Mgmt – Oneok Grant (\$2,545), GF Emergency Mgmt – Enbridge Grant (\$6,760), GF Museum – Kelly Trust Construction (\$40,000), GF Museum – Kelly Trust Gen Charitable (\$50,000), GF Fire Department – Insurance S Fire Hall (\$116,582.75); 1.75% COLA Wage Increase and Merit Stipend – GF Clerk/Treasurer – Administration (\$8,150.40), GF Judicial (\$1,086.79), GF Facility Maintenance (\$750.18), GF Lincoln Community Complex (\$1,242.08), GF Police (\$17,989.65), GF Engineering (\$4,702.41), GF Streets (\$2,570.73), GF Vehicle

Maintenance (\$1,887.26), GF Parks (\$1,628.64), GF Special Community Projects (\$782.51), GF Museum (\$891.80); Water Fund – Water Metering (\$696.82), Water Distribution (\$4,586.27); Sewer Fund (\$3,160.82); Electric Fund – Purchasing (\$1,735.37), Metering (\$648.58), Distribution (\$7,151.87); Sanitation – Collection (\$5,587.06), Disposal (\$1,967.51); Airport (\$556.40), Golf Fund (\$4,459.68), Ambulance Fund (\$3,454.32), Cemetery Fund (\$1,473.68); and CARES Act Reimbursement – GF Judicial (\$3,539.67), GF Clerk/Treasurer (\$49,060.59), GF Lincoln Center (\$10,578.44), GF Police Department (\$323,343.83), GF Engineering (\$2,386.09), GF Streets (\$6,051.93), GF Vehicle Maintenance (\$2,998.28), GF Parks (\$2,563.73), Water Metering (\$2,024.94), Water Distribution (\$13,600.19), Sewer (\$7,489.86), Electric Purchasing (\$4,460.21), Electric Metering (\$1,769.38), Electric Distribution (\$14,684.13), Sanitation Collection (\$13,975.17), Sanitation Disposal (\$4,534.48), Golf (\$25,175.34), Swimming Pool (\$9,419.09), Ambulance (\$39,910.76), Cemetery (\$2,854.89), Cash Reserve (\$215,000). Clerk/Treasurer Strecker commented that the total amount of the amendment is \$1,088,068.58. Councilman Patterson moved and Councilwoman Steinbock seconded to approve Resolution No. 2021-2 to amend the FY21 Budget in the amount of \$1,088,068.58 as presented. Motion carried unanimously.

The bills from 02-17-21 to 03-02-21 were presented for payment. Councilman Patterson moved and Councilman Kinney seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns. None were heard.

Councilman Kelly moved and Councilwoman Steinbock seconded to adjourn to executive session to discuss potential litigation. Motion carried unanimously.

Councilwoman Steinbock moved and Councilman Patterson seconded to return the Mayor and Council to regular session. Motion carried unanimously.

Mayor Adams directed Attorney Eddington to negotiate an agreement with Kuldip Singh's attorney subject to review and approval by the Mayor and Council on 03-16-21.

Councilman Kinney moved and Councilwoman Steinbock seconded that there being no further business to come before the Mayor and Council to adjourn at 8:34 p.m. Motion carried unanimously.

The following bills were approved for payment: 70331 AT&T MOBILITY cardiac monitor transmission fee 33.46;70332 BLACK HILLS ENERGY utilities-gas 7445.36;70333 VIAERO WIRELESS wireless unlimited hot spot plan for PD 918.20;70334 STANDARD INSURANCE CO premium-long term disability 2087.75;70335 WY DEPT OF REVENUE sales tax 19681.09;70336 DEPARTMENT OF WORKFORCE SERVICES workers compensation 9820.50;70337 HING KAI TONG deposit refund 17.95; 70338 TERHAAR, KARISSA deposit refund 2.92;70339 ANDERSON, ERIC R. credit refund 7.83;70340 CONNOLLY, MARGARET A. credit refund 35.70;70341 THE CIGARETTE SHOP retail liquor license renewal refund 1500.00;70342 ARROW ELECTRIC OF TORRINGTON replace thermostat 100.00;70343 ABSOLUTE SOLUTIONS battery,std IP56 liion min vis 269.86;70344 ACUITY SPECIALTY PRODUCTS INC. disinfectant cleaner 199.99;70345 ALLDATA repair series/auto info system-annual subscription 1500.00;70346 ALLWATER SUPPLY LLC universal control cable-chemical pump 58.98;70347 ALTEC INDUSTRIES INC. component,controller/boot,covers,truck inspections/service 5874.33;70348 BLOEDORN LUMBER CO-TORRINGTON wet/dry vac,pin hinge,screws,ac plywood,furring strips,picket,pvc pipe,threadlocker,paint brushes,box valve,sander discs,bushing,snap fastener kits 314.28;70349 BOB RUWART MOTORS windshield nozzles 214.50;70350 BOMGAARS SUPPLY INC. gaiters,work boots,snaps,chains,impact drill combo kit,replace window,receptacle wall plates,receptacles,grinding wheels,disc,milk house heaters, pipe insulation,heat cable,blower,tool combo kits,squeegees,scoopers,pup/cat food,litter,collars 1683.69;70351 BORDER STATES INDUSTRIES INC. wire,thermostats,pedestal,ground rod,conduit, crossarm pin,meter bases,search light tool,light bulbs,meter rings w/ sealing screws,impact drills,return 8048.15;70352 BROWN CO tires/wheels 268.00;70353 CITYSERVICEVALCON LLC Phillips 66 terminal maint fee 16.00;70354 DENNIS SUPPLY CO air filters 419.76;70355 DOOLEY OIL INC. synthetic transmission fluid 545.80;70356 NORTHERN EXPOSURE COMPUTER CENTER usb extension computer cable 9.99;70357 EMERGENCY MEDICAL PRODUCTS INC. EMS pants 230.38;70358 ENERGY LABORATORIES INC. lab testing 568.00;70359 FASTENAL CO metal brackets,vari bit 138.34;70360 FLOYD'S TRUCK CENTER INC. air intake duct 116.17;70361 FORENSIC PIECES INC. crime scene investigation training 1190.00;70362 GALLS LLC safety vests 127.95;70363 HAWKINS INC. sodium hydrox 50% diaphragm,ball valve compact 1664.75;70364 HELLMAN & ASSOCIATES INC. repairs to gas monitor 372.16;70365 HONNEN EQUIPMENT oil line repair,dozer rental-cell 13 closure 7116.94;70366 HUB INTERNATIONAL MOUNTAIN STATES LIMITED auto/commercial property insurance 33887.00;70367 IDEAL LINEN/BLUFFS FACILITY SOLUTION urinal screens,disinfectant,rags,clark bags,grease remover 549.92;70368 INBERG-MILLER ENGINEERS landfill new cell design & permit renewal 28702.62;70369 INNOVATIVE UTILITY SOLUTIONS LLC measuring element assy,register shroud w/ lid-well #15 320.00; 70370 KELLY, RYAN mileage reimb 102.35;70371 L I E A P - STATE OF WY credit refund 76.52;70372 L.N. CURTIS & SONS 50 shot round training kit 308.78;70373 MATLOCK, KELLY iPad cover reimb 96.29;70374 MERITAIN HEALTH INC. premium-ins/life admin 40329.04;70375 METAL SHOP welding wire 280.00; 70376 NEW NORTH PLATTE IRRIGATION & DITCH 2021 water assessments 2800.00;70377 OSTRANDER, NATHAN welding work on dumpsters 740.00;70378 COMPLETE WIRELESS TECHNOLOGIES pager/battery packages 876.00;70379 ENVIRO SERVICES INC. lab analysis 90.00;70380 THE L L JOHNSON DIST CO

nozzle assy,ball-steel,water filter 114.86;70381 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured PR employee premium/MT positions 9448.28;70382 QUADIENT FINANCE USA INC. neopost postage 746.58;70383 QUADIENT LEASING USA INC. neopost lease contract on postage machine 406.50;70384 R & R PRODUCTS INC. adjusting rear roller nut 38.18;70385 RAILROAD MANAGEMENT CO land lease 1259.91;70386 REGIONAL CARE INC. select flex admin 120.00;70387 WY AIRPORT SERVICES LLC Airport Operator Contract 1666.67;70388 ROSE BROTHERS INC. fuel filter, element assy 84.97;70389 VALLEY MOTOR SUPPLY air/oil filters,power steering fluid/tap,dexii/mercons, air governor,ag-tec crop sprayer,hyd hoses/fittings,pinstriping,sockets,spark plugs,couplings,oil dispenser,linch pin,seat cover,head rest opening,wiper blades,fuel spin-on,de-icer,battery 875.29;70390 SHREWSBURY, CODY welding work on dumpsters 800.00;70391 SHUMS CODA ASSOCIATES INC. contract plan review-off the hook 1668.98;70392 SMITTY'S REPAIR SERVICE flat iron & cutting for skids 20.49; 70393 DBC IRRIGATION SUPPLY battery op controller-sprinkler system 95.97;70394 SORG, TREVOR welding work on dumpsters 860.00;70395 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 67.87;70396 QUILL LLC desk riser,toner cartridges,usb ports,gloves 461.39;70397 STARR TOOLS diagnostic scanner 549.01;70398 HIGH PLAINS FIRE PROTECTION semi-annual fire sprinkler inspections 652.50;70399 STUART C IRBY CO 4halo system-hard hat lighting 443.80;70400 TIMBERLINE ELECTRIC & CONTROL CORP mag meter for well #15 4685.00;70401 TORRINGTON AMBULANCE heartsaver first aid,cpr,aed skills training 550.00;70402 TORRINGTON EMPLOYEES INSURANCE premium, select flex contributions 89630.23;70403 TORRINGTON FIRE DEPT professional services 633.33;70404 TORRINGTON OFFICE SUPPLY toner cartridges,insertable dividers/tabs,electronic tape cartridges,report covers,markers,highlighters,sharpies,receipt books/paper,poly sheet protectors,label maker tape,chairs, binder clips,calculator ribbon,tape dispensers,envelopes w/ logo,self-adhesive printable inserts,gloves, clip boards 1958.09;70405 TRANS-WEST INC. water pump,generator-charging system,fluids inspection 2838.48;70406 TRIHYDRO CORP WWTP Pre-Treat Design 12135.44;70407 VALLEY MERCANTILE CO INC. diesel conditioner 11.20;70408 VERIZON WIRELESS cell phones 608.19;70409 GRAINGER shipping boxes, flush/flat mount marker guides,led road flares 263.92;70410 HICKMAN, MATTHEW cnc cuts 40.00;70411 WY DEPT OF REVENUE uniform assessment FY21 2743.26;70412 WY DEPT OF TRANSPORTATION Torr/ US 85 Realign/Enhc 2.68;70413 WY RETIREMENT SYSTEMS Torr Vol EMT Pension 37.50;70414 WY RETIREMENT SYSTEMS retirement 64727.06;70415 ZELL HEATING & COOLING LLC blower combustion motor/installation 529.00;70416 KUEIFEN CHAN deposit refund 786.50;70417 CITY OF TORRINGTON payroll withholding 428.38;70418 FAMILY SUPPORT REGISTRY payroll withholding 235.97;70419 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;70420 GREAT-WEST TRUST CO LLC payroll withholding 2575.00;70421 NEW YORK LIFE payroll withholding 359.37;70422 CENTURYLINK data lines 1172.84