

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, February 19, 2019 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Hill, Kinney, Law and Mattis. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Engineer Harkins, Police Sargeant Davis, Building Official Estes, Water/Wastewater Operations Foreman Powell, and Deputy City Treasurer Triplett. Also present: Paul Stille, CPA-Leo Riley & Co. and Dean McClain.

Mayor Adams called the meeting to order.

Attorney Eddington led the Pledge of Allegiance.

Attorney Eddington administered the Oath of Office to new Councilman Matthew Mattis.

Councilwoman Hill moved and Councilman Law seconded to approve the consent agenda which includes the minutes from the 02-05-19 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Mayor Adams requested the numbering under Action Items be corrected with the second number 2 being 2a. Councilman Kinney moved and Councilman Mattis seconded to approve the agenda as amended. Motion carried unanimously.

Wyoming Child and Development, Inc. was not in attendance to present the Developmental Disabilities Local Match presentation. Clerk/Treasurer Strecker will contact them.

Dean McClain presented a request for consideration of expansion of the Ag Flyers building. He commented that the loading facility building was built in 2002. McClain said that it was not built big enough and needs to be expanded to the west. He commented that it is now 86' wide by 50' long. McClain commented that the building needs to be expanded another 25 feet to the west. McClain said that the loading facility building currently belongs to him. He explained that the first building has reverted back to the City. McClain said that with the requested improvements, the loading facility building would now revert back to the City in 2043. He commented that the expenses involved in the improvements would be at his expense. In response to Councilwoman Hill's question as to when the expansion project would begin, McClain said as soon as weather permits. Engineer Harkins reported that Electrical Supervisor Youtz had located the electric line and reported that it is located 75' west of the hanger so would not be an issue. Water/Wastewater Operations Foreman Powell reported that the water line had not been located yet. Councilwoman Hill moved and Councilman Kinney seconded to approve the expansion of the Ag Flyers building as presented pending the water line locate.

Paul Stille, CPA with Leo Riley & Co. presented the Auditor's Financial Report for the year ended June 30, 2018. Mr. Stille commented they had excellent cooperation from the staff and thanked them for their assistance. He said that the three page letter required communication to provide to any governing board that we audit required by the American Institute of Certified Public Accountants (AICPA) which briefly goes through the audit. Mr. Stille noted that a Federal audit had to be performed again this year as the threshold for distinguishing Types A and B programs was 750,000. The program tested as a major program was U.S. Department of Agriculture-Water and Waste Disposal Systems for Rural Communities (CFDA 10.760). He stated due to the adoption of the Governmental Accounting Standards Board (GASB) Statement No. 68 Accounting and Reporting for Pensions, the City's financial statement must include the proportionate share of the net liability of the pension plan the City participates in, which is the Wyoming Retirement System (WRS). Currently the WRS is underfunded, so the City must reflect their proportionate share of the net pension liability. He stated that pursuant to Enrolled Act No. 65, the contributions to the Public Employee Plan will increase for both the employee and employer 0.25% per year for the next four years starting in September 2018. At June 30, 2017, the City's liability was a total of 4,625,918. The City's liability amounts will fluctuate year to year based on the rate of return on WRS pension plan investments and the total pension liability. Councilman Kinney moved and Councilwoman Hill seconded to accept the financial report as presented. Motion carried unanimously.

Mayor Adams opened the public hearing regarding the liquor license renewals. Mayor Adams read the list of Retail Liquor License applicants. The retail applicants were: 307 Sports Bar & Grill, LLC/307 Sports Bar & Grill, Old Grey Fox Inc./Mint Bar, Caroline Garcia/La Familia Prado, Chugwater Brewing Company, Inc./J & B Liquor, Pamela J. Delgado-Garcia/Garcia's Mexican Restaurant, KCAS, LLC/Thrifty's Gas & Liquor, Maverik Inc./Maverik Store #293, Scotts Hi-Way Bar, LLC/Scott's Hi-Way Bar, The Cigarette Store Corp/Smoker Friendly-Gasamat, Torrington Hospitality LLC/Holiday Inn Express, Aman Hospitality/Days Inn. He asked for public comments for or against the renewal of the liquor licenses, none were heard. Mayor Adams asked Police Sargeant Davis if there were any issues with any of the applicants during the last year. Police Sargeant Davis stated that all alcohol compliance checks have been completed and that all businesses have passed. He commented that there is one issue with service time which is not in the retail liquor license list. Mayor Adams closed the public hearing. Councilman Law moved and Councilman Kinney seconded to approve the renewal of the Retail Liquor Licenses as presented. Motion carried unanimously.

Mayor Adams read the list of Limited Club Liquor License applicants. The Limited Club Liquor applicants were: ELKS BPO 1726/Elks 1726, Torrington Lodge #664 Loyal Order of Moose/Torrington Moose Lodge 664; Travis Snow Post 5/American Legion Club, City of Torrington/Country Club. Councilwoman Hill moved and Councilman Mattis seconded to

approve the renewal of the Limited Club Liquor Licenses as presented. Motion carried unanimously.

Mayor Adams read the list of Restaurant Liquor License applicants. The Restaurant Liquor applicants were: Hai Dang Lam Pham & Quynh/Deacon's Restaurant, San Pedro JC, LLC/San Pedro Taqueria. Councilman Kinney moved and Councilman Law seconded to approve the renewal of the Restaurant Liquor Licenses as presented. Motion carried unanimously.

Mayor Adams presented for approval the renewal of a Microbrewery Liquor License to The Open Barrel Brewing Co, LLC/The Open Barrel Brewing Co. Councilman Mattis moved and Councilwoman Hill seconded to approve the renewal of the Microbrewery Liquor License as presented. Motion carried unanimously.

Mayor Adams presented for approval the request for a Retail Liquor License to DT 2019, LLC/Broncho Bar. Mayor Adams pointed out that it is a request for an on premise retail liquor license only. Sargeant Davis commented that a violation occurred under the previous owners' license for this in regards to sale times. Councilman Law moved and Councilman Kinney seconded to approve the request for a Retail Liquor License for DT 2019, LLC/Broncho Bar as presented. Motion carried unanimously.

Mayor Adams presented for approval the request for a Restaurant Liquor License to Dai-Duong Lam-Pham/Broncho Grillhouse. Councilwoman Hill moved and Councilman Mattis seconded to approve the request for a Restaurant Liquor License for Broncho Grillhouse as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 5.50.010. C. OF THE TORRINGTON MUNICIPAL CODE, 2019 REVISIONS, RELATING TO DEFINITIONS AND TERMS. He commented that this is a new definition for C in which it deletes the term wireless. Building Official Estes stated that he has contacted the City of Cheyenne and City of Gillette and they do not charge for right now nor know of a way to do that at this time. Councilman Kinney asked if anyone finds a way to charge if the issue can be revisited. Attorney Eddington responded by saying absolutely. Councilman Kinney moved and Councilman Law seconded to approve the ordinance on third reading as presented. Motion carried unanimously.

Mayor Adams presented for approval the following appointment: Municipal Associate Judge-John Patrick. Expiration of Term: 12/31/2019. Councilwoman Hill moved and Councilman Mattis seconded to approve the appointment as presented. Motion carried unanimously.

Mayor Adams presented for approval the following appointments: Council Committee Assignments-Cemetery, Utility Rate, Shop, Ambulance-Matthew Mattis, Indefinite; Industrial Park Committee-Matthew Mattis, Indefinite; Investment Committee-Matthew Mattis, Indefinite. Councilman Law moved and Councilman Kinney seconded to approve the appointments as presented. Motion carried unanimously.

Water/Wastewater Foreman Powell presented a budget adjustment request for the replacement of a Variable Frequency Drive unit to one of the pumps at the Water Treatment Plant. Powell requested \$19,675.00 for the replacement of this drive. He stated that under the current O&M budget, there is not enough funds to replace it. Powell commented that they looked into rebuilding the unit and it was actually more expensive and there is no guarantee. He said that the best option for the City is to replace the unit. Councilman Kinney moved and Councilwoman Hill seconded to approve the budget adjustment for the replacement of the VFD at the Water Treatment Plant as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented Resolution 2019-4 for approval. Clerk/Treasurer Strecker commented that the resolution is a formal document required by State Statute to adjust the budget. Strecker stated that the adjustment is for the Water Fund: Power & Pump Facility O&M in the amount of \$19,675.00. She also commented that the Airport fund adjustments requested are for the Part-Time position approved at a prior meeting. Strecker reported that the adjustment is for Airport Fund: Part-Time Wages in the amount of \$13,000.00, FICA in the amount of \$1,000.00 and Workers' Compensation in the amount of \$506.00. She reported that the total adjustment request is in the amount of \$34,281.00.

Councilman Law motioned and Councilman Mattis seconded to approve Resolution 2019-4 as presented. Motion carried unanimously.

The bills from 02-06-19 to 02-19-19 were presented for payment. Councilwoman Hill motioned and Councilman Law seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams opened the meeting for public comment.

Councilwoman Hill moved and Councilman Kinney seconded that there being no further business to come before the Council to adjourn at 8:25 p.m. Motion carried unanimously.

The following bills were approved for payment: 64982 CITY OF TORRINGTON c/o FIRST STATE BANK optional sales tax 709.20; 64983 GOSHEN CO ECONOMIC 1/4 Cent sales tax 23,174.32; 64984 MUNICIPAL ENERGY AGENCY OF NE wholesale power 524,126.27; 64985 TOUCHTONE COMMUNICATIONS INC. long distance/WY child 95.93; 64986 CENTURLINK fire department phone & data line 288.49; 64987 VERIZON WIRELESS cell phones - fire department 96.28; 64988 WYRULEC CO LANDFILL ELECTRIC(2meters) 582.04; 64989 GHEEN, JAMES reimburse-steel toe work boot 90.08; 64990 ANDERSON, GERTRUDE final bill-credit return 300.88; 64991 TALLEY, KYLA final bill-credit return 179.16; 64992 ELLIS, DANIEL final bill-deposit return 81.34; 64993 GODFREY, KENNETH final bill-deposit return 50.51; 64994 BELL PARK TOWER final bill-deposit return 38.32; 64995 A & C SHEET METAL furnace repair-motor capacitor blower wheel 274.10; 64996 ARROW ELECTRIC OF TORRINGTON convert 220v outlet to 120v outlet-baler building 114.00; 64997 ACTION COMMUNICATIONS INC radio repair - electric department 182.90; 64998 ACUITY SPECIALTY PRODUCTS INC disinfect spray, glass cleaner,

car wash soap, 716.00; 64999 ADVERTAINMENT PRODUCTIONS LLC digital theatre ad-museum 456.00; 65000 AT&T MOBILITY transmission fees-cardiac monitor 33.46; 65001 BALCER AMBULANCE SALES CORP new ambulance, red emergency light, shipping 257.10; 65002 BLACK HILLS ENERGY gas service-pioneer park Street 5,962.16; 65003 CANON FINANCIAL SERVICES INC copier contract - court 839.00; 65004 CITYSERVICEVALCON LLC jet a fuel - 4000 gal 9,996.00; 65005 CITY OF TORRINGTON Vandel's - pictures for mayor 43.90; 65006 COLLINS CONTROL & ELECTRIC INC. work on fire station generator 680.00; 65007 CONTRACTORS MATERIALS INC measuring tape x2 114.50; 65008 DANA KEPNER CO INC 3-solid sleeve epoxy, 6 joint restraint, 6 full face bolt pack 1,931.52; 65009 DENNIS SUPPLY CO 84 pleated air filters 341.88; 65010 DIVERSIFIED SERVICES INC 1/19 - 22 days of cleaning crew at recycling center 4,723.00; 65011 NORTHERN EXPOSURE COMPUTER CENTER 10' hdmi computer cable 792.95; 65012 DUTTON-LAINSON CO 20-16S meters 5,900.00; 65013 EMERGENCY MEDICAL PRODUCTS INC ambulance supplies 474.20; 65014 ENERGY LABORATORIES INC. lab test 144.00; 65015 PRO QUALITY PEST CONTROL rodent control @ animal shelter 130.00; 65016 GOSHEN CO ECONOMIC monthly contribution 2,500.00; 65017 GREATAMERICA FINANCIAL SERVICES CORP COPIER LEASE 448.00; 65018 HARKINS JEFFREY reimburse travel expense/training-mileage, lodging, meals, registration 712.51; 65019 HICKEY & EVANS , LLP 801.37; PSC attorney emails calls-complaint 365.00; 65020 HOTLINE ELECTRICAL SALES & SERVICE LLC 24 meter covers, shipping 323.00; 65021 HUB INTERNATIONAL MOUNTAIN STATES LIMITED endorsement adding Toro workman cart 67.00; 65022 IDEAL LINEN SUPPLY toilet tissue-6 cases, 2-terry rags, 1,702.08; 65023 JAMES A. EDDINGTON PC CITY ATTORNEY 6,666.00; 65024 POWERPLAN safety work boots(Murdoch's) 197.94; 65025 K & K COMMUNICATIONS alpha numeric paging service (electric meters) 12.00; 65026 L N CURTIS & SONS flame resistant work wear TVFD- city portion 5,112.98; 65027 LONG BUILDING TECHNOLOGIES INC. replace actuator(boiler) @ Fire station 346.08; 65028 LUJAN CLEANING SERVICE LLC cleaning window cleaning &upstairs 273.75; 65029 NEOFUNDS by NEOPOST neopost postage - water 768.26; 65030 MERITAIN HEALTH INC 3/19 premium 32,937.81; 65031 MIRACLE RECREATION Replacement parts for barrel roller 348.63; 65032 MUNICIPAL ENERGY AGENCY OF NE monthly rita installment - 01/2019 - FINAL 4,276.52; 65033 NATHANIEL S HIBBEN P.C. Municipal Court Judge 2,000.00; 65034 ONE CALL OF WY tickets for CDC code TRG 96.25; 65035 PANHANDLE COOP propane-300.0 gallon 1,158.62; 65036 ENVIRO SERVICES INC lab analysis/prison effluent 120.00; 65037 CITY OF TORRINGTON c/o PINNACLE BANK 3/19 health reserve non-insured employer premium 10,968.94; 65038 MCKEE, KAREN R & MARTIN B uniform shirts (2 long sleeve, 2 short sleeve) - TPD 86.88; 65039 PINNACLE BANK holiday inn - travel - lodging 4,366.34; 65040 PORT-A-POTS BY TDS INC port-a-pot rent/ 2 day rent - large fire 79.28; 65041 QUILL CORPORATION 10 frames, black ink cart, 2 pack yellow ink cart 560.95; 65042 RAY ALLEN MANUFACTURING LLC drug test kits for K9 training 171.99; 65043 REGENCY MIDWEST VENTURES LIMITED PARTNER lodging WGA pesticide application training/M. Hickman 960.00; 65044 REGIONAL CARE INC 3/19 select flex administration fee 104.50; 65045 SPECTRUM ENGINEERING RESOURCES Cold Springs 12/1-12/30 35kv main distribution line management/inspection 981.75; 65046 ROSE BROTHERS INC hydro max oilx4, shield, shipping 119.10; 65047 SAM'S CLUB/SYCHRONY BANK 2 large laundry detergent 263.76; 65048 SAM'S CLUB/SYCHRONY BANK 15 photo frames-TVFD reimbursed 179.70; 65049 SCHLAGEL MANUFACTURING INC 30 dumpster bottoms 4,101.40; 65050 SCHNEIDER WILD FUR 56 lined & unlined gloves 724.00; 65051 SHORT POWERLINE SERVICE LLC 4/0 DE shoe 101.14; 65052 SMITTY'S REPAIR SERVICE water truck repair-wiper, rings, hydraulic cylinder seals 191.95; 65053 SHOPKO STORES OPERATING CO LLC 4 garbage cans 27.96; 65054 SUEZ WTS USA INC monthly chemical management 7,748.79; 65055 SZYMANSKI DANIEL JAMES airport operator contract 1,562.50; 65056 T D S COLLECTIONS SERVICE INC emergency work to clear danger after fire 2,557.00; 65057 TIMBERLINE ELECTRIC & CONTROL CORP surge protection/installation 13,436.00; 65058 TORRINGTON EMPLOYEES INSURANCE premium 89,155.41; 65059 TORRINGTON VISION CLINIC P.C. 2-safety glasses 1,012.00; 65060 U S POSTMASTER Credit for postage 850.00; 65061 WEST WINDS TREE SERVICE tree trimming in South Torrington 9,781.25; 65062 WESTERN COOPERATIVE CO dyed #1 diesel-2765 gallons 17,205.50; 65063 WESTERN PATHOLOGY CONSULTANTS breath alcohol drug screen-urine collection 107.10; 65064 WY BEARING & SUPPLY CORP pump parts for water truck 780.93; 65065 TORRINGTON TELEGRAM advertising & legals-1-15-19 minutes 2,343.50; 65066 WY WATER ASSOCIATION membership dues 2019 500.00; 65067 GRAYBILL , TAMI final bill-deposit return 138.53; 65068 ADDISON CONSTRUCTION CO Cold Springs-structure steel/material 153,829.13; 65069 AFLAC payroll withholding 249.60; 65070 CIRCUIT COURT OF GOSHEN CO payroll withholding 352.23; 65071 CIRCUIT COURT OF GOSHEN CO payroll withholding 332.35; 65072 CITY OF TORRINGTON payroll withholding-phone data 328.11; 65073 FAMILY SUPPORT REGISTRY PAYROLL WITHHOLDING 235.97; 65074 GREAT-WEST TRUST CO LLC payroll withholding 1,516.00; 65075 MERIDIAN TRUST FEDERAL CREDIT UNION PAYROLL WITHHOLDING 2,148.00; 65076 NEW YORK LIFE payroll withholding 369.37; 65077 STANDARD INSURANCE CO Premium-long term disability 1,985.49; 65078 WY CHILD SUPPORT ENFORCEMENT PAYROLL WITHHOLDING 202.45; 65079 WY CHILD SUPPORT ENFORCEMENT PAYROLL WITHHOLDING 262.61.

