

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, February 5, 2019 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Hill, Kinney and Law. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Engineer Harkins, Chief of Police Hurd, Building Official Estes, Project Manager Weis, Water/Wastewater Operations Supervisor Troxel, Streets/Sanitation Supervisor Hawley, and Deputy City Treasurer Triplett.

Mayor Adams called the meeting to order.

Mayor Adams led the Pledge of Allegiance.

Mayor Adams commended those departments that assisted with the fire at Roy's Cold Storage for doing an excellent job. Fire Chief Petsch thanked Dennis Estes for his assistance as incidence commander on this call. Mayor Adams led a round of applause for the tremendous job done.

Mayor Adams announced council would be going into executive session to fill the vacant seat on the City Council at the end of the meeting with the intent to appoint a new council member.

Councilman Law moved and Councilwoman Hill seconded to approve the consent agenda which includes the minutes from the 01-15-19 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Kinney moved and Councilman Law seconded to approve the agenda as presented. Motion carried unanimously.

Chief of Police Hurd presented service awards to several officers with the intent to recognize employees who went the extra mile in helping the public. Chief Hurd presented newly appointed Judge Hibben with a plaque commemorating his first year as Municipal Judge for the City of Torrington. Hurd named both Tammy Cearns and Teri Shinost Community Service Officers of the Year. He commented that communication is an important part of the department and named Bailey Geller Communications Officer of the Year. Chief Hurd mentioned that the department is a team and they work as a team, however, there is always one that goes out into the community and does a little extra. Sean Ringrose was named Officer of the Year. Officer Ringrose is the K-9 handler for Angel. Sergeant Pat Connelly was named Sergeant Supervisor of the Year. Sergeant Connelly has taken over as training Officer for the department.

Mayor Adams reported that the Torrington Urban Systems Committee is designated to have one representative from the County Commissioners. Mayor Adams stated that Carl Rupp, former County Commissioner, did not run for re-election creating an open position on the Urban Systems Committee. Mayor Adams appointed John Ellis to the Torrington Urban Systems Committee with a term expiration of 12/31/2022. Councilman Law moved and Councilwoman Hill seconded to approve the appointment as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTIONS 5.12.070. A. AND B. OF THE TORRINGTON MUNICIPAL CODE, 2019 REVISIONS, RELATING TO LIQUOR LICENSES. He stated that primary change is in B which is an adoption to Wyoming Statute 12-4-412(b)(iii) in order to allow the dual holding of a microbrewery permit and a retail liquor license. Councilwoman Hill moved and Councilman Kinney seconded to approve the ordinance on third reading as presented. Motion carried 3-1.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 5.50.010. C. OF THE TORRINGTON MUNICIPAL CODE, 2019 REVISIONS, RELATING TO DEFINITIONS AND TERMS. He commented that this is a new definition for C in which it deletes the term wireless. Attorney Eddington stated that he has searched Casper, Gillette and Cheyenne and have no evidence of any type of wireless franchise in any of those cities. Mr. Estes will do further investigating before third reading. Councilman Law moved and Councilman Kinney seconded to approve the ordinance on second reading as presented. Motion carried unanimously.

Water/Wastewater Operations Supervisor Troxel offered to answer any questions in regards to the proposal to re-designate the budgeted FY2019 Capital Sanitary Sewer Projects to several sewer lining projects. Mayor Adams commented that it is his understanding that due to gas lines being located in inappropriate places for us to actually do the work we have changed what we have planned to do to some other means and asked Mr. Troxel to explain what those are. Water/Wastewater Operations Supervisor Troxel stated that they have picked out an area to do cured in place pipe. He explained that this is basically what they have been doing recently on the South side of town. It is where a lining product is inserted in the sanitary sewer main and is expanded and cured in place and is as strong as a regular sanitary sewer pipe. Troxel commented that it is a lot cheaper technology allowing more to be done by doing this. He commented that instead of approximately 2,172 feet, we are going up to 7,945 feet of sanitary sewer main and line it for approximately the same cost, if not a little less. Troxel stated that they have two manholes to replace and the remaining manhole covers will be shot with a concrete mixture. He stated that they are most likely brick and will be reinforced with concrete on the inside to extend the life. Mayor Adams stated that on the first four projects, there is a gas line that runs over the top of our sewer line which makes it difficult to access that situation. He commented that this doesn't mean we are not going

to do those projects, they will be done eventually. Troxel confirmed. Mayor Adams commented that in the meantime, while we are figuring a way around that, we are going to complete these other projects. Troxel confirmed by saying yes. Councilman Law commented that it states that it is being put off in order to reword the franchise agreement basically so that we are not picking up the cost and wondered how large of a task that would be. Troxel stated that staff is working on it now. Eddington, Harkins and Estes have a draft and are looking at refining it. Councilman Kinney moved and Councilman Law seconded to approve the FY2019 Capital Sanitary Sewer Projects as presented. Motion carried unanimously.

Streets/Sanitation Supervisor Hawley, and Project Manager Weis presented the FY2020 Chip Seal Placement bid results. Project Manager Weis stated that on January 23, 2019 bids were opened for the Fiscal Year 2020 Chip Seal bids. Weis reported that the low bid was received from Croell, Inc. of Douglas, WY with a total bid of \$107,875.60. Weis commented that it is their recommendation to award the Base Bid, Schedule A, and Alternate Bid, Schedule B of the FY 2020 Chip Seal Placement to Croell, Inc from Douglas, WY in the amount of \$107,875.60 and reserve \$4,624.40 for contingency for a project total of \$112,500.00. Weis stated that this is what is typically budgeted for chip seal which allows for some cushion. Mayor Adams commented that a good portion of the project will take place south of the railroad tracks between 19th and 14th and then West A to West C. Project Manager Weis commented that they like to crack fill one year and follow it up with chip seal the next year. He stated that Haines Street will get both crack fill and chip sealed this year as they did not have the money for it last year. Councilman Kinney commented on the contingency amount being a meniscal number. Weis reported that with preparatory chip seal projects, typically there is no overrun as everything is measured and mapped out. Weis stated that the 4% should be more than enough. He commented that we haven't had to touch contingency in chip seal for three years. Councilman Kinney commented on the area that is going to be fog sealed. He questioned why it would be put over chip seal as it is typically used for aged asphalt. Weis replied that typically that is what it is used for. He reported that currently there is an application where they are fog sealing chip seals. Weis reported that the chip seal is being followed with dura sweeping to get a light coat of oil. He said that it is being painted black as well as getting a better chip retention and hopefully not getting the dust. Councilwoman Hill moved and Councilman Law seconded to approve the Sealed Bid – FY2020 Chip Seal Placement as presented. Motion carried unanimously.

Ed Hawley, Streets/Sanitation Supervisor and Mark Weis/Project Manager presented the 2019 Crack Fill Project. Weis stated that on January 23, 2019 bids were opened for the 2019 Crack Fill Project. He reported that the low bid was received from Highway Improvements, Inc. from Sioux Falls, SD in the amount of \$37,255.35. Project Manager Weis commented that \$37,500.00 is normally budgeted and we are asking that we reserve the \$244.65 for contingency. He said contingency is rarely used as it is instructed that based on dollar amount when "x" number of linear feet is reached, the project is done. Mayor Adams asked Weis to define the difference between chip seal and crack fill. Weis replied that crack fill is just that, we are filling cracks with hot tar and it keeps moisture from getting into the subgrade. He said when you start getting moisture in subgrade you start having asphalt failures or concrete failures. Weis explained that chip seal is an application of an oil over the whole street followed by an application of 3/8 chips and it gives a wearing force and adds friction. Councilman Law moved and Councilman Kinney seconded to approve the Award Bid – 2019 Crack Fill Project as presented. Motion carried unanimously.

Project Manager Weis presented the Agreement of Professional Services with DOWL Engineering. Project Manager Weis explained that the project started back in 2009 and it was a water line replacement. He said that there were various areas throughout town in 2009 and one that covered a portion of the Hwy and East B, East C and 17th. Weis commented that it had to be done right away as they were coming in to do East Valley Road. He stated that the second phase of the project consisted of West 17 and West E, Area C. He said now they have finished 2016 agreement with DOWL which consisted of West C to 19th to 21st. Weis stated that the boar going under the railroad tracks was the lower part of B1. Weis said they would like to finish up the rest of B1 which would be all the way to 25th. He said that this agreement with DOWL would be to take original drawings and go back through them and get everything up to speed and resubmit to DEQ so that the project can go out to bid. Weis commented that CDBG funding is available to complete 21st to 23rd. He also stated that if they have additional budget money, continue North from 23rd to 25th or as far as our money would allow. Councilman Kinney pointed out spelling errors in section 3.2 of the contract which will be corrected before signing. Councilwoman Hill moved and Councilman Kinney seconded to approve the Agreement for Professional Services with DOWL Engineering as presented. Motion carried unanimously.

The bills from 01-16-19 to 02-05-19 were presented for payment. Councilman Law moved and Councilwoman Hill seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams opened the meeting for public comment.

Councilwoman Hill moved and Councilman Kinney seconded to adjourn to executive session to discuss appointing a new councilmember. Motion carried unanimously.

Councilwoman Hill moved and Councilman Law seconded to return the Council to regular session. Motion carried unanimously.

Councilwoman Hill moved and Councilman Law seconded to approve the appointment of Matt Mattis as councilman as presented. Motion carried unanimously.

Councilwoman Hill moved and Councilman Kinney seconded that there being no further business to come before the Council to adjourn at 8:01 p.m. Motion carried unanimously.

The following bills were approved for payment: 64828 AFLAC payroll withholding 564.52; 64829 BLACK HILLS ENERGY gas service-2 pioneer park street 5977.78; 64830 CIRCUIT COURT OF GOSHEN CO payroll withholding 320.80; 64831 CITY OF TORRINGTON payroll withholding-golf 198.69; 64832 DENT, DAVID A. golf pro payable 401.76; 64833 FAMILY SUPPORT REGISTRY payroll withholding 235.97; 64834 GREAT-WEST TRUST CO LLC payroll withholding 1516.00; 64835 MERITAIN HEALTH INC 2/19 premium 33174.73; 64836 MERIDIAN TRUST FEDERAL CREDIT UNION payroll withholding 1998.00; 64837 MOTOROLA SOLUTIONS INC. Service contract January 2019 15188.17; 64838 NEW YORK LIFE payroll withholding 349.37; 64839 CITY OF TORRINGTON c/o PINNACLE BANK 2/19 health reserve non-insured employer premium 10965.94; 64840 REGIONAL CARE INC 2/19 select flex admin 104.50; 64841 STANDARD INSURANCE CO 1/2019 Premium-long term disability 2016.13; 64842 TORRINGTON EMPLOYEES INSURANCE 2/19 premium 83028.85; 64843 WY CHILD SUPPORT ENFORCEMENT payroll withholding 202.45; 64844 WY CHILD SUPPORT ENFORCEMENT payroll withholding 262.61; 64845 AT&T MOBILITY transmission fees for cardiac monitor 12/18 33.46; 64846 MCI A VERIZON CO long distance / 911 call backs 12/18 6.60; 64847 SOUTH TORRINGTON WATER & SEWER DISTRICT water & sewer-Homesteader's Museum 65.98; 64848 CENTURLINK data line/ security LCC 40.55; 64849 VERIZON WIRELESS cell phones - facility maintenance 1222.22; 64850 WY DEPT OF REVENUE sales & use tax 12/2018 18427.74; 64851 WY RETIREMENT SYSTEMS 1/19 retirement 59664.33; 64852 WY RETIREMENT SYSTEMS 01/19 EMT Pension 60.00; 64853 WY DEPT OF WORKFORCE SERVICES 1/19 workers compensation 14618.78; 64854 SOSA, ROSE final bill-deposit return 20.64; 64855 HICKMAN MATTHEW reimburse mileage Casper training 167.04; 64856 JOHN, MATTHEW reimburse mileage training 167.04; 64857 FLOCK, KEVIN lined & unlined gloves 105.00; 64858 WINGET, CYNTHIA final bill-deposit return 64.95; 64859 WELSCH, MARVIN D. refund-duplicate payment on PSN 187.37; 64860 CLAGETT, CHANCE & LARA final bill-deposit return 140.35; 64861 CRICHTON, ZANDRA final bill-deposit return 39.33; 64862 BULLINGTON, STEVEN S. final bill-deposit return 74.47; 64863 FINNELL, MICKEY final bill-deposit return 186.76; 64864 BELL PARK TOWER final bill-deposit return 31.85; 64865 STOEGER, TIM final bill-deposit return 61.87; 64866 RITZ INVESTMENT PROPERTIES LLC final bill-deposit return 80.39; 64867 TORRINGTON SAGE APT final bill-deposit return 47.30; 64868 21ST CENTURY EQUIPMENT LLC filter element 36.84; 64869 ARROW ELECTRIC OF TORRINGTON t-hangars voltage neutral replaced 2300.00; 64870 ALLEN, JAMES R. pressure reducer valve + mileage & labor 346.00; 64871 ALTEC INDUSTRIES INC side cutting pliers, pump pliers, + freight 449.00; 64872 ARIZONA MACHINERY shaft, seal kit, freight 1082.74; 64873 BACKFLOW PREVENTION SUPPLY INC rubber plastic springs kit, o-rings, shipping 326.98; 64874 BALCER AMBULANCE SALES CORP new ambulance 127171.00; 64875 BARCO MUNICIPAL PRODUCTS INC hi-visibility jacket, shipping 74.79; 64876 BARDELL BRANDEN rebuild dumpster bins-welding 812.50; 64877 BLACK HILLS ENERGY damage to gas meter East C 357.73; 64878 BLUE TARP FINANCIAL INC waste oil drainer/20 gal tank 189.99; 64879 BLUFFS SANITARY SUPPLY INC 60gal trash liners, wax paper liner, toilet tissue 595.63; 64880 BOMGAARS SUPPLY INC bait stations 1039.55; 64881 BORDER STATES INDUSTRIES INC bare copper wire 200ft - returned 8216.47; 64882 BROWN CO connector link 190.25; 64883 BURNS INSURANCE AGENCY bond-municipal court administration 100.00; 64884 CASELLE INC Contract Support & Maintenance - 03/2019 1990.00; 64885 CASPER COLLEGE registration Caselle training WAMCAT-Estes R. 150.00; 64886 CENTRAL STATES WIRE PRODUCTS INC. baling wire, bulk 125 coil wire 595.00; 64887 CENTURY LUMBER CENTER neutral cleaner brass menders bulk rubber 4' 456.95; 64888 CHANNING BETECO INC. careers/water industry pamphlets + shipping 131.94; 64889 CITY SERVICE VALCON LLC aviation gas 2000 gal 7030.40; 64890 CO GOLF & TURF INC headlight assembly, shipping 78.64; 64891 CO STATE UNIVERSITY 2019 rocky mountain meter school, Schuler M. 2479.00; 64892 COMMUNITY HOSPITAL ambulance supplies 140.95; 64893 CONNECTING POINT copier contract-fire department 442.44; 64894 CRESCENT ELECTRIC SUPPLY CO Ceramic heater block 353.49; 64895 CULLIGAN WATER OF TORRINGTON Water dispenser rental 97.10; 64896 DECKER STEVE sand 30 ton 3322.00; 64897 COTTONWOOD CATERING food sales - Heartland Express luncheon 251.60; 64898 DETECTION INSTRUMENTS CORPORATION long deployment hydrogen sulfide gas data logger bluetooth 1865.91; 64899 NORTHERN EXPOSURE COMPUTER CENTER lexmark black toner 1520.00; 64900 ENERGY LABORATORIES INC. lab test cottonwood country club 784.00; 64901 ENVIRONMENTAL PRODUCTS & ACCES wood reel sewer hose leader hose tiger tail + freight 1937.92; 64902 FASTENALCO wedge expansion anchor x50-hand rail/ramp construction 763.78; 64903 FIVE STAR PRINT & PROMO envelopes & W2 forms 124.18; 64904 FLOCKS GLASS INC 10x12 glass 5.70; 64905 G & L CONCRETE 2 yard 6sk - 24 & East A street 872.00; 64906 USABLUBOOK pH 450 portable waterproof meter freight 704.29; 64907 HEARTLAND EMBROIDERY award bags/names for chiefs embroidery work 50.50; 64908 HERIAN JAKOB J. rebuild dumpster bins-welding 500.00; 64909 HOWE ELECTRIC LLC wired new water heater-Purchasing 670.00; 64910 INDUSTRIAL DISTRIBUTORS saber light 576.82; 64911 KATH BROADCASTING CO LLC city council vacancy ad 225.00; 64912 FRANK PARTSCO o-rings 3300.44; 64913 KOIS BROTHERS EQUIPMENT CO main boom 1400.00; 64914 LAW WILLIAM mileage reimbursement 175 @.58 - Cheyenne 101.50; 64915 THE SUPPLY CACHE INC spotter packs, radio chest harness, shipping 677.48; 64916 LOYD JACE rebuild dumpster bins - welding 125.00; 64917 LORMAN EDUCATION SERVICES all access pass-online training 12

months 449.00; 64918 NEOFUNDS by NEOPOST neopost postage - water 680.22; 64919 MARLOW WHITE UNIFORMS INC. TPD service ribbons/awards - backordered 271.55; 64920 MATLOCK KELLY reimburse - office chair 84.88; 64921 M.C. SCHAFF & ASSOCIATES INC gps office training - public works facility 480.00; 64922 MECKLENBURG MERVIN court appointed attorney 370.00; 64923 MENARDS shower spray odor cleaner, mold/mildew remover, bandaids, salve 56.80; 64924 THE METAL SHOP k - 02 - content (medical oxygen) 1 returned 203.00; 64925 MILLER CHRIS repair window-mold water damaged 575.00; 64926 MOTOROLA SOLUTIONS INC. Service contract February 2019 5109.03; 64927 NATIONAL RECREATION & PARK ASSOC. CPSI Prep course bundle 515.00; 64928 NEWMAN SIGNS INC do not enter signs, freight 174.24; 64929 OLSON TIRE CO tire repair heavy duty truck tube truck flap 133.35; 64930 ENVIRO SERVICES INC lab analysis/outfall 001-e.coli test 180.00; 64931 THE L L JOHNSON DIST CO seal kit, cylinder, seal repair kit, freight 24016.38; 64932 PETERBILT OF WY air filter, freight 144.72; 64933 PRINT EXPRESS INC work order books 50 sets/book 1271.32; 64934 QUILL CORPORATION 16Gb flash drives 10pk 734.77; 64935 MURDOCH'S RANCH & HOME SUPPLY work boot - safety 197.94; 64936 REAL TIME LABOR GUIDE annual subscription/support & update-3/5/19-3/5/20 195.00; 64937 ROSE BROTHERS INC fuel filters, element assembly - Kawasaki 75.27; 64938 VANDEL DRUG battery for welding helmet 36.47; 64939 S & W HEALTHCARE CORPORATION electrode wet foam gel, freight 129.21; 64940 SAM'S CLUB/SYCHRONY BANK 1" binders-8pk 654.84; 64941 VALLEY MOTOR SUPPLY fuel filter drain plug 1496.40; 64942 1000BULBS.COM led flood lights for stock 75.92; 64943 SMITTY'S REPAIR SERVICE oxygen 49.06; 64944 SNOW CREST CHEMICALS LLC September-April hot water closed loop contract 1/19 1775.53; 64945 SHOPKO STORES OPERATING CO LLC vinegar, baking soda 4.68; 64946 SZYMANSKI DANIEL JAMES airport operator contract 1562.50; 64947 SZYMANSKI DANIEL JAMES air fuel 2051.5@.20 410.30; 64948 TELEDYNE INSTRUMENTS INC. pH probe/temperature, shipping 436.00; 64949 SOUTHWESTERN EQUIPMENT CO lift-bar hook up, shipping 4025.37; 64950 TORRINGTON OFFICE SUPPLY Trodat stamp 1142.69; 64951 SUMMIT BODYWORKS rotate right hand side, service body, add bracket, labor, hydraulic cylinder 2251.56; 64952 TROPHY CREATIVE LLC plaques, engraving 406.95; 64953 CENTURLINK data line/police 2525.24; 64954 VALLEY MERCANTILE CO INC hydraulic filter 1331.79; 64955 W A M-WCCA municipal/community complex 3rd installment 3150.00; 64956 WAMCO LAB INC Full Chronic Toxicity test CO2 atmosphere control ph creep 2100.00; 64957 WILKER BLAINE rebuild dumpster bins-welding 812.50; 64958 WINSUPPLY SCOTTSBLUFF NE CO water heater-purchasing 421.21; 64959 WYLDMAN METAL ART LLC welding service electrical department 150.00; 64960 WY ASSOC OF MUNICIPALITIE 2019 WAM winter conference - B. Law T. Kinney 425.00; 64961 WY DEPT OF TRANSPORTATION N273009-Torrington/E Valley/Hagie Rd/ enhancements 41.47; 64962 WY DEQ - SOLID & HAZARDOUS WASTE DIV closure premium post-closure premium 83.60; 64963 WY STATE FIREMEN'S ASSOC 2019 WSFA Dues 75.00; 64964 WY WATER QUALITY & POLLUTION CNTRL WWQ & PCA membership/ 8 individual 240.00; 64965 YOUTZ DANA MEAN meeting travel reimbursement 356.12; 64966 GRAYBILL TAMI deposit return after final utility billing 24.42; 64967 STATE OF WY ENGINEERS OFFICE adjudication fee 70.00; 64968 SIMMONS RANDAL K deposit return after final utility billing 90.90; 64969 c/o MEMBER BENEFITS payroll withholding 160.00; 64970 CIRCUIT COURT OF GOSHEN CO payroll withholding 362.08; 64971 CIRCUIT COURT OF GOSHEN CO payroll withholding 320.80; 64972 CITY OF TORRINGTON payroll withholding-phone data/Powell, john 1412.90; 64973 DENT DAVID A golf pro payable 134.24; 64974 FAMILY SUPPORT REGISTRY PAYROLL WITHHOLDING 235.97; 64975 GREAT-WEST TRUST CO LLC payroll withholding 1516.00; 64976 MERIDIAN TRUST FEDERAL CREDIT UNION PAYROLL WITHHOLDING 2098.00; 64977 NEW YORK LIFE payroll withholding 369.37; 64978 TORRINGTON EMPLOYEES INSURANCE 1/19 Select Flex Contributions 2780.78; 64979 WASHINGTON NATIONAL INSURANCECO PAYROLL WITHHOLDING 32.70; 64980 WY CHILD SUPPORT ENFORCEMENT PAYROLL WITHHOLDING 202.45; 64981 WY CHILD SUPPORT ENFORCEMENT PAYROLL WITHHOLDING 262.61.