

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, January 4, 2022 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney, Patterson and Steinbock. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Buildings & Grounds Superintendent Estes and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Buildings & Grounds Superintendent Estes led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. Reminder to citizens that sidewalks must be cleared within 24 hours of a snowfall; 2. COVID-19 updates and recommendations; 3. COVID-19 vaccine updates; 4. Progress on projects within the City; 5. New aerial structure fire truck (ladder truck) update; 6. Announcement that the City of Torrington was designated the second safest City in Wyoming for 2022 by SafeWise; and 7. Prosperous New Year wishes on behalf of the City of Torrington.

Councilman Patterson moved and Councilman Kelly seconded to approve the consent agenda which includes the minutes from the 12-21-21 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Mayor Adams requested approval to amend the agenda as follows:

1. Replace Buck Klemola with John Ellis on the Torrington Urban Systems Committee under Mayor's Appointments.

Councilwoman Steinbock moved and Councilman Kinney seconded to approve the agenda as amended. Motion carried unanimously.

Mayor Adams presented for approval the appointment of City Officials for calendar year 2022. Councilman Kelly moved and Councilman Kinney seconded to approve the appointments of James Eddington as City Attorney, Matthew Johnson as Chief of Police, Lance Petsch as Fire Chief, Lynette Strecker as City Clerk/Treasurer, Jeffrey Harkins as Director of Public Works, John Patrick as Municipal Judge, and Herbert Doby and Kenneth Brown as Associate Municipal Judges. Motion carried unanimously.

Councilwoman Steinbock moved and Councilman Patterson seconded to appoint Councilman Ted Kinney as Mayor Pro-Tem for calendar year 2022. Councilman Kinney declared a conflict and abstained from voting. Motion carried.

Mayor Adams presented for approval the following appointments: Consolidated Wyoming Municipality Electric Joint Powers Board – Lynette Strecker. Expiration of Term: 12-31-24; Health Insurance Committee – Matthew Heilbrun, Indefinite. Randy Adams. Expiration of Term: 12-31-22. Richard Patterson. Expiration of Term: 12-31-24; Industrial Park Committee – Brayden Connour. Expiration of Term: 12-31-22; Performance Evaluation Committee – Richard Patterson, Darin Yates and Amy Haas. Expiration of Terms: 12-31-23; Safety Committee – Thomas Edmunds. Expiration of Term: 12-31-22. Billy Janes, Sidney Castellaw, Albert Lira, Tammy Cearns, Gardner Pyle, Thomas Werkele, Kyle Patterson, Luis Correa, Virgil Stull and Paul Martinez. Expiration of Terms: 12-31-23; and Torrington Urban Systems Committee – John Ellis. Expiration of Term: 12-31-22. Councilwoman Steinbock moved and Councilman Kinney seconded to approve the appointments as presented. Motion carried unanimously.

Councilman Patterson moved and Councilwoman Steinbock seconded to designate Randy L. Adams as a Full-Time Mayor for calendar year 2022. Mayor Adams declared a conflict and abstained from voting. Motion carried.

Director of Public Works (DPW) Harkins presented for approval a Cooperative Agreement between the Wyoming Department of Transportation (WYDOT) and the City of Torrington for the 2022 Statewide Airport Crack Seal Project. He stated that the project is necessary in advance of the 2022 Torrington Airport Seal Coating and Pavement Marking Project that was approved for design by M.C. Schaff and Associates, Inc. as Addendum No. 4 at the 11-16-21 Council meeting. DPW Harkins indicated that the project cost is 80% reimbursable from WYDOT, therefore the City's share would only be 20% or \$9,587.58. He commented that the total project cost is estimated to be \$47,937.92. DPW Harkins stated that funds to cover the City's share of the project are available in the current FY22 Budget, however, construction may not take place until after 07-01-22. He indicated that if that turns out to be the case, the funds will be requested to be carried over into the FY23 Budget. Councilman Kinney moved and Councilman Kelly seconded to approve the Cooperative Agreement between the Wyoming Department of Transportation (WYDOT) and the City of Torrington for the 2022 Statewide Airport Crack Seal Project as presented. Motion carried unanimously.

Attorney Eddington read Resolution No. 2022-1 approving the institutions as bank depositories and/or security broker/dealers for the City of Torrington during calendar year 2022. Councilman

Patterson moved and Councilwoman Steinbock seconded to approve Resolution No. 2022-1 as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented a brief update regarding the status of the Occupational Safety and Health Administration (OSHA) COVID-19 vaccination and testing emergency temporary standard (ETS) mandate. She stated that staff has been tracking the progress of the mandate and indicated that the U.S. Supreme Court will hear oral arguments regarding the mandate on 01-07-22. Clerk/Treasurer Strecker indicated that a policy has been drafted in order for the City of Torrington to remain up-to-date and prepared pending the outcome of the Supreme Court ruling. She commented that a confidential internal employee survey was conducted which asked questions surrounding the mandate. Clerk/Treasurer Strecker presented the results of the survey to the Mayor and Council. Attorney Eddington stated that the Supreme Court rarely rules from the bench and indicated that more than likely a written decision will be issued. He commented that based on legal precedent, he anticipates that the Supreme Court will uphold the mandate. Attorney Eddington stated that he also expects that all deadlines associated with the mandate will be continued to some degree with lenient enforcement put in place for the first 30 days. He indicated that he and staff will present more information regarding the mandate as soon as it is readily available.

The bills from 12-22-21 to 01-04-22 were presented for payment. Councilwoman Steinbock moved and Councilman Kinney seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns.

Fire Chief Petsch gave a brief update on the status of the new aerial structure fire truck (ladder truck). He stated that training for the new ladder truck is scheduled to take place from 01-20-22 through 01-22-22.

Councilman Kinney moved and Councilman Patterson seconded to adjourn to executive session to discuss personnel/hearing/appeal. Motion carried unanimously.

Councilwoman Steinbock moved and Councilman Patterson seconded to return the Mayor and Council to regular session. Motion carried unanimously.

Councilwoman Steinbock moved and Councilman Kinney seconded that there being no further business to come before the Mayor and Council to adjourn at 8:10 p.m. Motion carried unanimously.

The following bills were approved for payment: 72550 MERITAIN HEALTH INC. premium-ins/life admin 44,149.06;72551 VIAERO WIRELESS wireless unlimited hot spot plans 570.86;72552 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured PR employee premium/MT positions 9,579.66;72553 REGIONAL CARE INC. select flex admin 96.00;72554 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 67.87;72555 STANDARD INSURANCE COMPANY premium-long term disability 2,273.14;72556 TORRINGTON EMPLOYEES INSURANCE premium 87,318.52;72557 WYOMING DEPT OF REVENUE sales tax 16,154.38;72558 WYOMING RETIREMENT SYSTEMS retirement 69,793.02;72559 DEPARTMENT OF WORKFORCE SERVICES workers compensation 11,075.65;72560 MORRIS, JACK credit refund 20.07;72561 WALTER, JOHN reimb-proof of rabies vaccine 50.00;72562 LAY, DOUGLAS H. deposit refund 45.43;72563 GREENLY, BRUCE L. deposit refund 62.03;72564 HARRIS, TARA refund-ambulance overpayment 665.00;72565 SCHMICK, ANNA refund-ambulance overpayment 267.23;72566 MORGAN, HEATHER deposit refund 43.07;72567 KRUG, JUDITH P. deposit refund 7.84; 72568 21ST CENTURY EQUIPMENT LLC airport tractor repairs 643.81;72569 ARROW ELECTRIC OF TORRINGTON remove/replace heaters,vfd reverse osmosis tripping,repair cooling fan,mount gfci protection boxes 2,993.00;72570 A1 SUPER SIGN INC. decal 50.00;72571 ABSOLUTE SOLUTIONS install equipment 3,650.00;72572 ACUITY SPECIALTY PRODUCTS INC. zep formula car washes 307.99;72573 AVI PC Potable Groundwater Well #16 Project 8,006.62;72574 BARNES LAW LLC special prosecution 110.00; 72575 BIG WOOD TREE SERVICE LLC tree removal 800.00;72576 BIVENS CONSTRUCTION INC. 2021 Sewer Line Replacement Project 59,858.10;72577 BLOEDORN LUMBER COMPANY-TORRINGTON returns, utility lock,anti-freeze,safety glasses,hem fir,snow shovel,oak stain,pipe/hose cutter,batteries,paint/brush set,caulk,tape,tile adhesive,stripper,trowel,streamline base,sanding discs,putty,wallpaper stripper,scraper blade,floor tile,cove base adhesive 1,124.42;72578 BOMGAARS SUPPLY INC. brazing flux,wood boring bit,bolts,thermo cubes,mini light sets,spray paint,ice grippers,batteries,compact drills, cat litter,duct tape,trash can,push broom,drill bits,earth anchors,cable,wire rope clips,s-hook, turnbuckle,impact socket set,air hose,teflon tape,nipples,bushings,couplings,disinfectant cleaner, electrical tape,diesel 911,filter,tow chain,diesel fluid exhaust,pressure gauge,regulator,staples,adapter, light bulbs,tape measure,organizer,screwdriver,pliers,utility knife,wrench,adjust bulbs 1,731.61;72579 BORDER STATES INDUSTRIES INC. work shirts,pole sets,light bulbs,ct brackets,polywater lubricant,wire, conduit,photo cell,pins,bolts,washers,caps,hubs,rods,straps,meter/main,nylon wire holders,splice kits 11,295.82;72580 BROWN CO chain saw chain/bar 93.97;72581 CASPER MANUFACTURING cutting edge 1,719.50;72582 CONTRACTORS MATERIALS INC. cargo pants,cone w/ bands,poly strap,dust masks,lens clean towelettes 910.97;72583 ALYSSA MARIE COULSON Court Appointed Attorney 245.00;72584 CULLIGAN WATER OF TORRINGTON dispenser rentals,water 111.50;72585 CUMMINS SALES AND SERVICE planned generator maint,replace block heater,generator inspection/load test 5,681.70;72586 DANA KEPNER COMPANY INC. insert stiffeners 680.00;72587 DH PACE COMPANY INC. door lock change

206.85;72588 EDM INTERNATIONAL INC. UG Feeder Design & Bid Project 3,397.00;72589 EMERGENCY APPARATUS MAINTENANCE INC. pump tests-City ½ 1,758.72;72590 ENERGY LABORATORIES INC. lab testing 683.00;72591 FASTENAL COMPANY floor sweep 21.07;72592 FERGUSON US HOLDINGS curb stops 1,450.79;72593 FIVE STAR PRINT & PROMO tax forms,window envelopes,1095 docs 422.38;72594 G & L CONCRETE concrete 675.00;72595 PRO QUALITY PEST CONTROL rodent control 100.00;72596 GOSHEN COUNTY TREASURER IT support & maintenance 64,187.50;72597 GOSHEN COUNTY TREASURER arca search online records renewal 100.00;72598 GSP MARKETING INC. springs-garbage truck 183.68; 72599 HARKINS, JACOB SCOTT poster/fly-in event 225.00;72600 IDEAL LINEN/BLUFFS FACILITY SOLUTION paper towels,trash bags,toilet bowl cleaner,urinal screens,sanitary receptacle liners 533.55; 72601 INBERG-MILLER ENGINEERS new cell design & permit renewal 7,313.53;72602 INDUSTRIAL DISTRIBUTORS glass cleaner,hex nuts,flat washers,bolts 83.04;72603 KATH BROADCASTING CO LLC tower rent,City council meeting 475.00;72604 L N CURTIS & SONS class b pants 40.20;72605 LEO RILEY & CO in progress audit billing FY2021 15,000.00;72606 MECKLENBURG, MERVIN Court Appointed Attorney 760.00;72607 MENARDS floor tile,shelf unit 551.84;72608 METAL SHOP oxygen & acylene-welding 154.00;72609 MOTOROLA SOLUTIONS INC. 8 new portable radios 13,893.92;72610 MUNICIPAL CODE CORPORATION supplement pages,images,graphs,tab matter,ordbank 4,694.81;72611 ENVIRO SERVICES INC. lab analysis 60.00;72612 THE L L JOHNSON DIST COMPANY bedknives,reels 4,099.01;72613 PLATTE VALLEY BANK lease purchase payment 13,538.61;72614 RAILROAD MANAGEMENT CO land lease,fee 1,496.65;72615 ROSE BROTHERS INC. gear shift lever 72.75;72616 VALLEY MOTOR SUPPLY sponge bone, starter solenoid,grease tube,cut stick,adapters,couplings,anti-freeze,oil,filters,car polish,lube,grease, hydraulics,brake clean,def,washer fluid,wiper blades,clearmax,fittings,hoses,brush tri-level w/ pole,air brake tubing,headlights,tarp,battery,v-belt-top cog,abs sgl package,sandpaper 1,924.15;72617 1000BULBS.COM led lighting 704.39;72618 SNOW CREST CHEMICALS LLC hot water closed loop contract,cooling water treatments,bromicide tablets 2,643.98;72619 TIMBERLINE ELECTRIC & CONTROL CORP SCADA system upgrades 31,824.93;72620 TORRINGTON FIRE DEPT professional services 800.00; 72621 TORRINGTON OFFICE SUPPLY credit,clipboards,clear tabs,notebook,bubble mailers,glass chairmat,notary stamp,toner cartridges,desk calendars,planners,file pockets,post it flags,calendar refill, certificate frames,napkins,notary public book,copy paper,floor cleaner,lobby broom,label maker tape, weekly calendar,pledge spray,note dispenser,pop-up notes,sticky notes,fastener folders,classification folders 1,950.44;72622 TRIHYDRO CORP WWTP Pre-Treat Design Project 5,841.48;72623 TWS AVIATION FUEL SYSTEMS gaskets-fuel dispenser filter cans 71.42;72624 CENTURYLINK TVFD phone,data lines 2,848.08;72625 VERIZON WIRELESS cell phones 526.95;72626 GRAINGER coveralls,flashlight battery, steel toe work boots,digital press gauge 432.34;72627 WYOMING BANK & TRUST lease purchase payment 26,495.89;72628 DUNCAN, ERIC & SHELLY credit refund 133.54;72629 NCPERS GROUP LIFE INS payroll withholding 144.00;72630 CITY OF TORRINGTON payroll withholding 645.22;72631 DENT, DAVID A. Golf Pro Payable 637.16;72632 FAMILY SUPPORT REGISTRY payroll withholding 217.82;72633 GOSHEN COUNTY DISTRICT COURT CLERK payroll withholding 100.00;72634 GREAT-WEST TRUST CO LLC payroll withholding 2,675.00;72635 NEW YORK LIFE payroll withholding 359.37;72636 WASHINGTON NATIONAL INSURANCE COMPANY payroll withholding 32.70