

City of Torrington )  
County of Goshen )  
State of Wyoming )

The Torrington City Council met in regular session on Tuesday, October 18<sup>th</sup>, 2016 in the City Council Chambers at 436 East 22<sup>nd</sup> Ave. at 7:00 p.m. Present: Mayor Varney, Council Members Adams, Hill, Kelly and Law. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Assistant Police Chief Michael Matthews, Project Manager Weis, and Deputy City Clerk Kinnan.

Mayor Varney called the meeting to order.

Councilman Bill Law led the Pledge of Allegiance.

Mayor Varney read a letter from Cydney Sharp and her Eastern Wyoming College (EWC) Basics in U.S. & Wyoming Government class. They thanked the Mayor and Council for allowing them to visit and observe the October 4<sup>th</sup> Council meeting. They enjoyed watching their local government in action.

Councilman Adams moved and Councilwoman Hill seconded to approve the consent agenda which included the minutes of the 10-04-16 Council meeting as published and all actions therein be ratified, and to change the Tuesday, November 15<sup>th</sup>, 2016 Council meeting to Monday, November 14<sup>th</sup>, 2016 due to a conflict with the MEAN board meeting. Motion carried unanimously.

Councilman Kelly moved and Councilman Law seconded to approve the agenda as presented. Motion carried unanimously.

Robert Reeves manager of 77 Capital Corporation's Spirits Bar addressed the Council. He stated that the sales tax for the bar had been paid today by ACH and presented a letter from First State Bank stating they guaranteed payment. Mr. Reeves requested the Council remove 77 Capital Corporation's liquor license suspension from the agenda. Attorney Eddington stated the City was notified by 77 Capital Corporation this afternoon the sales tax had been paid, the City then notified the liquor division about the payment, but the liquor division stated as of 4:45 p.m. they still had not received notification of the payment. Attorney Eddington stated the Council could take no action, the normal action of suspending the license until the City receives notification of payment from the State of WY, or defer the suspension until 9:00 a.m. or noon tomorrow to allow time for the payment to go through. Mayor Varney thanked Mr. Reeves and stated when the Council got to this item on the agenda they would decide what action needed taken.

Attorney Eddington read a proclamation declaring November 2016 as National American Indian Heritage Month. Councilman Law moved and Councilwoman Hill seconded to approve the proclamation as presented. Motion carried unanimously.

Ashley Harpstreith, Executive Director of Goshen County Economic Development addressed the Council. She presented a check to the City in the amount of \$6,208.36 for an Economic Development Infrastructure Investment Fund Grant. The money will be used at the City's Pioneer RV Park to upgrade the electrical from 30 amps to 50 amps. She commented the RV Park will be especially busy next year with visitors coming through the area to view the solar eclipse. She stated her office has been educating the voters on the importance of renewing the fifth penny and lodging tax. The Council thanked Goshen County Economic Development for the grant.

Councilman Adams moved and Councilman Law seconded to defer the suspension of 77 Capital Corporation's liquor license due to sales tax delinquency until noon on October 19<sup>th</sup>, 2016. Motion carried unanimously.

Mayor Varney recommended appointing Building Official Dennis Estes as the City Representative on the Intergovernmental Sewer Committee to replace retired City Engineer Robert Juve, the term is indefinite. Councilman Adams moved and Councilwoman Hill seconded to approve the appointment as presented. Motion carried unanimously.

Project Manager Weis presented the bid results for the Sanitary Sewer Improvements. Staff recommended awarding the Base Bid, to Bivens Construction of Torrington, WY for a total amount of \$153,430 and reserve \$15,343 (10%) for contingency, for a completed project total of \$168,773 and reserve the balance of the CDBG funds in the amount of \$28,692 for design fees and future CDBG projects. Project Manager Weis stated this is a sewer lining project from 11<sup>th</sup> Ave. to 14<sup>th</sup> Ave. on Haines, West B and West C Streets. Councilman Adams inquired if the manholes would be replaced. Project Manager Weis stated no, replacing them would put the project over budget. Councilman Kelly inquired about Bivens' experience. Project Manager Weis stated they have done work in the Cold Springs Industrial Park, were currently working on the new project at Eastern Wyoming College, and if awarded this City project would start on it in late winter or early next spring. Councilwoman Hill moved and Councilman Law seconded to approve awarding the project to Bivens Construction as presented. Motion carried unanimously.

The bills from 10-05-16 to 10-18-16 were presented for payment. Councilman Adams moved and Councilman Kelly seconded to approve the bills for payment as presented. Motion carried unanimously.

Councilman Kelly moved and Councilwoman Hill seconded to adjourn to executive session to discuss litigation and personnel. Motion carried unanimously.

Councilwoman Hill moved and Councilman Adams seconded to return the Council to regular session. *Motion carried unanimously.*

Councilwoman Hill asked Attorney Eddington if the Council needed to take any action. Attorney Eddington stated no they did not.

Teri Shinost addressed the Council. She invited the Council to attend an open house at the Waggin Tails Animal Shelter from 2:00 p.m. to 6:00 p.m. on Friday October 28<sup>th</sup>, 2016.

Councilwoman Hill moved and Councilman Adams seconded that there being no further business to come before the Council to adjourn at 8:10 p.m. Motion carried unanimously.

The following bills were approved for payment: 58300 BANKER'S BANK OF THE WEST INC QTRLY lease purchase 0118-001 65565.26;58301 MUNICIPAL ENERGY AGENCY OF NE wholesale power 489152.64;58302 WYRULEC CO LANDFILL ELECTRIC(2meters)194.79;58303 WOOD,CHEYENNE final bill/cr rtrn 66.71;58304 UDELHOVEN,JONI G final bill/dep rtrn 37.70;58305 TOULOUSE,BRIAN final bill/dep rtrn 21.90;58306 TREASURER STATE OF CONNECTICUT 2016 unclaimed property 55.10;58307 SMITH,TIMOTHY&NORINE final bill/dep rtrn 30.93;58308 BINGHAM,BRANDI refund tablecloths/dep rtrn 64.00;58309 MILLER,DAVID E final bill/dep rtrn 96.30;58310 ACCENT WIRE-TIE 12ga galv hi-tensile tying wire-110.86cwt 5432.14;58311 ACUITY SPECIALTY PRODUCTS INC glass cleaner,hand cleaner 302.40;58312 BENCHMARK OF TORRINGTON 2016 flooding elev@golf course/culverts 977.00;58313 C H GUERNSEY&CO pass-on 2015TY 1650.00;58314 CANON FINANCIAL SERVICES INC copier contracts 524.25;58315 CASELLE INC Contract Support&Maint 1990.00;58316 CASPER COLLEGE continuing education-new emply 424.00;58317 CITY OF TORRINGTON small claims filing fee/court chrgs,pitchers,titles,lien 106.24;58318 CITY OF TORRINGTON payroll withhold-utilities/golf/phone data 240.53;58319 CITY OF TORRINGTON c/o FIRST STATE BANK optional sales tax 71129.64;58320 ABSOLUTE SOLUTIONS rmv&instll dual hd remove mnt radio-ambulance 761.49;58321 COMMUNITY HOSPITAL amblnce spplies 213.77;58322 CROELL REDI-MIX INC 6' retaining wall block-unloadng ramp-baler 1170.00;58323 CUMMINS CENTRAL POWER LLC Planned Maint.-fire dept generac 545.56;58324 D A R E Alcohol&tobacco Compliance check 600.00;58325 DANA KEPNER CO INC 8" register meter,2" tee less access,transistn gland packs 2666.51;58326 DECKER,STEVE icemelt, fertilizer,anti-freezex1 case 10017.00;58327 DENT,DAVID A golf pro payable 1289.00;58328 DIVERSIFIED SERVICES cleaning visits 360.00;58329 DIVERSIFIED SERVICES PER AGREEMENT 1500.00; 58330 DPC INDUSTRIES INC Sodium Hypo 12.5%,bulk 2250.00;58331 JAMES A. EDDINGTON PC extended hours for attorney 1135.47;58332 JAMES A. EDDINGTON PC CITY ATTORNEY 6000.00;58333 EMERGENCY APPARATUS MAINT INC pmp tests,rpr primer inoperative,deck gun,intake relief,srvc transmission,dschrg valve kit,inspected foam pro system 3434.22;58334 ENERGY LABORATORIES INC lab testing/pwsid/ process control 144.00;58335 FALES ENTERPRISES startup heaters,winterizd&clean ice mach,chngd water filter 498.00;58336 FAMILY SUPPORT REGISTRY PAYROLL WITHHOLD 235.97;58337 FARWEST LINE SPECIALTIES LLC 24" fiberglass bolt cutter 296.52;58338 FLOYD'S TRUCK CENTER INC. spigot cap,hardwr kit spare 62.62;58339 POWERPLAN screws,grommets,inserts 64.12;58340 FRENCHMAN VALLEY FARMERS COOP INC. 55 gal def terracair(blue def) 230.25;58341 PRO QUALITY PEST CONTROL pest control 90.00;58342 GE BETZ INC chemical management-prison 2188.73;58343 BARCO PRODUCTS CO rplcmnt 35gal plain grbg can hood lid 160.24;58344 GLOBAL EQUIPMENT CO 18.5Lx18.5Wx14.75H dome lid 64.86;58345 GOSHEN CO ECONOMIC 1/4 Cent sales tax 17782.41;58346 GOSHEN CO ECONOMIC monthly contribution 1980.00;58347 GOSHEN CO ECONOMIC annual meeting dues 300.00;58348 GREAT-WEST TRUST CO LLC payroll withhold 1575.62;58349 GREATAMERICA FINANCIAL SERVICES CORP COPIER LEASES 483.00;58350 PEACHTREE BUSINESS PRODUCTS hardness test kit refill-50 tests 93.97; 58351 HICKEY&EVANS LLP pass on 2016,tariff revisions 7812.85;58352 HYATT,CHARLES H striping, arrows,handicap mrknngs prject 7286.65;58353 KNUDSEN LAW OFFICES Municipal Court Judge 1600.00; 58354 KOIS BROTHERS EQUIPMENT CO lids for carts-trash 1115.18;58355 LUJAN CLEANING SERVICE LLC cleaning&window cleaning 230.00;58356 NEOFUNDS by NEOPOST postage-neopost acct 125.43;58357 MCKEE,KAREN R&MARTIN B utv seat covered 90.00;58358 MCMASTER-CARR SUPPLY CO tube fittings,on /off valve,nipple,fittings 150.91;58359 MERITAIN HEALTH INC premium&life premium 27015.59;58360 MERIDIAN TRUST FEDERAL CREDIT UNION PAYROLL WITHHOLD 3165.00;58361 MOTOROLA SOLUTIONS INC. Srvc Agreeemnt-disptch serv,ntwrk monitors 4650.21;58362 MUNICIPAL CODE CORPORATION Annual web hosting 900.00;58363 MUNICIPAL ENERGY AGENCY OF NE monthly rita installment 4276.57;58364 NEWMAN TRAFFIC SIGNS in-street ped crossing 315.74;58365 NORTH PARK TRANS CO wooden boxes containing artwork 70.50;58366 OLSON TIRE recaps,repair,patch tires 1142.46;58367 ONE CALL OF WY tickets for CDC code TRG 96.75;58368 PANHANDLE COOP coffee filters,purchasing lunch,sugar,15/40,grease lube,indol/iso hyd oil,50/50 antifreeze,tire,tubes,15/40 supertms,dyed ruby,dyed #1,unleaded gas 13783.45;58369 ENVIRO SERVICES INC lab analysis ecoli outfall,pond3, influent, prison 180.00;58370 PINNACLE BANK usps,travel exp,plumbing inspector certify,car show exp,trigger gun,bytebox filters,batteries,pipe bursting/financing/public wrks books,paypal emp recivables,dishsoap,techstreet print edition NS elec mtrs,wing joints,pvc,pipe,hose,nipple,dbc irrigation cts stiffner,helmet progrm-big hammer shields 2554.01;58371 PORT-A-POTS BY TDS INC rental soccer fields/sports complex 307.03;58372 PRINT EXPRESS INC UPS 71.11;58373 RAILROAD MANAGEMENT CO III.LLC license fees 2017-2018 146.41;58374 RINGLE,DANIEL K. museum contract consultant 750.00;

58375 SAM'S CLUB/SYCHRONY BANK honeywell 8.5W LED bulb set-10pack 44.96;58376 DBC  
**IRRIGATION SUPPLY solenoids 222.39;58377 TIMBERLINE ELECTRIC & CONTROL CORP annual global care**  
software rnwl 4375.00;58378 TORRINGTON FIRE DEPT fall fire school reimbursement 120.00;58379  
TORRINGTON OFFICE SUPPLY copy paper,receipt books,ink cartridges,binders,report covers,folders,  
roller cleaner,labels,pens,ribbons,batteries,logitech R400 presenter 656.17;58380 TOUCHTONE  
COMMUNICATIONS INC. long distance 74.91;58381 U S POSTMASTER Credit for postage 850.00;58382  
VALLEY MERCANTILE CO batteries 143.95;58383 VERIZON WIRELESS cell phone/fire dept 56.11;58384  
WALTON,JAMES H AIRPORT ASSIST CONTRACT 1500.00;58385 WAMCO LAB INC full effluent toxicity  
test,NPDES STUDY,Full Chronic Toxicity test 2280.00;58386 WASHINGTON NATIONAL INSURANCE CO  
PAYROLL WITHHOLD 32.70;58387 WEGLIN JR.,ED Mow/Trim – lift station/1402 W A 214.00;58388  
WELLS FARGO BANK N.A. 2007&2011 bond principal/interest 425199.79;58389 WELLS FARGO BANK  
N.A. Trustee Fee 10/16/16-10/15/2017 3500.00;58390 WESTERN COOPERATIVE CO dyed prem,/diesel  
2573.75;58391 WESTERN PATHOLOGY CONSULTANTS drug screen,urine collection 62.10;58392  
WORKING PERSON'S STORE carolina boots 123.24;58393 WRIGHT,JERRY W. AIRPORT CONTRACT  
1575.00;58394 WY CHILD SUPPORT PAYROLL WITHHOLD 262.61;58395 WY CHILD SUPPORT PAYROLL  
WITHHOLD 230.76;58396 WY DEPT OF HEALTH Business License-ambulance 20.00;58397 WY DEPT OF  
TRANSPORTATION transfer amb#MS51 license plate- 1211 5.00;58398 RESPOND FIRST AID SYSTEMS OF  
WY 1st aid kit supplies 216.72;58399 WY HEALTH FAIRS chemistry panel/wellness screening 65.00;58400  
TORRINGTON TELEGRAM legals,advertising 2115.76;58401 WY STATE TREASURER'S OFFICE 2016  
unclaimed property 35.09;58402 YOUNGER,TOD M ground maint 100.00;58403 SCOTT,STEVEN E final  
bill-dep rtn 81.67;58404 HURLEY,TANYA cr rtn rplc ck#54133 44.34;58405 BALSER,GENTRY dep rtn-  
rplc ck #54839 14.30;58406 GOULART,HOLLY cr rtn-rplc ck #55083 52.91;58407 MCINTOSH,FAY  
&GWEN dep rtn-rplc ck #55086 80.32;58408 QUINONEZ,SUZANNE replace pr check #44501  
172.23;58409 GLEN H ERDMAN ESTATE final bill/dep rtn 173.40