

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Monday, August 15th, 2016 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Varney, Council Members Adams, Hill, Kelly and Law. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Building Official Estes, Chief of Police Sharp, Project Manager Weis, Streets and Sanitation Supervisor Korell, and Deputy City Clerk Kinnan.

Mayor Varney called the meeting to order.

Mayor Varney commented the Council meeting was changed to Monday due to a conflict with the MEAN Board meetings in North Platte, NE. He stated the Goshen County Commissioners meeting has been moved to Wednesday because tomorrow is Primary Election Day. He encouraged everyone to get out and vote.

Councilwoman Deanna Hill led the Pledge of Allegiance.

Mayor Varney read a letter from Goshen County Task Force Family Violence and Sexual Assault thanking the City for the \$1,000 donation toward the shelter's utility bill.

Councilman Law moved and Councilman Adams seconded to approve the consent agenda which includes the minutes of the 08-02-16 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Kelly moved and Councilwoman Hill seconded to approve the agenda as presented. Motion carried unanimously.

Margaret Martinez of 1530 West A St. addressed the Council. She stated she also owns property at 761 East 5th Ave. which is out of City limits. She commented she had seen the notice by the Wyoming Public Service Commission (PSC) regarding the City's request to pass-on increased wholesale power costs to the customers. She asked if the out of town customers will be charged a different rate than the in town customers. Mayor Varney stated no, all rates for in and out of town customers will be the same. Ms. Martinez asked how much the residential rates were increasing. Clerk/Treasurer Strecker stated the requested increase is approximately 5.5% or \$3.40 a bill on average for a residential customer. Mayor Varney commented our wholesale supplier MEAN has removed the seasonality (summer/winter) pricing of its rates to the City. Without seasonal prices in the wholesale rate there is no longer a need for seasonal retail rates corresponding to wholesale seasonal rates. Therefore, the City is requesting approval from the PSC to remove the seasonality in our retail rates, as well as the electrical pass-on increase. Mayor Varney commented the City has already received the increases from our wholesale power supplier MEAN. Mayor Varney stated unfortunately with the war on coal fired power plants and the emphasis on green power, which is more expensive to produce, electrical rates will probably continue to rise.

Julie Miller-Harshberger with Spirits of 77 Sports Bar & Grill requested a catering permit for the Stroud Wedding Reception at 436 E 22nd Ave., Pony Express Room from 1:00 p.m. to 10:30 p.m. on August 20th, 2016. Councilwoman Hill moved and Councilman Law seconded to approve the catering permit as presented. Motion carried unanimously.

Mayor Varney opened the public hearing and convened the Council as a Board of Adjustment to consider three items.

The first item was a request from Levi Freeburg for a front yard setback variance from the required 25' to 10' on the south lot line to build a new home. The property is located at 2802 East F St. Councilman Law stated he drove by the property and commented it would be nice to see the property developed. Councilman Kelly inquired about curb and gutter in the area. Building Official Estes stated that once the area is 50% developed it is a City requirement that curb and gutter be installed and eventually East F St. will continue to the north. Mayor Varney asked for public comments for or against the variance. D.J. Martinez from 1530 West A St. addressed the Council. He stated he owned lots in the area and was against the variance because he is concerned about a driver's view being obstructed and water runoff issues. He commented there is a stake on the lot five feet from the fire hydrant and is concerned about the proximity of the foundation to the hydrant. Councilwoman Hill stated she was concerned because the Planning Commission has not reviewed this. Building Official Estes stated at the 08-09-16 Planning Commission Meeting there were not enough members for a quorum. Councilman Law stated he would like input from the Planning Commission and would like all three of the variances to go back to the Planning Commission for approval. Lanny Olson addressed the Council and stated there is not an issue with water runoff now so he feels there would not be an issue in the future, especially if Levi builds a retaining wall. Mr. Freeburg stated he was concerned if the Planning Commission needed to review the variance it would delay the project and he wants to construct the foundation before frost. Building Official Estes stated the Planning Commission meets every second Tuesday of the month, but he could schedule a special meeting on August 30th and the Council could then consider the three variances at their September 6th, 2016 Council meeting, but there would be additional advertising costs. Councilman Law stated he would like to table all three public hearing items

until the Planning Commission could review them. Hearing no other public comments Mayor Varney closed the Public Hearing. Councilman Law moved and Councilwoman Hill seconded to table the three items until the September 6th, 2016 City Council meeting. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval Joint Resolution No. 2016-14 for the City of Torrington to submit an application to SLIB for BFY 15/16 County Wide Consensus Block Grant Funds. The City wants to re-allocate \$125,000 from project CWC-15324 (Sewer Line Replacement-W E & Hwy 26) to a new project (Sewer Line Replacement-Main to W A - 23rd to 25th). A fund request of \$72,795 for a Sanitary Sewer Relocation/Rehab project on Hwy 26. To re-allocate \$33,277 from project CWC-15325 (Property Development 20th & E D), because the bids came in low, to purchase the New Police Interceptor. She stated Water/Wastewater Supervisor Troxel and Police Chief Sharp would present the resolution to the Goshen County Commissioners for approval. Councilwoman Hill moved and Councilman Kelly seconded to approve Joint Resolution No. 2016-14 as presented. Motion carried unanimously.

Project Manager Weis presented the bid results for the 2016 Salt & Sand Shelter. He commented three bid packets went out but only one bid was received. He stated funding for the project in the FY16 budget was \$41,000 and Staff recommended awarding the bid to Goshen County Construction, LLC of Torrington, WY for a total amount of \$44,480, with the \$3,480 additional funding needed to come from curb & gutter. Project Manager Weis stated when it was originally budgeted we thought we would do some of the work ourselves, but is comfortable with the bid we received. Councilman Kelly inquired if a dome like shelter that the State of WY uses was priced. Project Manager Weis stated those structures are about 30% higher than what is proposed. Councilman Kelly stated he saw an ad in the newspaper for a Morton Building that was \$9.25 a square foot compared to the proposed project at \$46.00 a square foot. Project Manager Weis stated the prices quoted in the paper don't include site work or concrete work and they have looked at Morton buildings before and they were significantly higher. Councilman Kelly moved to reject the bid since only one was received and rebid the project. Project Manager Weis voiced concerns rebidding would push the project into winter construction. Streets and Sanitation Supervisor Korell addressed the Council. He stated in order to be in compliance with DEQ the material must be covered and commented if the project was re-bid he was concerned no one would bid on it. Mayor Varney asked for a second to Councilman Kelly's motion, hearing none the motion died for lack of a second. Councilman Adams moved and Councilman Law seconded to award the bid to Goshen County Construction, LLC for a total amount of \$44,480 as presented. Councilman Kelly voted nay, all others voted aye. Motion carried.

Clerk/Treasurer Strecker presented for approval a \$7500 budget extension to the C.H. Guernsey contract. They are the City's electrical rate consultant and Council approval is needed to exceed the current \$15,000 contract amount. She stated there is money in the budget to cover the extension and the entire \$7500 may not be spent, the consultant estimated high to cover unforeseen expenses. Councilwoman Hill moved and Councilman Law seconded to approve the \$7500 budget extension to the C.H. Guernsey contract as presented. Motion carried unanimously.

Clerk/Treasurer Strecker requested approval for the City of Torrington to apply for a USDA Rural Development loan in the amount of \$1,046,000 to repair the Wastewater Treatment Finishing Pond Dikes. She stated the dikes are in dire need of repair as discussed in a recent Council work session with our consultant Lou Harmon and Deb Dunn from the USDA. She commented we could receive the money quickly because there are Federal FY16 funds still available. The interest rate on the loan would be 2 ¾%. Councilman Kelly commented he does not like contractors knowing how much the City's loan is for, he feels they may be tempted to inflate their bid. Clerk/Treasurer Strecker stated the bid process is competitive and most contractors submit their lowest bid because they want the job. Councilman Adams moved and Councilman Kelly seconded to approve applying for the \$1,046,000 USDA loan as presented. Motion carried unanimously.

The bills from 08-03-16 to 08-15-16 were presented for payment. Councilwoman Hill moved and Councilman Adams seconded to approve the bills for payment as presented. Councilman Adams asked Clerk/Treasurer Strecker to hold the WY Association of Municipalities membership dues payment until he could check on the amount, because he thought it seemed a little high. Clerk/Treasurer Strecker thought it was the same as last year but would hold it until Councilman Adams could investigate it further. Motion carried unanimously.

Councilman Kelly stated he would like the City to look at our bidding process. He would like the City to be our own contractor and sub-contract the jobs to save money.

Councilwoman Hill moved and Councilman Law seconded that there being no further business to come before the Council to adjourn at 8:20 p.m. Motion carried unanimously. The following bills were approved for payment: 57819 A F L A C payroll WITHHOLD 390.16;57820 CITY OF TORRINGTON payroll WITHHOLD utilities,golf,phone data 1939.08;57821 CITY OF TORRINGTON c/o FIRST STATE BANK optional sales tax 72321.68;57822 DENT,DAVID A golf pro payable 2721.38;57823 FAMILY SUPPORT REGISTRY PAYROLL WITHHOLD 235.97; 57824 GOSHEN CO ECONOMIC 1/4 Cent sales tax -July 2016 18080.71;57825 GREAT-WEST TRUST CO LLC payroll WITHHOLD 1500.62;57826 MERIDIAN TRUST FEDERAL CREDIT UNION PAYROLL WITHHOLD 3068.00;57827 MUNICIPAL ENERGY AGENCY OF NE

wholesale power 537284.27;57828 TOUCHTONE COMMUNICATIONS INC. long distance 79.20;57829 CENTURY LINK PD 911,data line 1284.24; 57830 WY CHILD SUPPORT PAYROLL WITHHOLD 230.76;57831 WY CHILD SUPPORT PAYROLL WITHHOLD 262.61;57832 CENTURY LINK data line/fire dept 239.20; 57833 VERIZON WIRELESS cell phones/fire dept 56.13;57834 OLIVARES, ELIDA final bill/cr rtn 224.14;57835 GARA,ERVIN&DAWN final bill/cr rtn 14.82; 57836 GREENFIELD,TIMOTHY final bill/dep rtn 37.68;57837 SHULTZ,JOEY final bill/dep rtn 8.62;57838 JOHNSON,BETTY J final bill/dep rtn 75.36; 57839 LACROSS, ROBERT final bill/cr rtn 159.18;57840 CAREERBUILDER GOVERNMENT SOLUT LLC city engineer job posting 389.00;57841 ARROW ELECTRIC OF TORRINGTON replace pic&rewired,replaced contactor on pmp 480.00;57842 ALLEN,JAMES R. repaired pool heater 596.00;57843 NORTHERN EXPOSURE COMPUTER CENTER toner cartridge 449.99;57844 BARBER TREE SERVICE tree rmvls/triming in elec lines 520.00;57845 BENCHMARK OF TORRINGTON detn pond design/construction,frontage rd topographic survey&design reconstruct 4498.47;57846 STAR-HERALD city engineer job opening ad 2867.00;57847 CANON FINANCIAL SERVICES INC copier contracts 524.25;57848 CASELLE INC Contract Support&Maint 1990.00;57849 CENTURY LUMBER CENTER scrws,nails,fstnrs,fly traps,pvc elbows/nipples/couplings, treated post, sign,fender wash,drain valves,clamps,duct tape,friction tape,cutoff risers,sprayer,min spirits,orange tape,mtl hndle,o-ring,thread locker, cold chisel,pin punch,caulk,spreader,paint &supplies,trsh can,door lite, cedar,joist hangrs,rake,air filer,j-b cold weld,2 cycle oil pouches, trowl,park sign,pipe clnr,solvent cement,pipe,picture hngrs,hang strip, wire 700.67;57850 COMMUNITY HOSPITAL medical supplies 84.33;57851 CONNECTING POINT copier all inclsv svcs cntrcs 284.14;57852 CULLIGAN WATER OF TORRINGTON Water&dispenser rental,salt,cups 497.45;57853 CUMMINS CENTRAL POWER LLC planned maintenance inspect 432.85;57854 DIVERSIFIED SERVICES July cleaning visits 360.00;57855 DIVERSIFIED SERVICES PER AGREEMENT 1500.00;57856 VALLEY PLUMBING&HEATING replaced mixing valve 494.53;57857 DOWL LLC 2014 Waterline Rehab prjct 1192.50;57858 DPC INDUSTRIES INC sodium hypo(dixichlor max) bulk 2925.01;57859 E P CONSTRUCTION cement sidewalk&curb E side/18th& E C 4791.13;57860 JAMES A. EDDINGTON PC CITY ATTORNEY 6000.00;57861 EMERGENCY MEDICAL PRODUCTS INC 4adult nasal cannula,48 cold packs 5x9 95.00;57862 ENERGY LABORATORIES INC lab testing,analysis/bacteria/paramtr-biochemical-sale barn 283.00; 57863 FALES ENTERPRISES installed new bridge sensor 203.20;57864 FRONT RANGE FIRE APPARATUS rplc valv assy & kit pkot valv-bckr 2799.46; 57865 GE BETZ INC monthly chemical management 7748.79;57866 GE BETZ INC chemical management-prison 2188.73;57867 VOID;57868 GOSHEN CO WEED&PEST sprayed canada thistle@golf course 161.72;57869 GREATAMERICA FINANCIAL SERVICES CORP COPIER LEASES 483.00;57870 HALL SAFETY & EQUIPMENT shirts,pants 545.80;57871 HEILBRUN'S NAPA AUTO PARTS brake clnr,grease, fuses,bolts,screws,air filter assy,air/oil/fuel/hydr/coolant/lube filters,reduser,bulbs,linch pin,centuty spring,plug,tap plug,mc kit, gasket,fitting,bolts,wire cnnctrs,w s wash,spark plugs,paint sprayer, chuck,bttry test clip,psb bttry,couplrs,whip hose,bttry/core deposit, hose,prim,prim bulbs,core deposit-retrn 508.92;57872 HICKEY & EVANS LLP electric pass on PSC&tarriff revisions 5130.88;57873 IDEAL LINEN SUPPLY mats,sam dust fee,coveralls,garmnt fees,energy fees,uniforms, twls,linen,mops, bath tissue,sanitary bed liners 724.12;57874 INDUSTRIAL DISTRIBUTORS raven gloves,floor dry 105.92; 57875 J G ELLIOT CO business auto-renewal premium 4208.50;57876 KATH BROADCASTING CO LLC twr rent, ads/pool/fireworks 408.00;57877 KAUFMAN,LARRY A. glass&repair 139.19; 57878 K & K COMMUNICATIONS paging service(elec mtrs) 12.00;57879 KNUDSEN LAW OFFICES Municipal Court Judge 1600.00;57880 KOIS BROTHERS EQUIPMENT CO broom for sweeper 489.75;57881 L N CURTIS & SONS handellokx3,swivel gaskets,foam 716.13;57882 CASPER STAR-TRIBUNE city engineer job ad 852.00;57883 LIFE GUARD STORE INC rescue tubesx4 205.00;57884 WY THEATRE passes/awards 550.00;57885 MATTHEW BENDER&CO.INC WY CRIM&Traffic 2016 sc w/ebook 134.23;57886 MCI A VERIZON CO long distance/911 call backs 4.45; 57887 THE METAL SHOP (medical oxygen) 39.00;57888 MIRACLE RECREATION EQUIPMENT playgrnd equip-WC&27th-rec board grant 31454.38;57889 MOTOROLA SOLUTIONS INC. Service Agreement-dispatch serv,network monitors 4650.21; 57890 MUNICIPAL ENERGY AGENCY OF NE monthly rita installment 4276.57; 57891 OFFICE OF STATE LANDS &INVEST CWSRF 48/53, DWSRF 38/42 loan P&I payments 52555.62;57892 OLSON TIRE CO tire repair, tire,tube 201.41;57893 ONE CALL OF WY tickets for CDC code TRG 117.75;57894 PACE CONSTRUCTION INC setup fee,clean lift station,standby 1161.25;57895 PANHANDLE COOP ice,tires,qwiklift,oil drum deposit,indol/iso 68,tires 2613.60;57896 ENVIRO SERVICES INC lab analysis/e.coli 180.00;57897 THE L L JOHNSON DIST CO cable accelerator,mowr repair parts 2065.71;57898 PETERBILT OF WY hydraulic filter 233.94;57899 PINNACLE BANK travel expns,usps,sprlr vlve, nipples,clamps,couplings,map holdr,led light,pressure switch,angle vlve w/flow cntrl,candy for parade,water filter,cascade 1464.49;57900 PRAT, NICOLAS pre-employment psychological screening 140.00;57901 PRINT EXPRESS INC usps,location cards, receipt tickets 733.91;57902 R & C WELDING FAB TRUCKING&CRANE unload&set trnsfrmr/grove crane rigger wy 900.00;57903 SPECTRUM ENGINEERING RESOURCES substation desgn-sub mtrls&procuremnt 6666.62;57904 RINGLE,DANIEL K. museum contract consultant 750.00;57905 ROSE BROTHERS INC roof for mule 163.95;57906 SAM'S CLUB/SYCHRONY BANK ppr twls,coffee,rags,ppr cups,air frshnr,forks,air bubble air cellular cushion material 1185.32;57907 TEAM CHEVROLET fog lamp 68.25;57908 SNOW CREST CHEMICALS LLC Cooling Water Treatment 2183.64;57909 SHOPKO STORES OPERATING CO LLC rub alcohol,easy sweep sweeper 34.68;57910 VOID;57911 TORRINGTON FIRE DEPT professional services

1600.00;57912 TORRINGTON FIRE DEPT recruitment and advertising 103.33;57913 TORRINGTON OFFICE SUPPLY file fldrs,boxes,paper,bulletin board,toner cartridges,labels,envelopes, ink cartridges,gel ink pens pressboard guides 1851.09;57914 U S POSTMASTER Credit for postage 850.00;57915 VOGEL WEST INC traffic signs, traffic paint,weather-plate est primer 1880.98;57916 VOT INC storage bags,totes,clipboard 167.18;57917 W A M C A T 2016 Institute workshop 870.00;57918 GRAINGER wasp&hornet killer 94.20;57919 WALTON,JAMES H AIRPORT ASSIST CONTRACT 1500.00;57920 WATTLE&DAUB CONTRACTORS INC pay req #2-pool/hail damage retainage 873.90;57921 WEGLIN JR.,ED mow&trim 214.00; 57922 WESTERN COOPERATIVE CO superduty10/30,crnrstone plus,class act,ruby diesel,no lead 12546.35;57923 WESTERN PATHOLOGY CONSULTANTS Drug Screening mngmnt/urine collection 62.10;57924 WESTERN RESEARCH AND DEVELOPME LTD headworks design-prj 10347.75;57925 WRIGHT,JERRY W. AIRPORT CONTRACT 1575.00;57926 WYO-BRASKA ENTERPRISES INC non-select sprayed&240 Glymate 600.00;57927 WYO-BRASKA IRRIG AND SUPPLY LLC fuses, sump pump, rubber gaskets,nipple,bushings,adptr ring 660.94;57928 WY ASSOC OF MUNICIPALITIE April WAM meeting meals-Adams,R. 80.75;57929 WY RURAL WATER 2016 fall training expo 275.00;57930 RESPOND FIRST AID SYSTEMS OF WY 1st aid kit supplies 129.44;57931 WY MACHINERY hose assy,filterx3,elementx4 388.86;57932 TORRINGTON TELEGRAM ads&legals 3600.52;57933 WYRULEC CO LANDFILL ELECTRIC 171.00;57934 YOUNGER,TOD M ground maint 100.00;57935 QUINONEZ,SUZANNE reimburse-red cross lifeguarding course 140.00;57936 DOG WASTE DEPOT dog waste depot-green can 199.00;57937 GLEN H ERDMAN ESTATE final bill/dep rtrn 175.25;57938 WY ASSOC OF MUNICIPALITIE FY2017 WAM membership dues 8360.74;57939 BSN SPORTS LLC 100'roll poly cap fence guard,instltn tool,poly-cap installation tool credit 401.52