

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, July 5th, 2016 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Varney, Council Members Adams, Hill, Kelly and Law. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Building Official Estes, Chief of Police Sharp, Streets and Sanitation Supervisor Korell, and Deputy City Clerk Kinnan.

Mayor Varney called the meeting to order.

Councilman Bill Law led the Pledge of Allegiance.

Mayor Varney commented that Councilman Adams did not go to the National League of Cities meeting in Kansas City so there would not be a report on that meeting.

Councilman Adams stated he and Councilman Law attended the Wyoming Association of Municipalities (WAM) Convention in Cody on June 8-10, 2016. WAM is an advocate for the 99 incorporated cities and towns and every incorporated community in the state is a member of WAM and pays dues to the association. Members want WAM to act in their behalf at the legislature, to be an advocate for them when the legislature makes decisions regarding municipalities. Members also want WAM to provide education to municipal leaders and staff. Leadership Training Services (LTS) provides education services to its members, has its own board, and operates independently but under the leadership of WAM. LTS and WAM hired Community Builders Inc. (CBI) of Douglas, WY to do the hands-on training at the winter legislative workshop and at the summer convention. CBI will provide on-line and on-site training as regions request such training. LTS had an ice cream social to introduce the new educational program called Local Government Leadership, to answer questions and discuss the educational offerings provided, changes in the credit process and the level accomplishments available to WAM members. Core (required for credit) and elective courses were provided at the convention. The Legislative Leadership Committee (LLC) presented the WAM positions on various issues during its meeting and members of WAMCAT, GOSCOMA AND NEWY held their board meetings and all six of the WAM Regions held their quarterly meetings. WAM members had the opportunity to serve on the Resolutions Committee to discuss resolutions presented by municipalities for consideration of becoming points of emphasis in WAM's lobbying efforts. At the WAM business meeting reports were given by WAM President Brian Dickson, Executive Director Shelley Simonton, and Mayor Richard Kaysen Chairman of the Legislative Leadership Committee. The first action item was concerning the WAM membership dues and it was decided not to raise the dues. The second action item was the approval of changes which addressed problems with the WAM By-Laws and the third action item was the presentation from the Resolutions Committee, which resulted in the passing of all the resolutions. At the WAM Board meeting WAM's new Deputy Director, Laurie Heath was introduced. Agenda items regarding Financials, the Draft Budget, Health Insurance Changes, WAM Policy Changes and the approved WAM resolutions were discussed. Reports were given by LTS President Adams of Torrington, WAMCAT Chairman Intelkofer of Cheyenne, GOSCOMA Board Member Napier of Gillette and JPIC President Dickson of Lovell. The Region reports generated much discussion. Some of the larger municipalities have begun to operate and lobby independently of WAM. They believe the State's final revenue disbursement formula benefited smaller towns and cities to the detriment of the larger communities. WAM's lobbying efforts at the legislature had one goal and that was to advocate for a legislative distribution that was best for all municipalities, but some benefited more than others. Rock Springs has decided to leave WAM and will advocate on its own in the future. Councilman Law commented the City of Cody was a wonderful host and it was great to share ideas and concerns with other communities at the convention.

Golf Pro David Dent presented Taylor Troxel a certificate of appreciation. He stated she works at the Golf Course Pro Shop, has a great work ethic and he appreciates all she does. The Council congratulated Taylor.

Councilwoman Hill moved and Councilman Law seconded to approve the consent agenda which includes the minutes of the 06-21-16 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Adams moved and Councilman Kelly seconded to approve the agenda as presented. Motion carried unanimously.

Debbie Quest with the Broncho Bar requested a catering permit for a Street Dance/BBQ Cook-out from 8:00 p.m. to 2:00 a.m. in front of 1924 Main St. on August 20th, 2016. Chief of Police Sharp stated that he would normally have three police officers on duty but with the street dance there is a need for additional officers which will result in overtime for his department. Ms. Quest stated she has paid for additional officers at the dance in the past and was willing to do so again. Police Officer Sharp stated the double fencing that was erected around the area in the past worked really well and the Broncho Bar staff does a good job. Chief of Police Sharp stated the Police Dept. would work with Ms. Quest regarding the additional officers and the cost. Councilman Law moved and Councilwoman Hill

seconded to approve the catering permit for the street dance as presented. Motion carried unanimously.

Kristine and John Sandlian requested an open container permit for a wedding reception (with a Disc Jockey) for approximately 100 people in Jirdon Park from 6:00 p.m. to 12 a.m. on July 16th, 2016. Mayor Varney commented that alcohol is usually never allowed in Jirdon Park and the only time it was granted in the past was for a softball tournament. Mayor Varney stated Jirdon Park is in a residential area and the City has received complaints in the past about noise from the swimming pool and voiced concerns the noise from the party especially with a Disc Jockey would not be well received in the neighborhood. Chief of Police Sharp stated if they received noise complaints the police department would have to shut the reception down and he would hate to do that. Mayor Varney asked Mr. Sandlian if they would consider going to Pioneer Park because the river is to the south and there is a field to the north so the noise impact to residents would be diminished, plus the park is much bigger. John Sandlian addressed the Council and stated they have reserved the swimming pool for a pool party for the children that night and it would be inconvenient and unwise for the parents who have been drinking to shuttle the children back and forth between the two parks. Mayor Varney stated the alcohol area must be defined and it is their responsibility to make sure no minors are in the area. Mr. Sandlian stated they would make sure the alcohol area is fenced off. Councilman Law expressed concerns about setting a precedent and would like to see the event at a different venue, but felt the Sandlian family would do a good job in monitoring the alcohol area. Councilman Law suggested the Disc Jockey stop playing at 10:00 p.m. Chief of Police Sharp suggested the Sandlians talk to all the neighbors in the Jirdon Park area to let them know what was going on. Councilwoman Hill moved and Councilman Law seconded to approve the open container permit conditional upon making sure the alcohol area is fenced off, the Disc Jockey will stop playing at 10:00 p.m., the Sandlians talk to the neighbors in the area, and everyone is out of the park at midnight. Motion carried unanimously.

Mayor Varney opened the public hearing concerning Djuana Heil's application for a restaurant liquor license at 2113 Main Street. He stated Heil's used to have a restaurant liquor license when Bada Bean was located on East Highway 26 but gave the license up when they moved to Main Street. Shawn Heil addressed the Council. He stated they are losing business because their patrons want beer with their pizza and wine with their Italian food. Mayor Varney asked for public comments for or against, hearing none the public hearing was closed. Councilman Adams moved and Councilwoman Hill seconded to approve the restaurant liquor license as presented. Motion carried unanimously.

Councilman Adams moved and Councilman Kelly seconded to approve the appointment of Lucas Moore to replace Cherokee Gribble on the Industrial Park Committee with his term to expire on 12/31/2018. Motion carried unanimously.

Richard Reyes with Goshen County Economic Development addressed the Council. He requested approval of a Request for Proposals (RFP) for Acquisition and Development for the Purpose of a Senior Living Facility. The site location is between E 20th Ave. and E 21st Ave. and from E D St. to the W boundary of the Evergreen Court Property. Mayor Varney stated the Property Development Committee will review and narrow down the proposals from perspective developers/buyers, then the Council will interview the finalists and make the final selection. Councilman Kelly stated he did not like the City stating a minimum bid price of \$100,000 in item no. 1 on page 3 and item no. 1 on page 5 of the RFP. Attorney Eddington stated a market analysis was done on the property and that was the value. Councilman Kelly stated residential lots are selling for \$20,000 to \$30,000, so \$100,000 for the property would be too low. Building Official Estes stated the residential lots have water and sewer and this lot does not have any improvements. Councilman Adams moved and Councilman Kelly seconded to approve the RFP with the elimination of the minimum bid price of \$100,000 in item no. 1 on page 3 and item no. 1 on page 5. Motion carried unanimously.

Eastern Wyoming College (EWC) requested approval of an agreement for use of the Torrington Municipal Golf Course as EWC's home course for their golf program. Golf Pro Dent stated he wants to conduct a study of other college's golf course agreements and next year make a few changes to the City's current agreement with EWC. Chief of Police Sharp stated he wanted the section in item no. 8 removed that states the golf team members shall be required to obtain a photo ID from the Torrington Police Department. Golf Pro Dent agreed and stated the players only need their EWC ID. Councilwoman Hill moved and Councilman Law seconded to approve the EWC agreement with the removal of the requirement of a City ID. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval a joint resolution for the City of Torrington to submit an application to SLIB to re-allocate BFY 13/14 County Wide Consensus Block Grant Funds. Funds would be reallocated from project CWC-13402 (New Office Breakroom) to a new project for a Salt and Sand Shed in the amount of \$17,133. She stated the Salt and Sand Shed will replace the building that was destroyed by a tornado last year. Councilwoman Hill moved and Councilman Law seconded to approve Resolution No. 2016-11 as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval a joint resolution for the City of Torrington to submit an application to SLIB for BFY 15/16 County Wide Consensus Block Grant Funds. Funds would be re-allocated from project CWC-15317 (2016 Museum Parking Lot Improvements) to a new project for

Museum Baggage Room Doors in the amount of \$14,880 and from project CWC-15336 (Street Improvements @ 24th Ave. near Hillcrest) to a new project for a Salt and Sand Shed in the amount of \$10,288. Street and Sanitation Supervisor Korell stated the street project on Hillcrest will be completed, there will be money left over from the street project to transfer to the Salt and Sand Shed. Councilman Adams moved and Councilman Kelly seconded to approve Resolution No. 2016-12 as presented. Motion carried unanimously.

The bills from 06-22-16 to 07-05-16 were presented for payment. Councilman Law moved and Councilman Adams seconded to approve the bills for payment as presented. Motion carried unanimously.

Councilman Adams moved and Councilman Law seconded to adjourn to executive session to discuss personnel. Motion carried unanimously.

Councilwoman Hill moved and Councilman Law seconded to return the Council to regular session. Motion carried unanimously.

Councilman Adams moved and Councilwoman Hill seconded that there being no further business to come before the Council to adjourn at 8:25 p.m. Motion carried unanimously.

The following bills were approved for payment: 57491 ARMY AVIATION CENTER FEDERAL payroll WITHHOLD 300.00;57492 CITY OF TORRINGTON payroll WITHHOLD utility,golf,phone data 355.53;57493 DENT,DAVID A golf pro payable 3310.44;57494 FAMILY SUPPORT REGISTRY PAYROLL WITHHOLD 235.97;57495 GREAT-WEST TRUST CO LLC payroll WITHHOLD 1815.62;57496 MERIDIAN TRUST FEDERAL CREDIT UNION PAYROLL WITHHOLD 2968.00;57497 SOURCEGAS INC Utilities 84.70;57498 S TORRINGTON WATER & SEWER DISTRICT watr&swr 106.15;57499 TORRINGTON EMPLOYEES INSURANCE Select Flex Contributions 3315.03;57500 WY CHILD SUPPORT PAYROLL WITHHOLD 230.76; 57501 WY DEPT OF REVENUE sales&use tax 16387.23;57502 WY LOCAL GOVERNMENT LIABILITY POOL FY17 liability insurance-property&casualty 51468.00;57503 REIFSCHEIDER, VONNIE final bill/dep return 127.24;57504 LANDA, MICHELLE final bill/dep return 42.57;57505 KREITZ ,JOLEEN final bill/dep return 67.96;57506 21ST CENTURY EQUIPMENT LLC oil/fuel/ air filters, filter ele-backhoe 232.51;57507 ARROW ELECTRIC OF TORRINGTON install elec heater on EM panel 470.00;57508 ADVERTAINMENT PRODUCTIONS digital ad 198.00;57509 ALTEC INDUSTRIES INC nylon slings 153.84;57510 NORTHERN EXPOSURE COMPUTER CENTER display port adapter,ink cartrg 219.98;57511 AUTOMATIC DATA PROCESSING INC ezlabor manager software 646.80;57512 BARBER TREE SERVICE tree rmvls/trimming /clean up 3575.00;57513 BENCHMARK OF TORRINGTON city shop detention area 976.50;57514 BLOEDORN LUMBER CO-TORRINGTON entry lock,staples,landscape fabric,nails,rain gauge,bonded wire, u pole connctr,elbow insert,clamps,hooks,stakes,link chain, ceiling hooks,wire hook stakes,concrete mix,batteries,Teflon paste,glv plug,elbow glv cap,cplg,nipple,protable chrg,closed nipple, cplg, wire conntrs, rental of scaffolding,glv nipple,sprayer, bolts,potting soil,elec valves,10w bulbs,caulk, spray head, caulk svrs, screws, 6" bit, power bit 517.29;57515 BLUE TARP FINANCIAL INC 400' hose reel cart 144.99;57516 BLUFFS SANITARY SUPPLY INC liners,urinal spray,foam hndwash,disinfctnt,tbrclocidal,twl rolls,gloves,tm-fusion spray,tbl covers 1719.45;57517 C H GUERNSEY & CO 2015TY pass-on schedule-adj purchsd power 7947.00;57518 CARR'S CONSTRUCTION painted pioneer park building 3175.00;57519 CASELLE INC Contract Support&Maint 1990.00; 57520 CNH INDUSTRIAL CAPITAL PRODUCTIVITY PLUS chainsaw&parts, t-cable 439.30;57521 CITY OF TORRINGTON record lien, amend/correct lien 24.00; 57522 CITY OF TORRINGTON WCG sponsor/tee box at golf course 500.00;57523 COMMUNITY HOSPITAL amblnce spplies 108.30;57524 CONNECTING POINT copier all inclsv srvc cntrcts/mnthly chrgs 895.42; 57525 CONTRACTORS MATERIALS INC. poly strpsx24,nvrtd paintx24 256.20;57526 CRONK MORRIS D. rechrg a/c, replc expansion vlve&dryer,rprs to a/c 755.00;57527 CULLIGAN WATER OF TORRINGTON Water dispenser rental,salt,filters,water 370.00;57528 DANA KEPNER CO INC meters,extension sections, hydrnt extn,threaded stem 5658.36;57529 DECKER, STEVE marking paint-aerosol cans 642.00;57530 COTTONWOOD CATERING heartland express meeting lunches 966.55;57531 DENNIS SUPPLY CO neptronic actuator-pool heater 229.06;57532 VALLEY PLUMBING & HEATING adjust exhaust fan,install emergency stop valve 300.51;57533 DPC INDUSTRIES INC Sodium Hypo 12.5% bulk 2250.00;57534 HERSTEAD MONUMENT CO move & reset stone C. & G. 250.00;57535 ELECTRO-TEST & MAINT INC mobilztn&per diem, labor, oil analysis 6875.00;57536 CENTURYLINK airport payphone 35.00;57537 ENERGY LABORATORIES INC lab testing/process control 1385.00;57538 FASTENAL CO gloves,respirator cartridge&filter,signs,squeegees,broom handles,deep woods off,scrub brush,batteries,shop twls,orange &-rpr parts for drill,socket set,vests,orange drinks,screws,bit,reus cord,earmuffs,disposable respirators, boltsx100 mount transformers,bolts,nylock,wing nuts,oring,ring friction,eyewear,foam hnd soap,glvs, D btry 1645.35;57539 FLEENOR, KORY K 1582 W A St/property cleanup 150.00;57540 FLOYD'S TRUCK CENTER INC. tank assy radiator 219.03;57541 G & L CONCRETE concrete 1443.75;57542 GALLS LLC CPR masks 90.53;57543 GOSHEN CO TREASURER 1st QTR unified rprs,maint,equip,salaries 57349.58;57544 GOSHEN DIESEL SERVICE fittings hose 56.00;57545 HELENA CHEMICAL C,O 5 gal + agri-dex 106.54;57546 USABLUEBOOK reagent refill free chlorine tests 201.69;57547 HEILBRUN'S NAPA AUTO PARTS fuel/oil/ air/hydraulic filters,signs,flags,slide terminal,shut off,battery cablelug,lock pin,clevis pin,hair pin clipkits, core deposit,meguairs-door boosters, fhp belts,cable tie,oil absorbant,ind belt,linch pin,bolts, 572.39; 57548 J - BUILT HOMES INC mtrls&lbr-stamp work-#2 tee box 5000.00;57549 J-U-B ENGINEERS INC

mapping phase data phase 2lic spatial install&train 7790.23;57550 PRAISE WINDOWS window cleaning 1000.00;57551 JONES & BARTLETT LEARNING LLC emerg care trans instructor's testbank 1352.64;57552 JWC ENVIRONMENTAL LLC panasonic plc afpx-c30r 1478.50;57553 KATH BROADCASTING CO LLC twr rent,ads 419.00;57554 K & K COMMUNICATIONS paging service (elec mtrs) 12.00;57555 KJORMOE, MELVIN L. napkins,garland,table covers 69.16;57556 KRIZ-DAVIS CO 500' #2reel, 1000'reel poly insulation,200a meter base pedestals,mulbank stabilizr foot,electronic ballast,unit hubs,repclmnt lid/undrgrnd boxes,cutout std,optimax4, insultrs,200a mtr sktx,fuse link,bonded rod,breakers ,fbrglass clvr stand offx7,optimax20 6738.87;57557 LONG'S EXCAVATION & CONSTRUCT dug 6" wtr main,rmvd concrte. 630.00;57558 M.C. SCHAFF & ASSOCIATES INC GIS the beautiful coverup sign 150.00;57559 MATTHEW BENDER & CO. INC WY Stats 2016 supp & index 413.92; 57560 MCKEE, KAREN R & MARTIN B work on banners 32.00;57561 MCI A VERIZON CO long distance/911 call backs 10.70;57562 CHAMP'S EXTERIORS remove & rplc 160' fascia metal 800.00;57563 THE METAL SHOP k - 02 - content (medical oxygen) 99.50;57564 MOOREHOUSE INC sprinkler expansion couplers,install metal roof,weed barrier, river rock 3058.00;57565 NORTHWEST PIPE FITTINGS INC flare caps, ball curb valves,EBAA restraint gland packs,compact cutin sleeve, union,flare adptr,galv nipples,transmissn gasket, corp stop, sleve, water pipe compact sleeves 3604.95;57566 OFFICE OF STATE LANDS & INVEST DWSRF005 - 0716 49644.42;57567 OLSON TIRE CO rpr tires,align&adjust 1039.26;57568 ENVIRO SERVICES INC LAB ANALYSIS/E. coli 60.00;57569 PANHANDLE GEOTECH & ENVIRO INC concrete testing,cncrte cylndr breaks 1084.00;57570 THE L L JOHNSON DIST CO rear fork caster,wheel,switch,spanner,nozzle,washer-nozzle,ball-stainless steel 311.30;57571 PRINT EXPRESS INC work order books,journal cards,address signs, plastic signs,UPS 852.72;57572 RUSSELL CONSTRUCTION CO pavement rmvl&replacement 1190.20;57573 SAM'S CLUB/SYCHRONY BANK membership renewal 100.00;57574 SCHLAGEL MANUFACTURING INC sign 1092.10;57575 VALLEY MOTOR SUPPLY oil/air/breather/hydraulic filters, batteries&core returns,lube,oil absorbent,v-belts,spark plug,air dorr actuator, filter wrench,lift support, headlight,brass fittings,holddown for mule,outer air element,washer fluid,fuel line clip,hoseenders, vinyl hose,fuel tubing,wheel weights,mercon ATF 1461.12;57576 EASTERN WY EYE CLINIC safety prescription glasses 522.00;57577 SMITTY'S REPAIR SERVICE hr rounds iron per foot,rectangular&square tubing 15.47;57578 SHOPKO STORES OPERATING CO LLC hanging flower baskets,annuals 59.97;57579 SOUTHWESTERN EQUIPMENT CO rebuild packer cylinder 1700.00;57580 TITAN MACHINERY INC hose reel shoes,wear blocks 334.89;57581 TORRINGTON OFFICE SUPPLY hand tally counter,ink cartridges, correction tape,receipt paper, flash drives,files folders,clear bindings, paper, envelopes,pens, push pins lamination,labels 464.15;57582 TRUENORTH STEEL steel culverts, bands 1438.46;57583 UE COMPRESSION LLC gear case gasket 78.34;57584 CENTURY LINK 911 data lines,data lines,security data line 2499.32;57585 BSN SPORTS LLC portable pitching mounds,poly-cap instln tool,poly cap fence guard 426.29;57586 VERIZON WIRELESS cell phones 229.00; 57587 VERIZON WIRELESS mobile broadband-tablets 400.14;57588 VERIZON WIRELESS cell phones 191.95;57589 VOT INC greeting card 4.49;57590 WAYNE COLEMAN CONSTRUCTION INC pay app #2-concrete crushing 17037.00;57591 WESTERN PATHOLOGY CONSULTANTS drug screen 124.20;57592 WESTERN RESEARCH AND DEVELOPME LTD headwork design-sewer 6374.01;57593 WINSUPPLY SCOTTSBLUFF NE CO stop,seat&piston assymlly, body&bottom 663.08;57594 WRIGHT, JERRY W. AIR FUEL 391.71;57595 WY RETIREMENT SYSTEMS Vol EMT Pension 60.00;57596 YOUNGER,TOD M museum ground maint 100.00;57597 DONBRASKA RICK drying cloths/reimbursement 22.22;57598 THE ESTATE OF SALLY WAGNER final bill/dep return 127.21; 57599 SHADEGG JONATHAN final bill/ credit return 64.43;57600 WILSON SUSAN refund gym rental-facility 190.00;57601 RUSSELL CONSTRUCTION CO wa mtr deposit/water used 1352.50;57602 RADFORD REO chemistry panel/wellness screening reimburse 30.00;57603 CENTURY LINK data line/fire 237.88