

City of Torrington )  
County of Goshen )  
State of Wyoming )

The Torrington City Council met in regular session on Tuesday, May 17<sup>th</sup>, 2016 in the City Council Chambers at 436 East 22<sup>nd</sup> Ave. at 7:00 p.m. Present: Mayor Varney, Council Members Adams, Hill, Kelly, and Law. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Chief of Police Sharp, Building Official Estes and Deputy City Clerk Kinnan.

Mayor Varney called the meeting to order.

Attorney Eddington led the Pledge of Allegiance.

Mayor Varney read a letter from the Bureau of Reclamation concerning higher than normal water flows and reservoir levels in the North Platte River System. This is due to widespread precipitation, above average snowpack, and already above average water levels in the reservoirs. Spillways and outlet works will be operated as necessary at all of the dams along the North Platte River. The public should be aware of the changing river flows and reservoir levels and take proper precautions through mid-June. Mayor Varney commented the back nine at the Torrington golf course is flooded and there are currently only eight playable holes.

Councilman Adams stated he recently attended the spring Wyoming Association of Municipalities (WAM) board meeting in Riverton. WAM is an advocate for the 99 incorporated cities and towns. WAM's lobbying effort is essential in presenting information that benefits municipalities to legislators and they also provide training for municipal leaders and staff. He commented WAM has had some problems due to the many staff changes that have taken place in the last two years due to illness or retirements. Changing from 4 to 6 regions within WAM has facilitated greater engagement, participation, and impact on the legislative process. One topic at the meeting dealt with WAM's responsibility of carrying out the wishes of the members to the legislature. In the waning moments of the legislature session, amendments were proposed to the \$105 million appropriation that was expected and changes to the revenue disbursement formula. Executive Director Shelley Simonton had to make split second decisions without the ability to consult the WAM Board, WAM Executive Committee, or the Legislative Leadership Committee. Eventually the municipalities did receive the \$105 million. As a result of those events the WAM Board gave Director Simonton the authority to make decisions based on decisions made by the membership at several fall meetings with input from the WAM Board and the Legislative Leadership Committee. Once the legislature is in session she has the authority to act on behalf of the municipalities based on what is best for the entire state. The State of WY is dividing the appropriation to the municipalities into two payments. There was a lot of concern that the legislature might change the appropriation due to the declining revenues in the State. None of the municipalities represented at the meeting are budgeting the second payment out of fear it will be reduced or cut altogether. There was much discussion about the "Ten for Ten" plan which is a plan by the Governor's office to complete ten reservoirs in ten years to increase water supply capacity, dependability, and protect Wyoming's water for the future. He stated he is President of the Leadership Training Services (LTS). LTS provides education to elected municipal leaders and staff. LTS will be rolling out a new revised curriculum, the core courses have been refined, and the method and number of courses and credits needed to achieve certification have been streamlined. There was discussion about dissolving the LTS 501C-3 corporate status, returning the contributions to the participating cities, and then becoming a committee of the WAM board. Two executive sessions were also held to discuss the Executive Director's budget which included a raise for staff members Earla Checchi and Katie Waldner and to discuss the Executive Director's FY15/16 evaluation and set goals for FY16/17.

Councilman Law moved and Councilman Kelly seconded to approve the consent agenda which includes the minutes of the 05-03-16 Council meeting as published and a proclamation declaring May 15-21, 2016 as Emergency Medical Services Week and all actions therein be ratified. Motion carried unanimously.

Councilwoman Hill moved and Councilman Adams seconded to approve the agenda as presented. Motion carried unanimously.

Councilwoman Hill moved and Councilman Law seconded to approve Julie Miller-Harshberger/Spirits of 77's request for a catering permit for the Beth Steen wedding reception at the Lincoln Community Complex Pony Express Room at 436 E 22nd Ave. on June 11th, 2016 from 4:00 p.m. to 10:00 p.m. Motion carried unanimously.

Mayor Varney convened the Council as a Board of Adjustment to hear a request from the Lifeway Church at 1341 E M St. for a conditional use permit to waive the requirement of hard surfacing the parking lot areas. Building Official Estes stated in any block areas that have at least 50 percent of its area occupied for business or residence the owner is required to pave. He commented the Planning Commission approved the request not to pave the parking lots until such a time that the surrounding streets are paved at their 05-10-16 meeting, and he has not received any public comments. He advised whenever there is a request for a building permit or a change of use the area must be paved before a permit can be issued. Pastor Marty Rostad and church member Larry Oaks addressed the Council. They

stated the church has purchased the old roller skating rink building and have applied for a building permit because they need to remodel the building. They were not aware of the paving requirements and stated they want to pave the parking lot but at this time with their current financial situation they cannot afford to. They plan on improving the parking lot by adding additional concrete pads for handicapped parking and will haul in crushed concrete. Mr. Oaks stated several other churches in town do not have their parking lots paved. Mayor Varney stated he would really like to see at least the lot on the M St. side paved since many of the other businesses' parking lots in the area are paved. Building Official Estes stated the church was hoping when the surrounding streets were paved they could get the same paving contractor to do their parking lot. Councilwoman Hill commented she is happy the lot will be cleaned up and improved. Councilman Adams commented he understands their financial dilemma with the purchase and remodeling costs of the building, but the City would like a commitment from the church for a timeframe to complete the paving. Mayor Varney commented they could pave the parking lot in phases to ease the financial burden. Pastor Rostad stated the church would prioritize paving the East M St. side of the building and would come back to the Council in five years to let them know how much of the lot they could afford to pave. Mayor Varney asked for public comments. Paul Puebla addressed the Council and spoke in favor of the conditional use permit. Mayor Varney asked for public comments against, hearing none he closed the public hearing. Councilman Law moved and Councilwoman Hill seconded to approve the conditional use permit. Motion carried unanimously. Councilman Adams moved and Councilwoman Hill seconded to amend the motion to require the church to make it a priority to pave the lots and appear before the Council in five years to report on how much of the lot could be paved. Motion carried unanimously.

Mayor Varney presented for approval the 2016 Swimming Pool Rates, he recommended the rates stay the same as calendar year 2015. Mayor Varney commented during the last few months water usage at the pool has increased. A large crack in the bottom of the pool has recently been repaired, so he hoped that is where the water has been going and there are not any other issues. The pool is scheduled to open on May 31<sup>st</sup>. Councilwoman Hill moved and Councilman Adams seconded to keep the swimming pool rates the same as calendar year 2015. Motion carried unanimously. Councilwoman Hill stated the swimming pool is at the end of its life and we need to seek out sources to fund building a new pool. Mayor Varney commented the pool is 45 years old and our consultant stated the life of our pool should have only been 20 to 25 years.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 18.16.020 OF THE TORRINGTON MUNICIPAL CODE, 2016 REVISIONS, RELATING TO THE CITY OF TORRINGTON, WYOMING, AMENDING THE ZONING DISTRICT MAP BY ESTABLISHING "R-2" ZONING FOR A TRACT OF LAND. The property is Lot 21, Block 3, Grandview Addition. Councilman Adams moved and Councilman Kelly seconded to approve Ordinance No. 1165 on third reading. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE PROVIDING FOR THE APPROPRIATION OF MONEY BY THE CITY OF TORRINGTON, WYOMING, TO MEET ITS GENERAL FUND REQUIREMENTS AND OBLIGATIONS, TO MEET ITS ENTERPRISE FUND REQUIREMENTS AND OBLIGATIONS, FOR THE 2017 FISCAL YEAR COMMENCING JULY 1, 2016 AND FIXING THE SUM TO BE RAISED BY TAXATION. Clerk/Treasurer Strecker stated this is a draft first reading of the ordinance and one more budget session will be required to finalize some of the numbers before the second reading. So far the FY17 budget is \$1,090,000 less than last years, so the staff has done a good job of cutting the budget, which was necessary with the declining sales tax and revenues from the State. Councilman Adams moved and Councilwoman Hill seconded to approve the FY17 budget as presented. Voting aye Adams, Hill, Law and Varney, nay Kelly, motion carried.

The bills from 05-04-16 to 05-17-16 were presented for payment. Councilwoman Hill moved and Councilman Law seconded to approve the bills for payment as presented. Motion carried unanimously.

Councilwoman Hill moved and Councilman Adams seconded that there being no further business to come before the Council to adjourn at 8:07 p.m. Motion carried unanimously.

The following bills were approved for payment: 57096 CITY OF TORRINGTON c/o FIRST STATE BANK optional sales tax Deposit 58959.16;57097 GOSHEN CO ECONOMIC 1/4 Cent sales tax 14739.98;57098 CENTURY LINK telephone/TVFD,911&PD data line 1516.89;57099 VERIZON WIRELESS cell phone-fire chief 56.13;57100 WYRULEC CO LANDFILL ELECTRIC 340.31;57101 A & C SHEET METAL Service call/heater 72.50;57102 ARROW ELECTRIC OF TORRINGTON rplc wiring-disconnect to diesel prmp/baler bldg 240.00;57103 A F L A C payroll WITHHOLD 390.16;57104 ADVERTAINMENT PRODUCTIONS monthly theatre ad 198.00;57105 TURF MASTER sod 855.00;57106 ANDERSON CARPET SALES INC tile replacement 519.75;57107 ARMY AVIATION CENTER FEDERAL payroll WITHHOLD 300.00;57108 ARROW INTERNATIONAL INC ez-10 45mm needle 355.29;57109 NORTHERN EXPOSURE COMPUTER CENTER hdmi to vga adapter 29.99;57110 BARBER TREE SERVICE tree rmvls/trimming 1560.00;57111 BENCHMARK OF TORRINGTON locate&chck E boundary-Newman E K Add 312.50;57112 BIG AL'S TOWING&RECOVERY LLC ambulance towed 175.00;57113 BIG SKY FORD reinstalled valve covers/rplc brkn air hose 100.00;57114 iPROMOTEu auto plate/red on white 250.25;57115 CANON FINANCIAL SERVICES INC copier contract 524.25;57116 CARLTON INDUSTRIES L.P. delineator posts

94.52;57117 CASELLE INC Contract Support&Maint 1990.00;57118 CITY SERVICE VALCON LLC jet a fuel-additized 7054.52;57119 CITY OF TORRINGTON usps,lien release 34.17;57120 CITY OF TORRINGTON payroll WITHHOLD utilities,golf,phone data 272.01;57121 COMMUNITY HOSPITAL medical supplies-epinephrine 54.98;57122 CONNECTING POINT copier all inclsv srvc cntrct/mnthly chrg 399.78;57123 DECKER,STEVE weed killer,turf grwth,street patch 3282.00;57124 COTTONWOOD CATERING heartland express meeting lunches 152.04;57125 DENT, DAVID A golf pro payable 1790.64;57126 DIVERSIFIED SERVICES cleaning visits 385.00;57127 DIVERSIFIED SERVICES PER AGREEMENT 1500.00;57128 DOBY, HERBERT K court appoint 165.00;57129 DON HAUGHT INC sloan repair kits 64.96;57130 DPC INDUSTRIES INC Sodium Hypo 12.5% bulk 2250.01;57131 DREAM DESIGN DEVELOP LLC updated personnel page&joomla 25.00;57132 JAMES A. EDDINGTON PC travel reimburse 726.79;57133 JAMES A. EDDINGTON PC CITY ATTORNEY 6000.00;57134 ENERGY LABORATORIES INC annual wa quality rprt,lab testing/process cntrl,lab testing 789.00;57135 EREPLACEMENTPARTS.COM LLC carburetor base&primer bulb,carburetor for mower 90.35;57136 FAMILY SUPPORT REGISTRY PAYROLL WITHHOLD 235.97;57137 FARWEST LINE SPECIALTIES LLC lein xl blk equipment bag/CRT student 121.26;57138 POWERPLAN switch kit-backhoe seat 117.07;57139 GARY'S GUN SHOP LLC togg wadersx2 219.99;57140 GAYLORD BROS INC artifct tags,acid free tissue, archival bxs 750.41;57141 GE BETZ INC monthly chemical management 7749.62;57142 GLOBAL EQUIPMENT CO wire shelf utility cart 190.62;57143 GOSHEN CO ECONOMIC monthly contribution 2500.00;57144 GOSHEN CO ECONOMIC draw down req 15-21st & Main St 31464.00;57145 GREAT-WEST TRUST CO LLC payroll WITHHOLD 1815.62;57146 GREATAMERICA FINANCIAL SERVICES CORP COPIER LEASES 483.00;57147 HEILBRUN'S NAPA AUTO PARTS Chopsaw wheel,grease,transmission fluid,bolts, oil&air&fuel filters,fan clutch, connector,battery core dep,hyd filter,basic multimetr,housing, wire set,sparkplug asm,sparkplugs,d-earth floor dry 741.71;57148 HERITAGE MATERIAL AND SUPPLY LLC concrete 189.70;57149 HYATT,CHARLES H restripe parking lot per estimate #E113 170.00;57150 INTERNATIONAL CODE COUNCIL INC loose leaf plus pdf&redline 2015 codes 245.00;57151 J - BUILT HOMES INC rmv&rpvc concrete-20th&E St repairs 3918.00;57152 KAUFMAN,LARRY A. windshield replacement 180.00;57153 KNIGHTS OF COLUMBUS TOOTSIE ROLL DRIVE 80.00;57154 KNUDSEN LAW OFFICES municipal court judge 1080.00;57155 KOIS BROTHERS EQUIPMENT CO link arm&bell crank 903.19;57156 TEAM LABORATORY Terminator II Weed Killer 221.00;57157 NEOFUNDS by NEOPOST postage-neopost acct 715.96;57158 MARTIN MARIETTA MATERIALS grading base 252.54;57159 MCKEE,KAREN R&MARTIN B upholstered office chairs 257.50;57160 MCMASTER-CARR SUPPLY CO pipe fittings,pvc unthreaded pipe 117.30;57161 THE METAL SHOP k-02 content (medical oxygen) 39.00;57162 MERITAIN HEALTH INC premium 26194.11;57163 MERIDIAN TRUST FEDERAL CREDIT UNION PAYROLL WITHHOLD 2968.00;57164 MOOREHOUSE INC repair 3"line@JirdonPark,river rock 567.50;57165 MUNICIPAL ENERGY AGENCY OF NE monthly rita installment 4276.57;57166 MUNICIPAL ENERGY AGENCY OF NE wholesale power 494641.82;57167 OLSON TIRE CO tir repair/patch,tires+labr 1251.70;57168 ONE CALL OF WY tickets for CDC code TRG 146.25;57169 PANHANDLE CONCRETE 24"x2" grade ring 30.00;57170 PANHANDLE COOP tires,maxtron ATE oil,coffee filters,Gatorade,qwiklift oil 2594.74;57171 ENVIRO SERVICES INC lab analysis 180.00;57172 CITY OF TORRINGTON c/o PINNACLE Health reserve non-insured employer premium 11157.07;57173 PETERBILT OF WY new garbage truck w/S W equipmnt 202478.00;57174 PINNACLE BANK flowers funeral,travel exp,usps,school registration,Delaware div of corp,uni ¼ malex1/4female w/testcck ,sandwich boards,solar roller shade,safety glasses,leadership conference 3716.36;57175 PORT-A-POTS BY TDS INC port-a-pot rental for soccer season 230.70;57176 PRINT EXPRESS INC business cards,UPS 510.68;57177 REGIONAL CARE INC select flex admin 81.00;57178 SPECTRUM ENGINEERING RESOURCES substation desgn-sub mtrls&procuremnt 708.00;57179 RINGLE,DANIEL K. museum contract consultant 750.00;57180 SARGENT DRILLING CO efficiency test-city wells at well field 675.00;57181 VALLEY MOTOR SUPPLY 25' suction hose&fittings 77.96;57182 SNOW CREST CHEMICALS LLC Cooling Water Treatment 1118.30;57183 DBC IRRIGATION SUPPLY latching solenoid,batt op contrllr 186.59; 57184 SHOPKO STORES OPERATING CO LLC food color kits,prec tip crazy,pop,dish detergent, fabric softener 75.89; 57185 GOSHEN CO YOUTH ALTERNATIVES Annual Contribution 9900.00;57186 TIP TOP TREE SERVICE 1340 W C St-prop cleanup/remove tree 350.00;57187 TNEMEC CO INC prime a pell plus 3071.25;57188 TORRINGTON EMPLOYEES INSURANCE select flex contrib,premium 77156.89;57189 TORRINGTON FIRE DEPT Cody fire school reimburse 304.00;57190 TOUCHTONE COMMUNICATIONS INC. long distance 68.93;57191 U S POSTMASTER Credit for postage 850.00;57192 GRAINGER plastic inside covr, fiberglass exention ladder 216.94;57193 WALTON,JAMES H AIRPORT ASSIST CONTRACT 1500.00;57194 WASHINGTON NATIONAL INSURANCE CO PAYROLL WITHHOLD 32.70;57195 WEGLIN JR.,ED Mow/Trim 167.00;57196 WESTERN COOPERATIVE CO slafr floor&shine oil,cornrstne plus,shredder,class act ng,wheatgrass,oats,seed blending chrg,super stay grease,ruby diesel 2508.45;57197 WESTERN PATHOLOGY CONSULTANTS testing 276.30;57198 WESTERN RESEARCH AND DEVELOPME LTD headworks design-prj #120 1497 03 19572.49;57199 API SYSTEMS INTEGRATORS court&council audio visual system&install 9989.00;57200 C N A INSURANCE bond24783795- Judicial position 100.00;57201 WESTERN UNITED ELECTRIC SUPPLY conduit pvc 10' length 212.50;57202 WORKING PERSON'S STORE crossfire safety eyewear 86.40;57203 WRIGHT,JERRY W. AIRPORT CONTRACT 1575.00;57204 WY ASSOC OF MUNICIPALITIE 2016 WAM Cody conv 675.00;57205 WY CHILD

SUPPORT PAYROLL WITHHOLD 230.76;57206 WY DEPT OF TRANSPORTATION prjct N273009-TORR/E Villy/Hagie Rd/enh 50.67;57207 RESPOND FIRST AID SYSTEMS OF WY 4-shelf metal cabinet,sam splint 254.94;57208 WY HEALTH FAIRS chemistry panel/wellness screening 65.00;57209 WY LAW ENFORCEMENT ACADEMY continuig educ credits course 175.00;57210 TORRINGTON TELEGRAM ads,legals 1933.88;57211 WY SECURITY SYSTEMS INC Museum Alarm 480.00;57212 DFPES Essentials of Firefighting 6th ed/books 281.79;57213 YOUNGER,TOD M museum ground maint 150.00;57214 WY CHILD & FAMILY DEVELOPMENT Conestoga Rm deposit refund 50.00;57215 WALKER,DOUG final bill/dep rtrned 162.53;57216 WCDA final bill/credit rtrn 52.22;57217 SPRADLEY BARR MOTORS INC ambulance repairs 5593.00;57218 MUNIZ,RICHARD final bill/dep rtrn 67.25;57219 DILLMAN,GLENN E final bill/dep rtrn 6.34;57220 BALDWIN,MARIE C final bill/dep rtrn 35.20;57221 BURGMAN,LESHA final bill/dep rtrn 36.98;57222 SEPPANEN,FRANCES L final bill/dep rtrn 95.20;57223 CONRAD,KATHERINE final bill/dep rtrn 156.04;57224 TAEI,KALITA final bill/dep rtrn 88.41;57225 RIGGS,SHAWN & AMIE final bill/dep rtrn 157.11;57226 ERNST,SAM & VERNA final bill/dep rtrn 53.68;57227 KINDLE,KYLE final bill/dep rtrn 126.35;57228 MILLER,BRENDA property cleanup/1340 W C St 250.00;57229 BROWER,JACK final bill/dep rtrn 109.18;57230 GOSHEN CO TREASURER mueller property tax 19.10