

City of Torrington )  
County of Goshen )  
State of Wyoming )

The Torrington City Council met in regular session on Tuesday 04-21-15 in the City Council Chambers at 436 East 22<sup>nd</sup> Ave., at 7:00 p.m. Present: Mayor Varney, Council Members Adams, Hill, Kelly and Law. Also Present: Attorney Eddington, Clerk/Treasurer Strecker, Engineer Juve, Building Official Estes, Chief of Police Sharp and Deputy City Clerk Kinnan.

Mayor Varney called the meeting to order.

Chief of Police Sharp led the Pledge of Allegiance.

Mayor Varney announced the Employee of the Quarter was Museum Director, Sarah Chaires. The Mayor and Council congratulated her and presented her with a plaque.

Councilman Law moved and Councilwoman Hill seconded to approve the consent agenda which includes the minutes of the 04-07-15 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Mayor Varney asked to amend the agenda due to a request from Lieutenant Jeremy Wardell, with the Goshen County Sheriff's office, to add a Goshen County joint resolution which includes two CWCBG funds requests. Councilman Adams moved and Councilman Kelly seconded to approve the agenda as amended. Motion carried unanimously.

Attorney Eddington read a proclamation urging all citizens to celebrate Arbor Day on April 24<sup>th</sup>, 2015. Mayor Varney stated the City will plant trees on the west side of the sports complex on April 28<sup>th</sup>, 2015 at 10:00 a.m., because that is when representatives from the WY State Forestry Division will be here. Councilman Law moved and Councilman Adams seconded to approve the Arbor Day proclamation as presented. Motion carried unanimously.

Attorney Eddington read a proclamation declaring May 3-9, 2015 as Drinking Water Week. Councilwoman Hill moved and Councilman Kelly seconded to approve the Drinking Water Week proclamation as presented. Motion carried unanimously.

Councilwoman Hill moved and Councilman Kelly seconded to appoint Councilman Randy Adams as the Official Voting Delegate and Mayor Mike Varney as the alternate to WAM's June 2015 Convention Business Meeting. Motion carried unanimously.

Mayor Varney announced the time was 7:15 p.m. and opened the public hearing. Eastern Wyoming College requested approval of a resolution authorizing submission of an application to the WY Business Council under the Business Ready Community Grant and Loan Program and a related Contingency and Development Agreement for the purpose of a new Agricultural Technology Education Center (ATEC) project. No public comments for or against the resolution were heard. Councilman Adams moved and Councilwoman Hill seconded to approve Resolution No. 2015-10 and the related agreement as presented. Motion carried unanimously.

Mayor Varney convened the Council as a Board of Adjustment to consider two variances.

Building Official Estes stated Gary and Rita Felton are requesting a Front Yard Setback Variance from 30' to 20' on lots 08, 09, Block 5, Halco Third Addition (corner lot on Niobrara and Campbell north of Hartman Dental). Building Official Estes commented the Planning Commission approved it at their 04-14-15 meeting, he has heard no objections and Staff recommended approval. Mr. Felton addressed the Council. He stated they want to build a home on the lots with the garage in the rear and the variance would allow them to center the home on the lots. No public comments for or against the variance were heard. Councilman Adams moved and Councilman Law seconded to approve the variance for Gary and Rita Felton as presented. Motion carried unanimously.

Building Official Estes stated Bill Nida is requesting a Rear Yard Setback Variance from 22' to 4.5' for an addition to his home at 1925 East J Street. He commented the Planning Commission approved it at their 04-14-15 meeting, he has heard no objections and Staff recommended approval. He stated Mr. Nida will move his covered patio to the east and the addition will be where the patio is now. No public comments for or against the variance were heard. Councilman Law moved and Councilwoman Hill seconded to approve the variance for Mr. Nida as presented. Motion carried unanimously.

Mayor Varney closed the public hearing and returned the Council to regular session.

Lieutenant Jeremy Wardell with the Goshen County Sheriff's office addressed the Council. He requested approval of Joint Resolution No. 2015-11 for Goshen County to submit an application to the State Land and Investments Board for County Wide Consensus Block Grant Funds. Two items were included in the resolution. The first item was a transfer of \$9,409 from CWCBG 15202 to purchase new cameras and locks in the Courthouse. The Legislature appropriated Courthouse Security Funds to be used by hardship counties in addressing security concerns. Goshen County received \$84,686 and they are required to provide a match of \$9,409. Councilwoman Hill moved and Councilman Law seconded to approve the transfer of \$9,409 from CWCBG 15202 to purchase security equipment as presented. Motion carried unanimously. The second item was a transfer of \$5,000 from CWCBG 15202 to purchase Coroner Records Management software. The software will allow the Coroner to complete case reports for his investigations and will integrate with the records managements system the Police Department,

Sheriff's Office, and all other Goshen County law enforcement use. Councilman Kelly moved and Councilwoman Hill seconded to approve the transfer of \$5,000 from CWCBG 15202 to purchase the Coroner software as presented. Motion carried unanimously.

Matt Ruder, Transportation Engineer with DOWL HKM addressed the Council. He presented the final report on the College Drive Connector Road Corridor Study. The road would extend College Drive to County Road 47. He commented the road would reduce congestion on West C St. and improve access to the hospital and Eastern WY College. After College Dr. is extended, they recommended extending Teton St. from Hwy 26/85 to College Dr. Mr. Ruder stated the next step would be to identify funding sources. Councilman Adams moved and Councilman Law seconded to approve the final report on the study as presented. Motion carried unanimously.

Lauren Nordeen and Tonya Nepper with WY Child and Family Development Inc. addressed the Council. WCFD provides preschool education, special education, speech and language therapy, physical therapy, occupational therapy and other services to meet the needs of the children they serve. They also provide free developmental screenings to any child in the community ages birth through five years of age. They thanked the Council for their past support and requested \$2,000 in funding from the City of Torrington for the upcoming year. Clerk/Treasurer Strecker stated \$1,425 was budgeted this year to WY Child and Family. Councilman Law moved and Councilman Adams seconded to accept WY Child and Family Development's proposal contingent upon available funds in the upcoming budget. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SUB-SECTION C 1. OF SECTION 3.04.050 OF THE TORRINGTON MUNICIPAL CODE, 2015 REVISIONS RELATING TO SANITATION FEES/ROLL OFF CONTAINERS. Councilman Kelly inquired if additional wording could be added to clarify how overfill is determined. Councilman Adams commented the ordinance says the roll off shall only be filled even with the top of the container. Mayor Varney stated he would visit with Streets and Sanitation Supervisor Korell and Attorney Eddington about changing the wording to clarify the overfill issue. Councilman Law moved and Councilman Adams seconded to approve the ordinance on second reading. Motion carried unanimously.

The bills from 04-08-15 to 04-21-15 were presented for payment. Councilman Adams moved and Councilman Kelly seconded to approve the bills for payment as presented. Motion carried unanimously.

Councilman Adams moved and Councilman Kelly seconded to adjourn to executive session to discuss litigation and real estate. Motion carried unanimously.

Councilman Law moved and Councilman Adams seconded to return the Council to regular session. Motion carried unanimously.

Councilman Adams moved and Councilman Kelly seconded to approve the suspension of Mom & Pop Incorporated's liquor license. Motion carried unanimously.

Councilwoman Hill moved and Councilman Law seconded that there being no further business to come before the Council to adjourn at 8:33 p.m. Motion carried unanimously.

The following bills were approved for payment:

53731 CITY OF TORRINGTON c/o FIRST STATE BANK optional sales tax Deposit 62711.75;53732 EDDINGTON,JAMES A extended hours for attorney 200.40;53733 GOSHEN CO ECONOMIC 1/4 Cent sales tax-Econ Development 15664.01;53734 GOSHEN CO ECONOMIC 21st & Main Downtown dev. grant reimb5 124156.00;53735 M.C. SCHAFF&ASSOCIATES INC Master plan&progress estimate 19&3-final Torr Munic Airport 6543.91;53736 MERITAIN HEAL;TH INC Premium 26739.18;53737 MOTOROLA SOLUTIONS INC.Infrastructure repair,dispatch services, networking monitoring service,technical support,onsite infrastructure response 5075.37;53738 MUNICIPAL ENERGY AGENCY OF NE Rita Installment 4276.57;53739 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured employer premium 12652.45;53740 REGIONAL CARE INC Select flex admin 81.00;53741 TORRINGTON EMPLOYEES INS Premium 70655.63;53742 TOUCHTONE COMMUNICATIONS INC. long distance- phone 67.72;53743 VERIZON WIRELESS TFVD phones 55.98;53744 A F L A C payroll withhold 187.00;53745 ABY MANUFACTURING GROUP INC dome badges 540.00;53746 ACTION COMMUNICATIONS INC radios&repeaters tested&battery charged at repair site 734.89;53747 ADAMS,RANDY travel reimburse 50.71;53748 ADVERTAINMENT PRODUCTIONS digital theatre ad-Roy's Twin Drive-In 500.00;53749 ALL AUTOMOTIVE EQUIPMENT LLC foot pedal valve-nonspring 125.02;53750 ALTEC INDUSTRIES INC combination square sockets 403.33;53751 NIGHT HAWK Quarterly Telemetry&WebConnect Fees 158.75;53752 ARMY AVIATION CENTER FEDERAL payroll withhold 300.00;53753 ASSURITY LIFE INS CO PAYROLL WITHHOLD 150.00;53754 C & M AIR COOLED ENGINE INC battery 171.69;53755 CANON FINANCIAL SERVICES INC copier contract 367.00;53756 CH BROWN CO LLC Copier Lease 126.00;53757 CHILD SUPPORT SERVICES payroll withhold 171.50;53758 CIRCUIT COURT OF GOSHEN CO payroll withhold 338.13;53759 CITY OF TORRINGTON PC Go Co Clerk-lien release,easement,leins, postage, title,travel reimb 186.91;53760 CITY OF TORRINGTON payroll withhold-phone data,golf 193.85;53761 ABSOLUTE SOLUTIONS 7 pagers 2956.49;53762 COMMUNITY HOSPITAL medical supplies-ambulance service 208.76;53763 CONTRACTORS MATERIALS poly straps,ratchet kits,battery pack,bulbs,wrench tool 760.60;53764 CRESCENT ELECTRIC SUPPLY CO flu ballasts,light bulbs-50eiko 54w g5 flrlmp 284.00;53765

DENT,DAVID A golf pro payable 1585.63;53766 DIVERSIFIED SERVICES cleaning PER AGREEMENT 1500.00;53767 DOBY,HERBERT K court apt attorney 20.00;53768 HERSTEAD MONUMENT CO Reset monuments 750.00;53769 EDDINGTON,JAMES A CITY ATTORNEY 6000.00;53770 EDWARD A BUCHANAN PC Municipal Court Judge 2129.40;53771 ENERGY LABORATORIES INC lab testing 470.00;53772 FAMILY SUPPORT REGISTRY PAYROLL WITHHOLD 235.97;53773 FARWEST LINE SPECIALTIES LLC dual end lineman's wrench 247.62;53774 FASTENAL CO hand soap,lens wipes,rubber gloves, batteries,bolts,nuts,masks,crimp tool 557.21;53775 GE BETZ INC Credit&monthly chemical management .00;53776 GOSHEN CO ECONOMIC monthly contribution 2500.00;53777 GOSHEN CO ECONOMIC 042015WBC FUNDS PASS 262366.00;53778 GOSHEN CO VICTIM'S ASSIST ANNUAL CONTRIBUTION 1000.00;53779 GREAT-WEST TRUST CO LLC payroll withhold 864.62;53780 GREAT GARDENS INC seeding mix,vermalite,red cedar 107.91;53781 GREAT AMERICA LEASING CORP COPIER LEASE 483.00;53782 HEILBRUN'S NAPA AUTO PARTS bit set,oil filters, pliers,brushs, sponges,oil,orings,batteries,blue hyd plus 829.08;53783 HORIZON WEST INC mower 11922.00;53784 IDEAL LINEN SUPPLY mats,mops, coveralls,sam-dust,shirts,pants, towels,clarke bags,bowl cleaner, tablecloths,bath tissue 1643.01;53785 ITRON software&hardware maint. 4373.64;53786 K&K COMMUNICATIONS elec meters-paging service 12.00;53787 L I E A P -STATE OF WY Refund Utility Deposit&credit bal 246.71;53788 L L JOHNSON DIST CO housing filter,o ring kit,ball-check,castors,fan drive assemb 690.07;53789 LEITHEAD'S APPLIANCE CENTER washer affresh 18.00;53790 MASEK GOLF CAR CO. tie rod,univ jount,arm-knuckle 77.59;53791 MENARDS 9lg grey bins,adj stowaway,strge shelves 79.35;53792 MERIDIAN TRUST FEDERAL CREDIT UNION PAYROLL WITHHOLD 2743.00;53793 MIRACLE RECREATION EQUIPMENT slide side-by-side w/canopy 1562.71;53794 MORTON BUILDINGS change order charges&final paymt 3796.00;53795 MUNICIPAL ENERGY AGENCY OF NE wholesale power 614815.63;53796 NAME TAG INC rotary name plates 31.38;53797 NE CHILD SUPPORT PYMT CN PAYROLL WITHHOLD 364.16;53798 NE CHILD SUPPORT PYMT CN PAYROLL WITHHOLD 23.08;53799 NE MUNICIPAL POWER POOL membership dues 2992.88;53800 NE SAFETY AND FIRE EQUIPMENT INC Fire extinguisher #5 6yr serv-JD tractor 30.00;53801 NEVE'S UNIFORMS INC shirts,pants,patches 1417.09;53802 NORTHERN EXPOSURE multimedia speakers-alarm room computer,audio ext,printer.scansnap,audio cable 452.75;53803 OFFICE OF STATE LANDS&INVEST CWSRF-040&022 nonpotable proj/ms trail, lagoon&liftstation improve 19820.31;53804 OLSON TIRE CO tires,comp bal,dismnt/mnt valve stems 707.96;53805 ONE CALL OF WY tickets 92.25;53806 PANHANDLE COOP propane bottles,tires,indol/iso 46 &credit return,misc 410.63;53807 ENVIRO SERVICES INC LAB ANALYSIS 180.00;53808 PINNACLE BANK Lease Purchase Payments 14801.59;53809 PINNACLE BANK travel exp,meals,USPS,Int'l Code Council,envelopes,workboots, towstrap,shirts, gardening material,tablecloths,safety vests,misc 10365.91;53810 PRAT,NICOLAS pre-employment screening 140.00;53811 PROFORCE LAW ENFORCEMENT taser holster 222.95;53812 QUILL CORPORATION black fram smoke lens,liners,safety glasses,misc 126.01;53813 RAWHIDE FENCE LLC installation-wood privacy fence-WC 25th block 3796.50;53814 SPECTRUM ENGINEERING RESOURCES Cold Springs Substation Design and Drawings 1402.50;53815 RINGLE,DAN museum contract consultant 750.00;53816 ROI FIRE&BALLISTICS EQUIP INC Cairns dfndr helmets,7 bourkes kit 2232.00;53817 RUSSELL INDUSTRIES tear down inspect repair river pump-gr seal assy orings 814.75;53818 EASTERN WY EYE CLINIC SAFETY GLASSES 424.00;53819 DBC IRRIGATION SUPPLY elbows,sprinkler heads,coupling expansions, wire mesh grip 3/4"&1" 1200.15;53820 SOURCEGAS INC GAS 186.11;53821 SHOPKO STORES OPERATING CO LLC Steambrush 39.99;53822 SUNNY COMMUNICATIONS INC VHF 50W radio repeater mobile duplexer power supply 805.00;53823 TITAN MACHINERY INC filter 135.83;53824 TORRINGTON AMBULANCE standby for Little Britch's Rodeo 375.00;53825 TORRINGTON EMPLOYEES INS Select Flex Contributions 2291.06;53826 TORRINGTON FIRE DEPT banquet&ball expenses,PROFESSION services 2380.00;53827 TORRINGTON OFFICE SUPPLY ink cartridges,paper,file foldersusb drive,binders,clock,calc ribbons,misc office supplies 933.15;53828 TORRINGTON SOD FARMS grass,Pallets returned 683.10;53829 U S POSTMASTER Credit for postage 850.00;53830 U S POSTMASTER postage due 128.84;53831 VALLEY MERCANTILE CO Sparkplug 2.58;53832 W A M-WCCA municipal/community complex April-June installment 2500.00;53833 GRAINGER digital panel mount thermometer 30.87;53834 WALTON,JAMES H AIRPORT ASSIST CONTRACT 1500.00;53835 WASHINGTON NATIONAL INS CO PAYROLL WITHHOLD 32.70;53836 WATTLE&DAUB CONTRACTORS INC Lincoln Center reroof-hail damage 152280.00;53837 WELLS FARGO BANK N.A. 2007&2011 Electric bond interest 60981.25;53838 WESTERN COOPERATIVE CO grass seed,diesel,gas,strainers,nipples 21219.38;53839 API SYSTEMS INTEGRATORS repair council/court room recording system 138.00;53840 WRIGHT,JERRY AIRPORT CONTRACT 1575.00;53841 WY DEPT OF AGRICULTURE Wading Pool&Pool License 100.00;53842 WY DEPT OF TRANSPORTATION US 85 ENHC,indust park ave,E P stg2,Lupine &ARP,Torr/E Valley/Hagie Rd ENH 329.24;53843 WY DEQ 2015 Guarantee Trust Acct-Torr#2 Landfill 124.24;53844 RESPOND FIRST AID SYSTEMS OF WY first aid cabinet/supplies 188.85;53845 YOUNGER,TOD M museum gr maint 100.00;53846 SCHICK,JEFF UPS reimburse/complete wireless tech 32.98;53847 WISROTH,DONALD credit return/final Util bill 56.11;53848 DUZIK,MARCIA credit return/final Util bill 78.58;53849 CLARK,JACLYN credit&deposit return/final Util bill 143.59;53850 STEINHAUSEN,DARRELL deposit return/final Util bill 130.71;53851 DUNBAR,DENNIS credit return/final Util bill 25.63;53852 KUANG,WAN XIA credit return/final Util bill

27.89;53853 LARSON,STEPHANIE credit return/final Util bill 146.49;53854 MARTINEZ,SHEILA credit return/final Util bill 189.79;53855 GUERNSEY POLICE DEPARTMENT 1/2 seized assets revenue-St of Wy 1573.50;53856 EAGLEMED ACLS-R Course 385.00;53857 DENT,DAVE used refrigerator 200.00;53858 MCI A VERIZON CO long distance 911 49.11;53859 E-470 PUBLIC HIGHWAY AUTHORITY toll charges 13.80;53860 TORRINGTON HIGH SCHOOL WCG contribution/after prom party 100.00;53861 SLEIGHT,STEVIA deposit return/final util bill 124.75;53862 BROOKS,BOBBY credit return/final util bill 91.14